

# CITY OF PIEDMONT



# 2022—23 BUDGET



**CITY OF PIEDMONT  
FY 2022-23 BUDGET**

**CITY COUNCIL**

**Teddy Gray King, Mayor**

**Jennifer Cavanaugh, Vice Mayor**

**Betsy Smegal Andersen, Councilmember**

**Jennifer Long, Councilmember**

**Conna McCarthy, Councilmember**

**City Administrator**

**Sara Lillevand**

**Department Heads**

**John O. Tulloch - Assistant City Administrator/City Clerk**

**Michael Szczech - Finance Director**

**David Brannigan - Fire Chief**

**Kevin Jackson - Planning Director**

**Jeremy Bowers - Chief of Police**

**Daniel Gonzales - Public Works Director**

**Chelle Putzer - Recreation Director**



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# CITY OF PIEDMONT CALIFORNIA

May 9, 2022

Mayor and City Councilmembers  
City of Piedmont  
120 Vista Avenue  
Piedmont, CA 94611

## **Budget Message for 2022-23 Proposed Budget**

### **OVERVIEW**

I am pleased to submit the FY 2022-23 Proposed City Budget for your review and consideration. The Budget outlines the City's financial plan and work program for the upcoming fiscal year; provides a comprehensive statement of the City's organization, operations, projected revenues, and estimated expenditures; and serves as a strategic tool in communicating, implementing, and monitoring City Council direction related to City operations.

The overall impact of the COVID-19 pandemic to the City budget has been negligible due to the City's relatively stable revenue stream which is heavily reliant on property related taxes. However, the City now faces serious economic headwinds due to the aftereffects of the pandemic, including high inflation and rising interest rates. Although the real estate market has remained surprisingly strong and transfer tax receipts are at record highs, staff is concerned that rising interest rates may adversely affect the demand for homes and result in lower transfer tax receipts.

Overall, staff is projecting FY 2021-22 revenue to exceed budget by \$5.2 million and expenses and transfers out to exceed budget by \$1.6 million, netting to a surplus of approximately \$3.6 million. Strong Real Property Transfer tax receipts (+\$2.2 million), receipt of American Rescue Plan Act (ARPA) funds (+\$1.3 million), solid recreation revenue (\$0.6 million), mutual aid wildfire revenue (\$0.5 million), and continued strength in permit & planning fees (+0.4 million) drove the revenue overage. The overage in expenses and transfers out is primarily due to the transfer of \$1.1 million of ARPA funds to the Facilities Maintenance fund and unbudgeted COVID-19 expenses.

As a general practice, in years when revenues exceed budget estimates, the City Council prudently treats the surplus as "one-time" revenue and has directed that the funds be used to address facility maintenance, equipment replacement, and underfunded liabilities. This practice is and will continue to be extremely important to the long-term health of the City, especially when considering an expanded definition of "facilities maintenance" to include such critical civic infrastructure as the City's streets, sidewalks, and parks.

While the City historically appropriated funds for facility maintenance, equipment replacement, and unfunded liabilities, there has been particular focus and attention placed on escalating pension costs in recent years. Toward that end, the City partnered with Public Agency Retirement Services (PARS) to establish a Section 115 Trust Fund during FY 2017-18. The account was funded with a \$2.0 million transfer from the General Fund, followed by additional transfers of \$750,000 in November of 2018 and \$1.0 million in October 2021. The trust will allow the City to smooth the effect of rising pension costs, which are expected to increase significantly over the next ten years and will contribute to the City's ability to maintain a reasonable General Fund reserve to address unforeseen and emergency circumstances. The City's long-term plan now indicates that the City may need to draw down on the PARS fund as early as FY 2023-24. However, no additional funding is required at this point. Staff continues to monitor pension costs very closely.

As noted above, staff is projecting a budget surplus in FY 2021-22 and proposes to increase the budgeted transfer to the Equipment Replacement Fund from \$0.3 million to \$1.4 million. Future equipment needs are higher than anticipated as the replacement of all radios for both Fire and Police has been accelerated due to the pending discontinuation of support for existing equipment (\$560,000), the delay of the upgrade of KCOM equipment (\$400,000), as well as inflationary pressure on all future purchases. After this transfer, the General Fund balance will be approximately \$7.4 million, or 23% of expenditures, which is consistent with the past several years.

The Proposed 2022-23 Budget projects an Operating Net Income of \$988,000 in the General Fund for 2021-22. After proposed Capital Transfers of \$72,000 to the Equipment Replacement Fund, \$1,332,000 (ARPA funds) to the Facilities Capital Fund and \$1,300,000 to the Facilities Maintenance Fund, the General Fund will experience a Net Loss estimated at \$1,716,000, which results in a projected ending General Fund Balance of \$5.7 million, or 17% of operating expenditures.

The City is scheduled to receive \$2.6 million in American Rescue Act Plan funds. The City received \$1.3 million in FY 2021-22 and are scheduled to receive the remaining \$1.3 million in early FY 2022-23. Staff expects to spend approximately \$300,000 in FY 2021-22, primarily on support for the Piedmont Unified School District, premium pay for essential workers, preventive measures, and policy formulation. The remaining funds have been allocated for infrastructure projects, with the relocation of the Police Dispatch Center as the top priority.

Pension costs and retiree medical costs continue to rise at a faster pace than revenue despite the various measures taken beginning in 2013 to contain these costs, including elimination of employer paid member pension contributions, employee cost-sharing of pension costs, and the restructuring of post-retirement health insurance benefits. Staff has budgeted pension and retiree medical expenses at \$4.9 million compared to the FY 2021-22 projection of \$4.3, an increase of \$0.6 million or 13%.

The Draft 6th Cycle Piedmont Housing Element for 2023 to 2031 represents a significant investment of time and resources of the City as well as the hundreds of community members who have participated in public meetings, community workshops, surveys, comment letters, and online planning tools. This investment in a thoughtful,



inclusive, and open planning process will result in a housing plan that fits Piedmont. Thoughtful planning can reduce potential harm and transform growth into a benefit for the community as a whole. Significant effort and expense were undertaken in FY 2021-22 and this process will continue into FY 2022-23 as the draft housing element is submitted to the state for certification.

Consistent with Council Resolution #60-2020, the City Council and staff have been working individually and collectively to understand bias and the historical role racism has played in Piedmont and the community at large to better lead a city which is a safe, welcoming, and equitable place for all people. In the current fiscal year, robust anti-racism and equity training, which incorporated Piedmont specific historical perspectives was developed and implemented by Chief Bowers and DEI consultant Cornelia Sylvester of Bay Area Coaching. All Police Department personnel attended three distinct sessions, which were well-received. Additionally, an outside analysis of Police Department calls for service by UTSA researchers is currently in process and will be presented to the community on May 23<sup>rd</sup>, 2022. In April 2022, the City hosted a virtual workshop entitled, *Welcome to Piedmont, Real Estate Practices in Support of an Inclusive Community* which was attended by more than 85 community members. Training relative to diversity, equity, and inclusion was also expanded to include City Councilmembers in FY 2021-22. The City will continue to focus on diversity, equity, and inclusion in the coming fiscal year and into the future as the City Council and staff endeavors to review all that the City does through an anti-racism lens with the goal of fostering a more welcoming and inclusive Piedmont. \$75,000 is included in the FY 2022-23 budget to further efforts in this important area.

The City continues to execute on its Information Technology Strategic Plan. During the year, the City completed the implementation of a city-wide financial system, as well as a scheduling system for the fire department. In addition, in its first full year of operation, the City realized savings of approximately \$180,000 with the use of its new recreation registration system. This fiscal year also saw the beginning of the upgrade process for the citywide land, permit, and license management software. In addition, the City began the modernization of the geographic information system (GIS). Both projects will make staff more efficient internally and will make more data and processes available to the public online. In FY 2022-23, staff hopes to implement software which will make applying for committees and commissions more efficient for staff and user friendly for the community.

The City of Piedmont is making progress with sustainability efforts and actions required to confront the impacts of climate change. In recent years, significant strides have been made to reach goals set forth in the City's Climate Action Plan including enrollment in East Bay Community Energy (EBCE) 100% renewable energy service plan, hiring the City's first ever Sustainability Program Manager and enacting Reach Codes. In FY 2021-22, the Sustainability team prepared for and implemented requirements related to Senate Bill 1383 (the most significant waste reduction mandate to be adopted in California in 30 years), worked with EBCE to plan for publicly accessible electric vehicle (EV) fast charging stations, and has launched a fleet electrification study. Piedmont was recognized in 2021 as one of 95 cities across the globe demonstrating bold leadership in environmental transparency and action. Most recently, in April of 2022, the City moved forward with an all-electric design for the new Community Pool, placing Piedmont at the forefront of transformational change in the way large swimming pools in

California will be heated in the future. In the coming year, the City’s Sustainability Division will continue implementing measures of the Climate Action Plan and work on climate adaptation initiatives. At the municipal level, this will entail replacement of all existing gas-powered water heaters with electric heat pump water heaters at City facilities, the development of a Municipal Energy Master Plan, and installation of EV charging infrastructure for the City fleet.

In November 2020, voters approved the sale of up to \$19.5 million of bonds to be used in the construction of a new community pool and related facilities. In December 2021, after obtaining a Standard & Poor’s “AAA” rating, the City successfully sold \$19.5 million GO bonds at very favorable interest rates, netting the City \$24.4 million in available project funds. The City is currently in the Construction Documents phase of the project and plans to begin the bidding process in August 2022. The current estimated timeline will see construction begin as early as December 2022 and the new facility is targeted to open in the summer of 2024.

Finally, the City has reached a point of critical mass with the severe deficiencies identified in Piedmont’s public safety facilities, which are considered essential services facilities under state law. To move forward with any major improvements to these facilities, a master planning framework to meet these deficiencies within the context of other aging and deficient City facilities in the Civic Center (City Hall, Veterans Hall, 801 Magnolia Avenue) must be developed and will be a high priority for FY 2022-23.

## GENERAL FUND REVENUES

The City is projecting General Fund revenues in 2022-23 of \$33,952,511 compared to the current 2021-22 projection of \$34,910,264. Revenue by category is as follows:

Category	2022-23		2021-22		\$ Change	%
	Proposed Budget	% of Budget	Projected	% of Total		
Property Related Taxes	\$ 24,247,000	71%	\$ 24,986,280	72%	\$ (739,280)	-3%
Recreation Related	\$ 3,184,000	9%	\$ 2,908,000	8%	\$ 276,000	9%
UUT & Franchise Fees	1,728,000	5%	1,768,000	5%	(40,000)	-2%
Other Agencies	1,556,864	5%	1,338,064	4%	218,800	16%
Building Permits & Planning Fees	1,462,000	4%	1,667,000	5%	(205,000)	-12%
Buisness and Sales Taxes	840,000	2%	825,000	2%	15,000	2%
Other	934,647	3%	1,417,920	4%	(483,273)	-34%
<b>Total</b>	<b>\$ 33,952,511</b>	<b>100%</b>	<b>\$ 34,910,264</b>	<b>100%</b>	<b>\$ (957,753)</b>	<b>-3%</b>

The major sources of revenue in each category are:

## **Property Related Taxes**

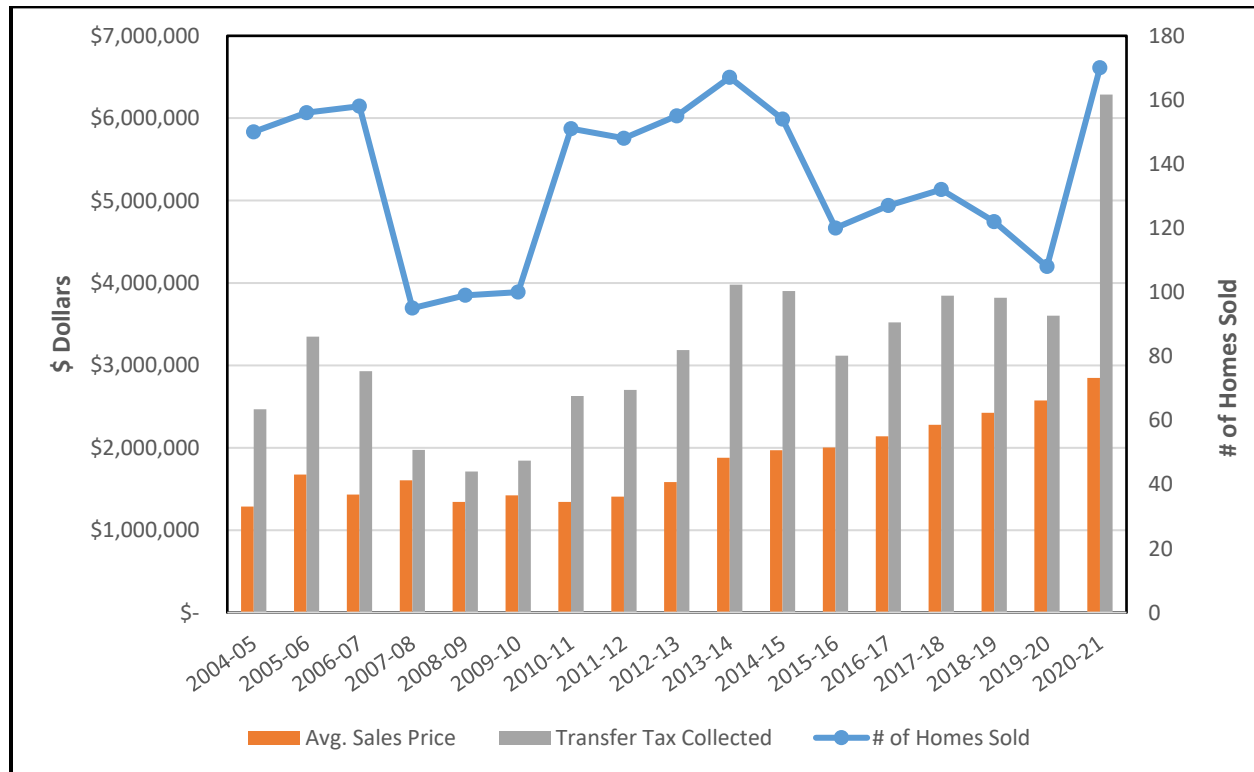
Property-related taxes are the City's primary revenue source and account for \$24,247,000 or 71% of General Fund revenues. This amount is a decrease of \$739,280 over the 2021-22 projected actual. The 2022-23 Proposed Budget consists of:

- Property Tax revenues, which consists of tax on secured and unsecured property, is budgeted at \$16,875,000, an increase of \$885,000 or 5.5% as compared to the 2021-22 projection. The increase is due to the following:
  - High volume of home sales at record high prices which increased the assessed valuation of those homes approximately 120%.
  - Properties not subject to an assessment step-up via a change of ownership returned to a maximum increase of 2.0%. This increase was lowered to 1.036% last year due to the economic strain caused by the pandemic.
- Real Property Transfer Tax revenue is budgeted at \$3,200,000. Staff is budgeting this cautiously due to its volatility and the high rate of home sales experienced in the last two fiscal years, which may indicate a peak and negatively affect future sales. In addition, the current trend of rising interest rates and high inflation may weaken the real estate market.
- Parcel Tax revenue, based on the measure approved by 83% of voters in March 2020, is estimated at \$2,522,000, an increase of \$97,000 or 4.0% over the 2021-22 projection. The tax was approved for four years, and future annual increases are limited to the lower of CPI or 4%.
- Property Tax in lieu of Motor Vehicle License Fee (MVLFF) is budgeted at \$1,570,000, a 5.1% increase over the prior year.

In 2004, the State Legislature permanently reduced the MVLFF rate from two percent to 0.65 percent and compensated cities and counties for their revenue loss with a like amount of property taxes, dollar-for-dollar. Typically, the annual change in this tax corresponds with the change in property tax.

The housing market continues to be strong and is a key factor in maintaining the stability of City revenues. There is no assurance this trend will continue as the overall economy faces serious headwinds with rising interest rates and inflation. Real Property Transfer Tax receipts have been higher than budget through the first nine months of the fiscal year and are trending to surpass the budget by approximately \$2.2 million. Below is a table which summarizes the volatility of the housing market over the last several years.

## Annual Statistics related to Real Property Transfer Tax Revenue



## Recreation Related Revenue

Recreation related revenue consists of revenues generated from recreation programs and facility rentals and is budgeted at \$3,184,000 in 2022-23, an increase of \$276,000 from the prior year. The major components are:

- Recreation Programs – Revenue is budgeted at \$2,024,000, an increase of \$31,000 over 2021-22 projection. Recreation program revenue has returned to a normal (pre-pandemic) state after being severely impacted by cancelled programs and reduced capacity in varying degrees between March 2020 and June 2021 due to COVID-19. Recreation staff did an outstanding job in navigating the fluctuating rules and guidelines issued by County and State Health officials. The FY 2022-23 budget assumes recreation programs will not be affected by COVID-19.
- Pre-School Program Revenue is budgeted at \$590,000, an increase of approximately \$165,000 over 2021-22 projection. Although programming was increased from 4-day to 5-day programs, revenue suffered as proposed holiday breaks programs were not offered and class sizes were reduced due to COVID-19 concerns. Next school year’s programs are currently at full class size and staff expects this to continue throughout FY 2022-23.
- Facility Rentals – City facilities re-opened at the very end of FY 2020-21 and have remained open throughout FY 2021-22. Staff has budgeted \$570,000 for FY 2022-23 which assumes the facilities will be open the entire year. This is

\$80,000 higher than the FY 2021-22 projection. Included in the proposed budget is \$45,000 in rentals for 801 Magnolia Avenue.

### **Utility User Taxes & Franchise Fees**

Utility User Taxes are taxes collected from residents for the use of electric, gas, water, and telephone. Franchise Fees are contractual obligations collected from PG & E, Republic Services, and Comcast for the right to operate in the City.

- Utility User Taxes are budgeted at \$1,150,000 which is slightly less (4 %) than the current year projection. Staff expects this revenue stream to be challenged as utility usage declines along with the number of residents working from home as the effects of the pandemic subside.
- Franchise Fees are budgeted at \$578,000 which is relatively flat to FY 2021-22.

### **Revenues from Other Agencies**

Revenues from Other Agencies is revenue received from state and regional agencies. The budget projects revenues of \$1,556,864, which includes \$1,331,864 in American Rescue Plan Act (ARPA) funds and \$225,000 for LEAP and SB2 grants. The FY 2021-22 projection of \$1,338,064 consists primarily of ARPA funds.

### **Building Permits and Planning Fees**

This category consists of the following construction related activities: Building Permits, Planning Fees, Plan Check Fees, General Plan Maintenance Fee, and Records Management Fees.

Proposed Revenue for FY 2022-23 is proposed at \$1,462,000 compared to a projection of \$1,667,000 for the current fiscal year.

- This category continues to surprise as the construction & remodel market has exceeded all expectations. FY 2020-21 was a record year, increasing \$1,600,000 or 28%, over the prior year. The strength has continued into FY 2021-22 and staff is projecting to exceed the annual budget by \$200,000 (17%).
- Consistent with the City's overall budget philosophy, staff is budgeting for declines in revenue in all areas of this category as staff does not expect the high level of activity to continue as the city faces mounting economic uncertainty.

### **Business and Sales Taxes**

Business taxes consist of Business License and Real Estate Rental taxes. Business Licenses have been relatively stable over the past several years while Rental taxes were increasing approximately 6% per year until leveling off in FY 2020-21. Sales taxes have fluctuated between \$200,000 and \$250,000 over the past five years.

Staff is budgeting \$840,000, an increase of \$15,000 or 2%, from the current year for this category.

## **Other Revenue**

The major components of Other Revenue consist of these miscellaneous items: Ambulance Service Charges, Mutual Aid Assistance, Other Services and Lease Revenue.

Staff is budgeting \$934,647 for FY 2022-23 compared to a projection of \$1,417,920 in the current fiscal year, a decrease of \$483,273. The primary reason for the variance is the City earned \$510,000 in mutual aid revenue for the City's assistance in battling California wildfires in FY 2020-21. Due to the unpredictable nature of this revenue stream, staff does not budget for this item.

## **GENERAL FUND EXPENDITURES**

The City is budgeting \$33,864,353 in General Fund expenditures, an increase of 7% from last years projected expenditures. In developing the Proposed Budget, the City continues efforts to control and contain operating costs in all departments. The following is a summary by cost categories.

### **General Fund Budget by Expenditure Category**

Category	2022-23		2021-22		\$ Change	%
	Proposed Budget	% of Budget	Projected	% of Total		
Personnel Costs	\$ 21,755,543	64%	\$ 20,729,310	66%	\$ 1,026,233	5%
Maintenance & Operations	8,603,339	25%	7,674,934	24%	928,405	12%
Non-Departmental	3,505,471	10%	3,211,471	10%	294,000	9%
<b>Total</b>	<b>\$ 33,864,353</b>	<b>100%</b>	<b>\$ 31,615,715</b>	<b>100%</b>	<b>\$ 2,248,638</b>	<b>7%</b>

## **Personnel Costs**

Personnel related costs, which includes salaries & wages, benefits, and retirement costs, is the largest overall expenditure in the General Fund at \$21,755,543, which is \$1,026,233 (5%) higher than the prior year projection. Such costs make up 64% of the total 2022-23 General Fund budget.

The tables below summarize projected personnel costs by department and by type:

## Personnel Budget by Department

Category	2022-23		2021-22		\$ Change	%
	Proposed Budget	% of Budget	Projected	% of Total		
Administration	\$ 2,113,195	10%	\$ 1,773,325	9%	\$ 339,870	19%
Public Works	2,214,903	10%	2,113,120	10%	101,783	5%
Planning & Building	1,513,963	7%	1,362,595	7%	151,368	11%
Recreation	2,016,795	9%	1,968,678	9%	48,117	2%
Police	6,580,954	30%	6,443,700	31%	137,254	2%
Fire	7,315,733	34%	7,067,892	34%	247,841	4%
<b>Total</b>	<b>\$ 21,755,543</b>	<b>100%</b>	<b>\$ 20,729,310</b>	<b>100%</b>	<b>\$ 1,026,233</b>	<b>5%</b>

## Personnel Budget by Type

Category	2022-23		2021-22		\$ Change	%
	Proposed Budget	% of Budget	Projected	% of Total		
Salaries	\$ 14,862,826	68%	\$ 14,533,165	70%	\$ 329,661	2%
Health Insurance	2,036,401	9%	1,803,769	9%	232,632	13%
Retirement	3,998,311	18%	3,572,406	17%	425,905	12%
Other Benefits	858,005	4%	819,970	4%	38,035	5%
<b>Total</b>	<b>\$ 21,755,543</b>	<b>100%</b>	<b>\$ 20,729,310</b>	<b>100%</b>	<b>\$ 1,026,233</b>	<b>5%</b>

In FY 2020-21 during the height of pandemic uncertainty, the City negotiated a one-year contract extension with the Fire and Police unions, agreeing to a 3% salary increase and all cost sharing agreements remained intact.

In FY 2021-22 the City entered into four-year labor agreements with all City employees including its four unions as well as all unrepresented employees. With the goal of containing costs and setting total employee compensation to within -3 % of the median of Piedmont's comparator cities, the City agreed to the following major terms:

- Salary increases in each of the next four years as follows: 3%, 3%, 3.25% 3.25%
- Continue medical benefit cost sharing but reset base to FY 2020-21 level.
- Freeze employee cost sharing percentage for CalPERS at FY 2020-21 levels.

Salaries expense for FY 2022-23 is budgeted at \$14,862,826 which is a 2% increase compared to the FY 2021-22 projection. The increase is due to an assumed 3% across the board wage increase, one new full-time position (Communications Manager – approved in FY 2021-22 budget but not yet filled), two temporary part time employees in Planning and Building, and the assumption of full staffing. These factors are being offset by a decline in budgeted overtime, primarily in the Fire Department. Overtime in the Fire Department is budgeted at \$700,000 compared to \$1,037,000 projected in FY 2021-22, which included approximately \$350,000 of overtime related to strike team mutual aid. Strike team mutual aid is not included in the budget as it is unpredictable and is offset by mutual aid revenue.

In addition, as compared to the prior year projection (FY 2019-20), the most significant changes in personnel costs are as follows:

- Health Insurance – The proposed budget reflects an increase of \$232,632 over last year. The increase is primarily due to an assumed 6.0% increase in premium rates and the assumption of full staffing.
- Retirement - Employee retirement costs are projected to increase \$425,905 over last year. In FY 2018-19 CalPERS began phasing in the lowering of its discount rate from 7.5% to 7.0%. The full impact of this phase in will be completed in FY 2024-25. As a result, pension expense is expected to rise significantly during this period. In FY 2022-23, staff is projecting that the City’s employer contribution and unfunded liability payments will increase by 12%, from \$3,572,406 (24.6% of salaries) in 2021-22 to \$3,998,311 (26.9% of salaries) in 2022-23. The increase consists of the following:

	<b>Proposed</b>	<b>Projected</b>		
<b>General Fund</b>	<b>2022-23</b>	<b>2021-22</b>	<b>Var</b>	<b>%</b>
Unfunded Liability	\$ 2,590,563	\$ 2,256,992	\$ 333,571	15%
Normal Cost	1,870,309	1,838,770	31,539	2%
Cost Share	(462,561)	(523,356)	60,795	-12%
<b>Total</b>	<b>\$ 3,998,311</b>	<b>\$ 3,572,406</b>	<b>\$ 425,905</b>	<b>12%</b>

- Unfunded liability payments are projected to increase at an average rate of 9% for the next 10 years.
- Normal Cost is projected to increase at approximately the same rate as Payroll expense.
- Cost Share offset will continue to decline as CalPERS Tier One employees retire.

**Maintenance and Operations**

Maintenance and operations costs are budgeted at \$8,603,339, amounting to 25% of the 2022-23 General Fund budget, and is an increase of \$928,405 as compared to the 2021-22 projection.



This category includes the following major expenses:

- Employee related – Conferences, travel, training, and memberships.
- Supplies – Department supplies
- Equipment – Vehicle maintenance and repair, fuel, and rentals.
- Contract Services – Third party recreational activity providers, legal, consulting, crossing guards.
- IT related – Computer Courage contract, Software licenses and Strategic Planning.
- Other – Public Works services (including street patching, landscaping, and tree pruning)
- Utilities

The following summarizes maintenance and operations costs by department:

### Operations and Maintenance Budget by Department

Category	2022-23		2021-22		\$ Change	%
	Proposed Budget	% of Budget	Projected	% of Total		
Administration	\$ 2,136,250	25%	\$ 1,873,860	24%	\$ 262,390	14%
Public Works	2,249,700	26%	2,093,500	27%	156,200	7%
Planning & Building	1,318,300	15%	1,011,500	13%	306,800	30%
Recreation	1,236,500	14%	1,167,863	15%	68,637	6%
Police	1,026,689	12%	982,257	13%	44,432	5%
Fire	635,900	7%	545,954	7%	89,946	16%
<b>Total</b>	<b>\$ 8,603,339</b>	<b>100%</b>	<b>\$ 7,674,934</b>	<b>100%</b>	<b>\$ 928,405</b>	<b>12%</b>

The most significant increases in Maintenance and Operations costs in the 2022-23 Proposed Budget as compared to the 2021-22 projection are as follows:

- Planning and Building – Staff is budgeting an increase of \$306,800, which is primarily due to an expansion of the Supplemental Planning Services and records management needs:
  - Supplemental Planning Services (\$214,000)
  - Third party permit inspection fees related to the Community Pool project (\$100,000)
  - Convert the residential property-based records from paper based to digital (\$91,000)
  - Environmental review required by the California Environmental Quality Act (CEQA) related to the Housing Element and Safety Element, and LHMP updates. (\$50,000)
  - Update of the General Plan Housing Element (\$39,000)

Offset by:

- Lower City Engineer costs (\$250,000) as temporary part time help has been hired to replace the need for Coastland’s permit processing and inspection support utilized in FY 2021-22 to address the backlog of permit applications.
- Administration – Expenses are projected to be \$262,390 (14%) higher year over year. The increase is primarily due to:
  - IT related expenses – Increase in Strategic Plan initiatives (\$70,000) and Computer Courage staffing (\$29,000).
  - Consulting related to Diversity\Equity\Inclusion (\$75,000).
  - Election expenses (58,000)
  - Audit fees, due to bi-annual requirement to perform complete valuations of the City’s OPEB and Police & Fire Pension plans and the need to perform Single Audit procedures due to receipt of ARPA funds. (\$25,000).
- Fire – Staff is projecting an increase of \$89,946 over last year primarily due to Emergency Preparedness related expenses

**Non Departmental**

Category	2022-23		2021-22		\$ Change	%
	Proposed Budget	% of Budget	Projected	% of Total		
Insurance	\$ 2,235,000	64%	\$ 2,056,000	64%	\$ 179,000	9%
Retiree Medical Premiums	900,000	26%	770,000	24%	130,000	17%
Library	350,471	10%	350,471	11%	0	0%
Unemployment Ins.	20,000	1%	35,000	1%	(15,000)	-43%
<b>Total</b>	<b>\$ 3,505,471</b>	<b>100%</b>	<b>\$ 3,211,471</b>	<b>100%</b>	<b>\$ 294,000</b>	<b>9%</b>

Non-Departmental costs are budgeted at \$3,505,471, comprising 10% of the 2022-23 General Fund budget. The following costs are included:

- Insurance costs, which include General Liability and Workers Compensation, comprise \$2,235,000 and is a \$179,000 increase from the estimated 2021-22 expense. The increase is primarily due to higher premiums caused by increased payroll and overall actuarial adjustments to the risk pool. In FY 2022-23, the City will increase its General Liability self-insured retention from \$10,000 to \$25,000 per claim, which reduced the premium increase from 20% to 15% year over year.
- Retiree Medical Premiums - Premiums are budgeted at \$900,000 compared to \$770,000 last year. The increase is due to six retirements in 2021-22, a 6% budgeted increase in premium costs, and an estimated 4 retirements in FY 2022-23.

- Library services – \$350,471 is budgeted as a contribution to the City of Oakland, unchanged from prior years.
- Unemployment – The City is self-insured for unemployment costs. Staff is estimating the City will incur approximately \$20,000 in expense in FY 2022-23. This cost has returned to normal levels as the increased unemployment periods mandated during the pandemic expired in FY 2021-22.

## GENERAL FUND BALANCE

The 2022-23 Proposed Budget projects an Operating Net Income of approximately \$966,000. Capital transfers are proposed for essential capital needs as follows:

- \$1,332,000 - Capital Improvements (ARPA Funds)
- \$1,300,000 - Facilities Maintenance, including sidewalk replacement/repair
- \$ 72,000 - Equipment Replacement Fund

After these transfers, the General Fund ending balance will be approximately \$5.7 million, or 17% of Operating Expenses. No further transfers are recommended at this time as the City’s goal is to maintain a General Fund reserve of +/- 18% of Operating Expenses.

## TEN-YEAR PROJECTION

The ten-year forecast of revenues and expenditures (and increasing level of transfers) assists in identifying long range issues and informing future planning and decision making through 2029-30. The following table is a summary of the forecast:

**General Fund Balance 2017-18 through 2030-31**

Fiscal Year Ending	ACTUAL				PROJECTED									
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Begin Balance	\$ 5,567	\$ 5,532	\$ 5,290	\$ 5,591	\$ 6,509	\$ 7,420	\$ 5,682	\$ 6,110	\$ 6,322	\$ 6,533	\$ 6,765	\$ 6,974	\$ 7,242	\$ 7,906
Revenues	29,005	29,564	28,604	33,266	34,910	33,954	34,048	35,320	36,648	38,034	39,482	40,995	42,574	44,225
Growth rate - revenues		1.9%	-3.2%	16.3%	4.9%	-2.7%	0.3%	3.7%	3.8%	3.8%	3.8%	3.8%	3.9%	3.9%
Operating Expenses	21,771	22,894	23,398	24,678	28,404	30,359	30,343	31,404	32,432	33,573	34,617	35,944	37,778	39,194
Growth rate		5.2%	2.2%	5.5%	15.1%	6.9%	-0.1%	3.5%	3.3%	3.5%	3.1%	3.8%	5.1%	3.7%
Non Dept Expenses	2,808	2,454	2,564	3,872	3,311	3,505	2,028	2,663	2,895	3,217	3,522	3,862	3,274	3,369
Net Operating Transfers	-728	-853	-550	834	840	877	877	702	728	755	782	810	839	869
Operating Net Income	3,698	3,363	2,091	5,550	4,035	966	2,555	1,955	2,049	1,999	2,126	1,999	2,361	2,531
Growth rate		-9.1%	-37.8%	165.4%	-27.3%	-76.0%	164.3%	-23.5%	4.8%	-2.4%	6.3%	-6.0%	18.1%	7.2%
Capital Transfers	3,733	3,606	1,789	4,633	3,123	2,704	2,127	1,743	1,837	1,768	1,917	1,731	1,697	1,486
Net income	-35	-243	302	918	911	-1,738	427	212	212	231	209	268	664	1,045
Ending Balance	\$ 5,532	\$ 5,290	\$ 5,591	\$ 6,509	\$ 7,420	\$ 5,682	\$ 6,110	\$ 6,322	\$ 6,533	\$ 6,765	\$ 6,974	\$ 7,242	\$ 7,906	\$ 8,951
% Operating Expenses	22.5%	20.9%	21.5%	22.8%	23.4%	16.8%	18.9%	18.6%	18.5%	18.4%	18.3%	18.2%	19.3%	21.0%

The major assumptions used to build the Ten-Year Projection are as follows:

Revenues:

- The Property Tax growth rate slowed to approximately 3.6% in FY 2021-22. This is primarily due to the annual increase in assessed valuation being limited to 1.036% in FY 2020-21 in response to the pandemic. Staff has budgeted a 5.5% increase for FY 2022-23 as the annual increase in assessed valuation has returned to 2% and home sales and sales prices have been at record highs for the past two years. Going forward, the growth rate is projected to be 4.9% annually. This is lower than the average increase over the past ten years of 5.5% as staff expects the rate of increase to begin to decline as the number of homes with low assessed valuations due to Proposition 13 decline.
- Real Property Transfer Tax revenue is budgeted at \$3.2 million in FY 2022-23 and \$3.4 million thereafter. Although this is an increase over the previous rate of \$2.8 million, staff feels it is appropriate based on historical results.
  - Transfer tax revenue has averaged \$3.6 million annually over the past 5 years and \$3.4 million over the past 10 years.
  - Note these averages do not include FY 2020-21 which was 50% higher than any previous year and viewed as an outlier.
- Parcel Tax - The tax was last approved on the March 2020 ballot and is subject to voter approval every four years. Staff has assumed the tax will continue to be approved and has increased it each year by 3% (estimated CPI).
- The growth rate for all other revenue categories averages 3.2%
- FY 2021-22 and FY 2022-23 include ARPA fund receipts of \$1.3 million each.

Expenditures:

- Salary and related compensation expenses through FY 2024-25 are based on the four-year labor agreements signed this year. Beyond 2024-25, salaries are estimated to increase 3% per year.
- Medical and other benefit costs assume a 4%-6% growth rate, which approximates the historical trend.
- Pension costs are based on an actuarial study prepared by Bartel and Associates. The CalPERS Board of Administration approved lowering the CalPERS discount rate assumption, the long term rate of return, from 7.5% to 7.0% over three years beginning in 2018-19. Additionally, in July 2021, the discount rate will be lowered to 6.8 as part of CalPERS portfolio risk mitigation strategy. The Bartel study assumes the rate will continue to decline, and eventually settle around 6.0%. Staff is projecting pension costs to rise approximately 56% over the next 5 years and increase approximately 95% by FY 2030-31. During 2018, the City established a Pension Rate Stabilization Trust with PARS to aid in funding future pension expense. \$3,750,000 has been contributed to the fund to date. Staff is not recommending additional funding at this time.

- Operating expenses, other than personnel costs, are projected to grow at a rate of 3% per year.

## **RECREATION DEPARTMENT \ SCHOOLMATES \ AQUATICS**

While the Recreation Department is a component of the General Fund, two programs under its purview, Schoolmates and Aquatics, are accounted for in separate funds. Below is a recap of the proposed 2022-23 budget and actual results from the prior four years.

	FY Ended				Proposed	Projected	
	June-18	June-19	June-20	June-21	BUD 2023	FY 21-22	\$ VAR
<b>RECREATION (GF)</b>							
Revenue	\$ 3,083,138	\$ 2,832,816	\$ 1,261,674	\$ 1,761,020	\$ 3,216,684	\$ 2,929,290	\$ 287,394
Salaries	1,218,560	1,340,569	1,315,680	1,182,494	1,551,306	1,529,200	22,106
Benefits & Taxes	333,188	356,360	321,474	309,749	465,489	436,478	29,011
Operating Exp	1,302,146	1,215,631	1,028,856	912,727	1,236,500	1,167,863	68,637
Total Expenses	2,853,894	2,912,560	2,666,010	2,404,969	3,253,295	3,133,541	119,754
% of Revenue	93%	103%	211%	137%	101%	107%	42%
Net Income/(Loss)	<b>\$ 229,245</b>	<b>\$ (79,743)</b>	<b>\$ (1,404,336)</b>	<b>\$ (643,950)</b>	<b>\$ (36,611)</b>	<b>\$ (204,251)</b>	<b>\$ 167,640</b>
Cost Recovery %	<b>108%</b>	<b>97%</b>	<b>47%</b>	<b>73%</b>	<b>99%</b>	<b>93%</b>	
<b>SCHOOLMATES</b>							
Revenue	\$ 703,107	\$ 762,930	\$ 632,868	\$ 586,126	\$ 1,086,319	\$ 1,022,000	\$ 64,319
Salaries	469,281	448,901	459,301	495,839	680,832	503,000	177,832
Benefits & Taxes	178,764	131,893	104,243	92,880	162,252	111,600	50,652
Operating Exp	86,209	122,180	111,409	86,836	231,450	89,300	142,150
Total Expenses	734,254	702,973	674,953	675,555	1,074,534	703,900	370,634
% of Revenue	104%	92%	107%	115%			
Net Income/(Loss)	<b>\$ (31,147)</b>	<b>\$ 59,957</b>	<b>\$ (42,085)</b>	<b>\$ (89,429)</b>	<b>\$ 11,785</b>	<b>\$ 318,100</b>	<b>\$(306,315)</b>
Cost Recovery %	<b>96%</b>	<b>109%</b>	<b>94%</b>	<b>87%</b>	<b>101%</b>	<b>145%</b>	
<b>AQUATICS</b>							
Revenue	\$ 549,492	\$ 495,806	\$ 338,829	\$ (1,034)	\$ -	\$ -	\$ -
Salaries	370,611	387,586	375,765	74,792	8,160	7,000	1,160
Benefits & Taxes	49,603	52,117	52,602	16,174	624	536	88
Operating Exp	196,714	254,239	190,320	45,293	6,500	12,500	(6,000)
Total Expenses	616,928	693,942	618,688	136,258	15,284	20,036	(4,752)
% of Revenue	112%	140%	183%	-13183%			
Net Income/(Loss)	<b>\$ (67,436)</b>	<b>\$ (198,136)</b>	<b>\$ (279,859)</b>	<b>\$ (137,292)</b>	<b>\$ (15,284)</b>	<b>\$ (20,036)</b>	<b>\$ 4,752</b>
Cost Recovery %	<b>89%</b>	<b>71%</b>	<b>55%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	
<b>TOTAL</b>							
Revenue	\$ 4,335,738	\$ 4,091,553	\$ 2,233,371	\$ 2,346,112	\$ 4,303,003	\$ 3,951,290	\$ 351,713
Salaries	2,058,452	2,177,055	2,150,747	1,753,125	2,240,298	2,039,200	201,098
Benefits & Taxes	561,555	540,370	478,319	418,802	628,365	548,614	79,751
Operating Exp	1,585,069	1,592,050	1,330,585	1,044,856	1,474,450	1,269,663	204,787
Total Expenses	4,205,076	4,309,475	3,959,651	3,216,782	4,343,113	3,857,477	485,636
% of Revenue	97%	105%	177%	137%			
Net Income/(Loss)	<b>\$ 130,662</b>	<b>\$ (217,922)</b>	<b>\$ (1,726,280)</b>	<b>\$ (870,670)</b>	<b>\$ (40,110)</b>	<b>\$ 93,813</b>	<b>\$(133,923)</b>
Cost Recovery %	<b>103%</b>	<b>95%</b>	<b>56%</b>	<b>73%</b>	<b>99%</b>	<b>102%</b>	

Staff has historically targeted the Recreation Department to be cost neutral. In 2021-22, staff is projecting 102% total department cost recovery after historic pandemic lows of 56% and 73% in 2019-20 and 2020-21 respectively. The primary drivers of this substantial improvement is the reopening of rental facilities and the closure of the Community Pool which had been operating at a loss prior to closure.

Recreation Department Staffing Adjustments: Schoolmates assistant site leads (3) and the lead facilities attendant will remain part-time positions but will work more than 1,000 hours in a fiscal year. As a result, the staff will be enrolled in CalPERS, eligible to enroll in the City’s medical insurance plan and be offered the PEMHCA minimum payment for medical benefits as required by law.

In 2022-23, staff is projecting Schoolmates cost recovery to be 101%. In 2021-22, staff is projecting 145% cost recovery. This cost recovery figure well above the target of just over 100% was due to the delay of Schoolmates related maintenance projects until FY 2022-23.

In the Aquatics Fund, Staff has included \$20,000 of expense to cover utilities and other maintenance expenses for the permanently closed Community Pool facility.

## OTHER FUNDS

In addition to the General Fund, the City maintains a number of major funds to provide for the long-term capital needs of the organization.

### Street Infrastructure Maintenance & Replacement

The City’s FY2022-23 budget for street infrastructure maintenance and replacement, including sidewalk repair, is \$1.6 million. Funding sources include Gas Tax, SB1, Measure BB, and Measure F. These sources are funded by Sales and Gasoline taxes. The budget is based on estimates received from the County. The majority of available funding is dedicated to street resurfacing, with the balance dedicated to important sub-categories such as the implementation of projects prioritized by the approved Pedestrian & Bicycle Master Plan, and those related to the Complete Streets program.

The PCI (Pavement Condition Index) for the streets within the City of Piedmont will be 65 after the completion of the 2021 pavement project. This is down from the 67 reported to the City Council in July of 2020 and up slightly from the 64 reported in 2017. This keeps the City’s overall average within the “Good” range.

PCI Range	Description	Rating		
		2022	2019	2017
	<b>OVERALL</b>	<b>65%</b>	<b>67%</b>	<b>64%</b>
>70	Very Good	58%	49%	53%
50-69	Good	17%	28%	20%
24-49	Poor	20%	20%	16%
0-24	Very Poor	5%	3%	11%

In order to maintain a PCI of 67 over the next 5 years, approximately \$1.5 million in funding for maintenance and repairs would be needed annually. To increase the PCI to 72 over the next 5 years, approximately \$2.2 million in funding for maintenance and repairs would be needed annually.

In addition to \$100,000 from Gas Tax revenue sources, staff is requesting a General Fund appropriation of \$700,000 for sidewalk repair. Piedmont's sidewalks have become increasingly in disrepair. It is very important to repair sidewalks as soon as possible to reduce the liability associated with accidents caused by unsafe sidewalks. The City currently does not have the tools to adequately track the required maintenance of sidewalks. Staff has included in the IT plan over the next two years, funds for the purchase and implementation of a software program to satisfy this and other maintenance related needs.

Summary Street Report									
	Measure BB	Gas Tax	SB 1	Measure F	Measure B	Traffic Congestion	Total Sources	General Fund	Grand Total
<b>ACTUAL 2019-20</b>									
Beginning Balance	\$ 250,966	\$ 554,588	\$ 79,050	\$ 39,255	\$ 136,758	\$ 25,590	\$ 1,086,207		
Total Revenues	440,405	263,233	205,828	46,241	469,276	12,839	1,437,822		
Streets	(690,927)	(286,979)	-	(51,485)	(308,912)	-	(1,338,303)	(905,378)	(2,243,681)
Sidewalks		(425,117)	-		(295,198)	-	(720,315)		(720,315)
Total Expenditures	(690,927)	(712,096)	-	(51,485)	(604,110)	-	(2,058,618)	(905,378)	(2,963,996)
Ending Balance	\$ 444	\$ 105,725	\$ 284,878	\$ 34,011	\$ 1,924	\$ 38,429	\$ 465,411		
<b>ACTUAL 2020-21</b>									
Total Revenues	477,253	255,941	211,734	46,073	511,170	-	1,502,170		
Streets	(5,011)	(8,330)	(48,250)	(6,719)	(205,722)	-	(274,032)		(274,032)
Sidewalks		(346,198)	-			-	(346,198)	(522,707)	(868,905)
Total Expenditures	(5,011)	(354,528)	(48,250)	(6,719)	(205,722)	-	(620,230)	(522,707)	(1,142,937)
Ending Balance	\$ 472,686	\$ 7,138	\$ 448,362	\$ 73,365	\$ 307,372	\$ 38,429	\$ 1,347,351		
<b>PROJECTED 2021-22</b>									
Total Revenues	545,833	293,000	223,000	40,000	357,698	-	1,459,531		
Streets	(1,000,000)		(650,000)	(90,000)	(665,070)	(38,429)	(2,443,499)		(2,443,499)
Sidewalks		(299,408)					(299,408)	(900,000)	(1,199,408)
Total Expenditures	(1,000,000)	(299,408)	(650,000)	(90,000)	(665,070)	(38,429)	(2,742,907)	(900,000)	(3,642,907)
Ending Balance	\$ 18,519	\$ 730	\$ 21,362	\$ 23,365	\$ (0)	\$ -	\$ 63,975		
<b>PROPOSED 2022-23</b>									
Total Revenues	942,000	331,853	257,488	40,000	-	-	1,571,341		
Streets - Committed	(567,625)						(567,625)		(567,625)
Streets - Available	(390,000)	(230,000)	(275,000)	(60,000)			(955,000)		(955,000)
Sidewalks		(100,000)					(100,000)	(700,000)	(800,000)
Total Expenditures	(957,625)	(330,000)	(275,000)	(60,000)	-	-	(1,622,625)	(700,000)	(2,322,625)
Ending Balance	\$ 2,894	\$ 2,583	\$ 3,850	\$ 3,365	\$ (0)	\$ -	\$ 12,691		

### Facilities Maintenance Fund

The City Council established the Facilities Maintenance Fund in 2013 to provide a long-term plan for addressing City-owned facilities. In 2014, responsibility for facilities was transferred from the Recreation Department to the Public Works Department. Since that time staff has been working to develop a thorough and well-documented plan that addresses deferred maintenance, on-going maintenance and repair, and, importantly, the desire to build reserves to address long-term, life-cycle maintenance and

replacement costs. The plan will continue to evolve and improve as staff closely monitors City needs.

In 2019-20, staff removed janitorial type expenses from this fund and are now accounting for them in the General Fund. Further, in order to allow us to better identify and quantify long term capital needs as opposed to ongoing maintenance costs, beginning in FY 2022-23 staff is splitting this fund into two separate funds:

- Facilities Maintenance Fund (111) – Repairs and maintenance, and scheduled maintenance, and sidewalk replacement\repair will be funded annually by transfers from the General and Schoolmates Funds based on need.
- Facilities Capital Projects (112) – Capital projects for all city facilities including parks. Funding will be determined each year based on budget surplus, if any.

The following schedule summarizes the current Facilities Maintenance Fund plan. It is a roll up of scheduled maintenance and estimated repairs and maintenance for each City facility, as well as sidewalk replacement\repair.

<b>City of Piedmont</b>					
<b>Five Year Capital Improvement Program</b>					
	<i>FY</i> <i>2021-22</i>	<i>FY</i> <i>2022-23</i>	<i>FY</i> <i>2023-24</i>	<i>FY</i> <i>2024-25</i>	<i>FY 2025</i> <i>&amp; Beyond</i>
<b><i>FACILITIES MAINTENANCE</i></b>					
<b>Beginning Balance</b>	\$ 839,708	\$ 357,304	\$ 276,097	\$ 214,608	\$ 172,183
<b>General Fund Subsidy</b>	\$ 600,000	\$ 1,300,000	\$ 1,500,000	\$ 1,100,000	\$ 1,000,000
<b>Schoolmates Subsidy</b>	87,500	\$ 64,450	\$ 126,923	\$ 30,419	\$ 30,940
<b>Interest</b>	21,596	\$ 24,243	\$ 1,584	\$ 1,227	\$ 967
<b>Total Revenue</b>	\$ 709,096	\$ 1,388,693	\$ 1,628,506	\$ 1,131,645	\$ 1,031,907
<b>Expenditures:</b>					
<b>Sidewalks</b>	\$ (900,000)	\$ (700,000)	\$ (600,000)	\$ (600,000)	\$ (600,000)
<b>Annual Maintenance</b>	(181,000)	(191,900)	(201,495)	(211,570)	(222,148)
<b>Scheduled Maintenance</b>	(110,500)	(578,000)	(888,500)	(362,500)	(270,500)
<b>Total Expenditures</b>	\$ (1,191,500)	\$ (1,469,900)	\$ (1,689,995)	\$ (1,174,070)	\$ (1,092,648)
<b>Ending Balance</b>	\$ 357,304	\$ 276,097	\$ 214,608	\$ 172,183	\$ 111,441

The following schedule summarizes the current Facilities Capital Fund plan. It is a roll up of capital projects for all city facilities, including parks. Supporting schedules which details each project are included in the Facility Maintenance plan documents.



City of Piedmont					
Five Year Capital Improvement Program					
	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025 & Beyond
<b>FACILITIES CAPITAL PROJECTS</b>					
Beginning Balance	\$ 8,500,000	\$ 8,975,000	\$ 6,291,864	\$ 3,721,864	\$ 973,864
General Fund Subsidy	\$ -				
Schoolmates Subsidy	-	60,000	-	-	-
ARPA Funding	1,050,000	1,331,864			
Contributions \ Other Funding					
Interest					
<b>Total Revenue</b>	<b>\$ 1,050,000</b>	<b>\$ 1,391,864</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>					
Facilities	\$ (200,000)	\$ (2,660,000)	\$ (1,000,000)	\$ (320,000)	\$ (52,085,425)
Parks	(75,000)	(1,065,000)	(370,000)	(2,058,000)	(13,659,000)
Park Pathways	(25,000)	(100,000)	(100,000)	(100,000)	(100,000)
Tennis Courts	(125,000)	-	(270,000)	(270,000)	(540,000)
Sustainability	(150,000)	(250,000)	(830,000)	-	-
Green Infrastructure	-	-	-	-	(1,300,000)
<b>Total Expenditures</b>	<b>\$ (575,000)</b>	<b>\$ (4,075,000)</b>	<b>\$ (2,570,000)</b>	<b>\$ (2,748,000)</b>	<b>\$ (67,684,425)</b>
<b>Ending Balance</b>	<b>\$ 8,975,000</b>	<b>\$ 6,291,864</b>	<b>\$ 3,721,864</b>	<b>\$ 973,864</b>	<b>\$ (66,710,561)</b>

The Facilities Capital Fund is estimated to have a Fund balance of approximately \$8.975 million as of June 30, 2022. Funding will be primarily from the General and Schoolmates Funds, when available. American Rescue Plan Act (ARPA) funds are being allocated here for use on the Police Dispatch project in accordance with City Council direction.

Annual funding is determined based on available funds in the General Fund after consideration of the needs of the equipment replacement fund, facilities maintenance fund, and maintaining a General Fund reserve in the range of 18% +/- . Due to escalating pension, retiree medical and insurance expenses, staff is not proposing any General Fund transfers for FY 2021-22 and FY 2022-23.

The Facilities Capital Fund includes major capital improvements currently being evaluated by the City in the column “FY 2025 & Beyond”. High-level assessments of the Police Department and Fire Department reveal significant deficiencies in these Essential Services Buildings which must be addressed. As prioritized use of American Rescue Plan Act (ARPA) funds, we are currently working on options and costs associated with relocation of the dispatch center to be followed by a master planning effort for the entire Police/Veterans/Fire/City Hall area.

Beyond the Essential Services Buildings, City staff believes the renovation of the City Hall basement and Recreation Center are critical as well due to the accessibility and fire/life safety issues of these facilities which need to be addressed. Major improvements to Linda Beach and Coaches Field are also being evaluated. The total cost of all of these projects may be upward of \$65 million and is reflected in the column

“FY 2025 & Beyond”. Based on ten-year projections for the General Fund, the City does not have adequate funding for any of these projects nor the recreation related conceptual plans developed in recent years.

### **Capital Improvement Projects Fund**

The Capital Improvement Fund is used to account for resources that are restricted and committed to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Previously, prior to creation of the Facilities Maintenance Fund and the Equipment Replacement Fund, the Capital Improvement Projects Fund was used to account for a very wide range of projects and activities.

Historically, appropriation of resources to this Fund are typically considered following a receipt of a report on projects recommended by the Capital Improvement Projects Review Committee. The Committee, on an annual basis, initiated a process to solicit community input, conduct site visits, analyze the merits of potential projects, and make recommendations to the City Council as to which projects should be funded. The Capital Improvement Projects Review Committee suspended its activity due to COVID-19. Staff is working to create a timeline and framework to reimagine and re-engage this important committee in support of substantial capital project needs.

### **Equipment Replacement Fund**

The Equipment Replacement Fund sets aside funds in anticipation of the orderly replacement of City vehicles, heavy equipment, general equipment, as well as IT infrastructure. A replacement schedule has been developed detailing all equipment including the estimated year of replacement and estimated replacement cost.

Proposed expenditures for FY 2022-23 are \$2,279,100. This is higher than anticipated as the replacement of all radios for both Fire and Police has been accelerated due to the pending discontinuation of maintenance on existing equipment (\$560,000) and the delay of the upgrade of KCOM equipment (\$400,000). In addition, staff adjusted all purchase prices due to inflationary pressures.

The following is the detail of proposed Equipment Replacement expenditures for 2022-23 of \$2,279,100:

Description	\$ Amount
<b><u>Administration (KCOM):</u></b>	
Broadcast & Streaming Equip.	\$ 400,000
<b><u>Public Works:</u></b>	
Backhoe	180,000
<b><u>Recreation</u></b>	
Utility Van	56,000
<b><u>Police:</u></b>	
Radio's	195,000
CAD\CRM Licences	75,000
Patrol Vehicles (2)	187,000
Vehicle - Captain's	55,000
Vehicle - Parking Enforcement	50,000
Mobile Radar Units	9,000
<b><u>Fire:</u></b>	
Radio's	365,000
City Vehicle	90,000
<b><u>IT:</u></b>	
Applications & Systems	415,000
Infrastructure & Operations	100,000
Hardware	65,100
<b><u>OTHER:</u></b>	
Copy Machines	37,000
Total Proposed Expenditures	<u>\$ 2,279,100</u>

The Equipment Replacement Fund is estimated to have a Fund Balance of approximately \$2,305,000 as of June 30, 2022. As mentioned earlier, staff is recommending the FY 2021-22 budgeted General Fund transfer be raised to \$1,473,000 from \$360,000. Funding required in FY 2022-23 would then be \$72,000. The fund balance at the end of 2022-23 is projected at \$1,121,000, with an unrestricted fund balance of \$500,000 and a restricted balance of \$600,000. The restriction is the City Council approved system rehabilitation loan to the Sewer Fund.

### **Sewer Fund**

The Sewer Fund is used to account for costs related to the inspection, maintenance, repair, and replacement of the sanitary sewer and storm sewer system in the City. In July 2014, the City and other East Bay jurisdictions entered into a Consent Decree (CD) mandated by the U.S. Environmental Protection Agency (EPA) which requires the City to complete a rehabilitation of the sewer system and to establish a comprehensive

monitoring of system performance. With the CD finalized, and all of the mandated improvement measures identified, the City has moved forward with definitive plans to achieve full compliance.

To this end, the City Council previously approved loans totaling \$800,000 to the Sewer Fund from the Equipment Replacement Fund and the Facilities Maintenance Fund. These loans made the need for increasing the Sewer Tax or Real Property Transfer Tax unnecessary and provided the resources needed to initiate the next phase of required sewer rehabilitation.

With the approval of a low-interest loan by the State Water Resources Control Board (SWRCB), construction of Phase V of the sewer rehabilitation project began in 2017-18 and was completed in the first quarter of FY 2018-19. Thereafter, Phase VI design work began in FY 2018-19 with construction anticipated to begin in FY 22-23. All phases of rehabilitation are projected to be completed over the next decade, ahead of the schedule established under the CD.

A significant benchmark affirming Piedmont’s strategy for compliance to the EPA Consent Decree was reinforced in April of 2018. After the first EPA performance review of all participants, it was determined that Piedmont was in compliance and would not be assessed any stipulated penalties.

### Sewer Fund Recap

SEWER FUND	Projected	Proposed Budget	Projected			
	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
<b>Beginning Balance</b>	<b>\$3,231,632</b>	<b>\$ 3,645,317</b>	<b>\$ 1,564,077</b>	<b>\$ 1,510,359</b>	<b>\$ 2,514,717</b>	<b>\$ 673,994</b>
Sewer Service Charges \ Interest	2,812,000	2,930,100	3,008,165	3,088,313	3,170,599	3,255,080
Loan Proceeds	0	0	2,481,865	2,481,865	0	844,963
<b>Total Revenue</b>	<b>2,812,000</b>	<b>2,930,100</b>	<b>5,490,030</b>	<b>5,570,178</b>	<b>3,170,599</b>	<b>4,100,043</b>
Operating Costs	1,150,000	1,347,000	1,397,500	1,450,275	1,505,389	1,561,908
<u>Capital Costs:</u>						
General Sewer Replacement	100,000	400,000	420,000	441,000	463,050	486,203
Capital Equipment	338,975	40,000	0	0	0	0
Storm Drain	0	565,000	330,000	850,000	0	0
Phase VI	0	1,850,000	2,731,250	0	0	0
Phase VII	0	0	0	1,000,000	2,379,850	0
Debt Service	809,340	809,340	664,998	824,546	663,033	877,952
<b>Total Expenditures</b>	<b>2,398,315</b>	<b>5,011,340</b>	<b>5,543,748</b>	<b>4,565,821</b>	<b>5,011,322</b>	<b>2,926,063</b>
<b>Ending Balance</b>	<b>\$ 3,645,317</b>	<b>\$ 1,564,077</b>	<b>\$ 1,510,359</b>	<b>\$ 2,514,717</b>	<b>\$ 673,994</b>	<b>\$ 1,847,974</b>

In addition to the construction of rehabilitation projects, the Sewer Fund reimburses the General Fund for sewer related expenses charged to the General Fund. Public Works and Finance have refined expense estimates and capture actual costs related to personnel, supplies and services. Based on the data collected, the proposed transfer for 2022-23 is projected at \$837,000, an increase of \$37,000 over last fiscal year.

## **Pension Rate Stabilization Fund**

In 2017-18, the City established a Pension Rate Stabilization Fund. The City partnered with the Public Agency Retirement Services (PARS) to establish a Section 115 Trust. The trust will allow us to smooth the effect of rising pension costs which are expected to more than double over the next ten years. Through the deposit of funds into the Section 115 Trust Program, the City could expect to earn a rate of return greater than what would be attained through the City's investment with the State of California Local Agency Investment Fund (LAIF). The higher return is made possible because the Section 115 Trust Program is not prohibited by the State law from making purchases of higher yield equities.

In May 2018, the City transferred \$2.0 million from the General Fund into the Pension Rate Stabilization Fund and an additional transfer of \$750,000 in November 2018. In February 2021, the City engaged actuarial firm Bartel & Associates to refresh the City's ten-year pension expense projections. The projections increased approximately \$3.0 million as compared to the long-range plan. The increase is due to CalPERS lower than expected investment results in FY 2019-20 and the effect of the changes in its amortization policy. Amortization periods for the Unfunded Accrued Liability have been shortened from 30 years to 20 years, which lowers overall liability, but increases annual payments. Due to this, an additional \$1.0 million was transferred to PARS in October 2021.

CalPERS portfolio performance rebounded in FY 2020-21 with a 21.7% increase. This triggered its "Funding Risk Mitigation Policy". This policy requires CalPERS to reassess the portfolio's asset allocation to lower its risk and to decrease the discount rate. Accordingly, CalPERS realigned its asset allocation to decrease volatility and lowered the discount rate from 7.0% to 6.8%. This will lower employer costs by 1% - 2% beginning in FY 2023-24. However, it should be noted that financial markets have been weak this fiscal year which will most likely adversely impact pension costs after FY 2023-24.

The City's long-term plan now indicates that the City may need to draw down on the PARS fund as early as FY 2023-24 in order to pay annual pension payments and maintain a reasonable General Fund reserve (18%).

## **CONCLUSION**

Over the past several years, the continuation of benefit cost sharing agreements with employees and the significant reduction of retiree healthcare benefits for future hires, combined with a healthy real estate market and support of Piedmont residents to renew the Parcel Tax, has sustained the City's ability to continue the provision of high level core services to residents.

Longer term budgetary impacts are difficult to predict at this time due to economic uncertainty. It should be noted, a downturn in the real estate market could have adverse effects. The City's reliance on property related taxes, which account for 71% of revenue, insulated the City from the devastating impact COVID-19 had on cities reliant on sales and transient taxes. The transfer tax, although not affected by the pandemic, is sensitive

to the overall state of the real estate market. These tax receipts declined by 40% during the last economic recession and did not recover for four years. Also of concern is the effect a downturn will have on pension costs. If the financial markets struggle, and CalPERS annual investment performance is lower than its 7% discount rate, future pension payments may rise significantly.

As followers of prior City budget discussions are aware, in order to maintain a balanced budget and a minimal General Fund reserve, the City has not been able to adequately invest in aging infrastructure. Many facilities, streets, and sidewalks need substantial improvement or replacement, due to age, accessibility, and emergency safety. The City is not able to save funds sufficient to address major renovations. Over recent years, the City has identified tens of millions of dollars of critical renovations needed in the Police and Fire Departments, City Hall, Veterans Memorial Building, and the Recreation Department building. These are in addition to significant needs previously identified in parks. The City must continue to focus on plans to renovate, replace or close these facilities in the coming years.

In conclusion, I want to thank the residents of Piedmont whose volunteerism and on-going financial support enables the City to sustain a responsive and high level of service. I also want to acknowledge the City Council for their unwavering commitment to fiscal responsibility and the City's management team for their service and diligence managing Departmental budgets. Lastly, I want to particularly recognize the City's Finance team — Finance Director Mike Szczech, Accountant Ken Lee, and Human Resources Administrator Stacy Jennings, for their focus and dedication in preparing this budget.



Sara Lillevand  
City Administrator

**CITY OF PIEDMONT  
FY 2022-2023 BUDGET SUMMARY  
OPERATING BUDGET**

EXPENDITURES:	CURRENT BUDGET 2021-22	ESTIMATED EXPENDITURES 2021-22	PROPOSED BUDGET 2022-23	BUDGET % CHANGE
ADMINISTRATION & KCOM	\$ 3,794,299	\$ 3,647,185	\$ 4,248,445	12.0%
PUBLIC WORKS	3,929,074	4,206,620	4,465,652	13.7%
PLANNING & BUILDING	2,648,814	2,374,095	2,832,263	6.9%
RECREATION	2,686,816	3,136,541	3,253,295	21.1%
POLICE	7,412,674	7,425,957	7,607,643	2.6%
FIRE	7,712,094	7,612,247	7,951,633	3.1%
NON-DEPARTMENTAL	3,095,471	3,311,471	3,505,471	13.2%
<b>TOTAL GENERAL FUND</b>	<b>31,279,242</b>	<b>31,714,116</b>	<b>33,864,402</b>	<b>8.3%</b>
<b>OTHER OPERATING FUNDS</b>				
AQUATICS FUND	40,000	20,036	15,284	-61.8%
SCHOOLMATES FUND	742,946	733,900	1,018,084	37.0%
<b>TOTAL OTHER OPERATING EXPENDITURES</b>	<b>782,946</b>	<b>753,936</b>	<b>1,033,368</b>	<b>32.0%</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 32,062,188</b>	<b>\$ 32,468,052</b>	<b>\$ 34,897,770</b>	<b>8.8%</b>

**OTHER FUNDS BUDGET**

EXPENDITURES:	CURRENT BUDGET 2021-22	ESTIMATED EXPENDITURES 2021-22	PROPOSED BUDGET 2022-23	BUDGET % CHANGE
<b>SPECIAL REVENUE FUNDS</b>				
ABANDONED VEHICLE FUND	\$ 8,500	\$ 8,500	\$ 8,500	0.0%
ATHLETIC FACILITY PRESERVATION FUND	10,000	25,000	25,000	150.0%
COPS FUND	785,831	542,831	132,250	-83.2%
JUVENILE OFFICER GRANT FUND	191,090	-	-	-100.0%
TRAFFIC CONGESTION FUND	-	38,429	-	NA
TRAFFIC SAFETY FUND	-	-	16,400	NA
GAS TAX FUND	900,000	299,408	330,000	-63.3%
ROAD MAINTENANCE AND REHABILITATION	420,000	650,000	275,000	-34.5%
MEASURE B FUND	760,000	664,358	-	-100.0%
MEASURE BB FUND	575,000	1,000,000	957,625	66.5%
MEASURE D FUND	35,000	-	30,000	-14.3%
MEASURE F - VRF	55,000	90,000	60,000	9.1%
SIDEWALK REPAIR FUND	10,000	-	-	-100.0%
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>3,750,421</b>	<b>3,318,526</b>	<b>1,834,775</b>	<b>-51.1%</b>

CAPITAL PROJECT FUNDS				
AQUATICS PROJECT FUND	-	1,253,100	3,753,825	NA
EQUIPMENT REPLACEMENT FUND	1,698,812	1,296,356	2,279,100	34.2%
FACILITY CAPITAL PROJECT FUND	-	575,000	4,075,000	NA
FACILITY MAINTENANCE FUND	1,270,500	1,191,500	1,469,900	15.7%
<b>TOTAL CAPITAL PROJECT FUNDS</b>	<u>2,969,312</u>	<u>4,315,956</u>	<u>11,577,825</u>	<u>289.9%</u>
DEBT SERVICE FUND				
AQUATICS BOND FUND	-	224,792	975,000	NA
<b>TOTAL DEBT SERVICE FUND</b>	<u>-</u>	<u>224,792</u>	<u>975,000</u>	<u>NA</u>
ENTERPRISE FUND				
SEWER FUND	2,991,341	1,598,315	4,174,342	39.5%
<b>TOTAL ENTERPRISE FUND</b>	<u>2,991,341</u>	<u>1,598,315</u>	<u>4,174,342</u>	<u>39.5%</u>
<b>TOTAL OTHER FUNDS</b>	<u>\$ 9,711,074</u>	<u>\$ 9,457,589</u>	<u>\$ 18,561,942</u>	<u>91.1%</u>
<b>GRAND TOTAL</b>	<b>\$ 41,773,262</b>	<b>\$ 41,925,641</b>	<b>\$ 53,459,712</b>	<b>28.0%</b>



**OPERATING BUDGET**

**GENERAL FUND OPERATING DEPARTMENTS**

	CURRENT BUDGET 2021-22	ESTIMATED EXPENDITURES 2021-22	PROPOSED BUDGET 2022-23	BUDGET % CHANGE
SALARIES	\$ 14,139,711	\$ 14,533,165	\$ 14,862,826	5.1%
FRINGE BENEFITS	6,332,866	6,196,145	6,892,766	8.8%
PERSONNEL EXPENSES	258,060	235,343	275,800	6.9%
SUPPLIES & SERVICES	7,444,884	7,432,042	8,314,789	11.7%
CAPITAL EXPENDITURES	8,250	5,950	12,750	54.5%
OTHER	3,095,471	3,311,471	3,505,471	13.2%
<b>TOTAL - ALL DEPARTMENTS</b>	<b>\$ 31,279,242</b>	<b>\$ 31,714,116</b>	<b>\$ 33,864,402</b>	<b>8.3%</b>
<b>EXPENDITURE DETAIL:</b>				
<b>SALARIES</b>				
REGULAR SALARIES	\$ 11,856,611	\$ 11,548,073	\$ 12,425,800	4.8%
PART TIME SALARIES	901,585	1,094,000	1,263,226	40.1%
OVERTIME SALARIES	1,381,515	1,891,092	1,173,800	-15.0%
SUBTOTAL	14,139,711	14,533,165	14,862,826	5.1%
<b>FRINGE BENEFITS</b>				
HEALTH INSURANCE	1,912,159	1,803,769	2,036,401	6.5%
RETIREMENT	3,628,586	3,572,406	3,997,311	10.2%
OTHER BENEFITS	792,121	819,970	859,054	8.4%
SUBTOTAL	6,332,866	6,196,145	6,892,766	8.8%
<b>PERSONNEL EXPENSES</b>				
MEMBERSHIPS/CONFERENCES/TRAINING	258,060	235,343	275,800	6.9%
<b>SUPPLIES &amp; SERVICES</b>				
DEPARTMENT SUPPLIES	335,000	334,943	347,000	3.6%
UTILITIES/TELEPHONE/RADIO	653,100	615,777	666,500	2.1%
EQUIPMENT/MAINTENANCE/GAS/OIL	231,117	259,229	264,700	14.5%
CONTRACT SERVICES	3,961,957	3,758,020	4,153,939	4.8%
BUILDINGS/GROUNDS MAINTENANCE	350,000	452,000	501,000	43.1%
OTHER EXPENSES	1,044,050	1,186,413	1,413,650	35.4%
INFORMATION SERVICES	869,660	825,660	968,000	11.3%
SUBTOTAL	7,444,884	7,432,042	8,314,789	11.7%
<b>CAPITAL EXPENDITURES</b>				
CAPITAL OUTLAY	8,250	5,950	12,750	54.5%
<b>OTHER</b>				
GENERAL FUND NON DEPARTMENTAL	3,095,471	3,311,471	3,505,471	13.2%
<b>TOTAL - ALL DEPARTMENTS</b>	<b>\$ 31,279,242</b>	<b>\$ 31,714,116</b>	<b>\$ 33,864,402</b>	<b>8.3%</b>

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<b>GENERAL FUND BUDGET SUMMARY</b>				
<b>EXPENDITUES AND REVENUES</b>				
	<b>FUND USES</b>		<b>VARIANCE</b>	
	<b>PROPOSED</b>	<b>ESTIMATED</b>		
	<b>2022-23</b>	<b>2021-22</b>	<b>%</b>	<b>\$</b>
<b>EXPENDITURES</b>				
ADMINISTRATION	\$ 4,248,445	\$ 3,647,185	16.5%	\$ 601,260
PUBLIC WORKS	4,465,652	4,206,620	6.2%	259,032
PLANNING AND BUILDING	2,832,263	2,374,095	19.3%	458,168
RECREATION	3,253,295	3,136,541	3.7%	116,754
POLICE	7,607,643	7,425,957	2.4%	181,686
FIRE	7,951,633	7,612,247	4.5%	339,386
NON-DEPARTMENTAL	3,505,471	3,311,471	5.9%	194,000
<b>TOTAL EXPENDITURES</b>	<b>33,864,402</b>	<b>31,714,116</b>	<b>6.8%</b>	<b>2,150,286</b>
<b>TRANSFER OUT:</b>				
EQUIPMENT REPLACEMENT FUND	72,192	1,473,221	-95.1%	(1,401,029)
FACILITY CAPITAL	1,331,864	1,050,000	NA	281,864
FACILITY MAINTENANCE FUND	1,300,000	600,000	116.7%	700,000
<b>TOTAL TRANSFER OUT</b>	<b>2,704,056</b>	<b>3,123,221</b>	<b>-13.4%</b>	<b>(419,165)</b>
<b>TOTAL EXPENDITURES/TRANSFER OUT</b>	<b>\$ 36,568,458</b>	<b>\$ 34,837,337</b>	<b>5.0%</b>	<b>\$ 1,731,121</b>
	<b>FUND SOURCES</b>		<b>VARIANCE</b>	
	<b>PROPOSED</b>	<b>ESTIMATED</b>		
	<b>2022-23</b>	<b>2021-22</b>	<b>%</b>	<b>\$</b>
<b>REVENUE</b>				
PROPERTY TAX	\$ 16,875,000	\$ 15,990,000	5.5%	\$ 885,000
PROPERTY TRANSFER TAX & PARCEL TAX	5,722,000	7,425,000	-22.9%	(1,703,000)
OTHER TAXES AND FRANCHISES	2,568,000	2,593,000	-1.0%	(25,000)
LICENSES AND PERMITS	624,000	699,000	-10.7%	(75,000)
USE OF MONEY AND PROPERTY	731,559	611,290	19.7%	120,269
REVENUE FROM OTHER AGENCIES	3,386,864	3,609,289	-6.2%	(222,425)
CHARGES FOR CURRENT SERVICES	3,949,000	3,860,000	2.3%	89,000
OTHER	96,615	124,169	-22.2%	(27,554)
<b>TOTAL REVENUE</b>	<b>33,953,038</b>	<b>34,911,748</b>	<b>-2.7%</b>	<b>(958,710)</b>
<b>TRANSFER IN:</b>				
MEASURE D FUND	20,000	20,000	0.0%	-
SEWER FUND	837,000	800,000	4.6%	37,000
TRAFFIC SAFETY FUND	20,000	20,000	0.0%	-
<b>TOTAL TRANSFER IN</b>	<b>877,000</b>	<b>840,000</b>	<b>4.4%</b>	<b>37,000</b>
<b>TOTAL REVENUE/TRANSFER IN</b>	<b>\$ 34,830,038</b>	<b>\$ 35,751,748</b>	<b>-2.6%</b>	<b>\$ (921,710)</b>
<b>EXCESS: REVENUES OVER EXPENDITURES</b>	<b>(1,738,420)</b>	<b>914,411</b>		
<b>BEGINNING FUND BALANCE:</b>	<b>7,423,414</b>	<b>6,509,003</b>		
<b>ESTIMATED ENDING FUND BALANCE:</b>	<b>\$ 5,684,994</b>	<b>\$ 7,423,414</b>		

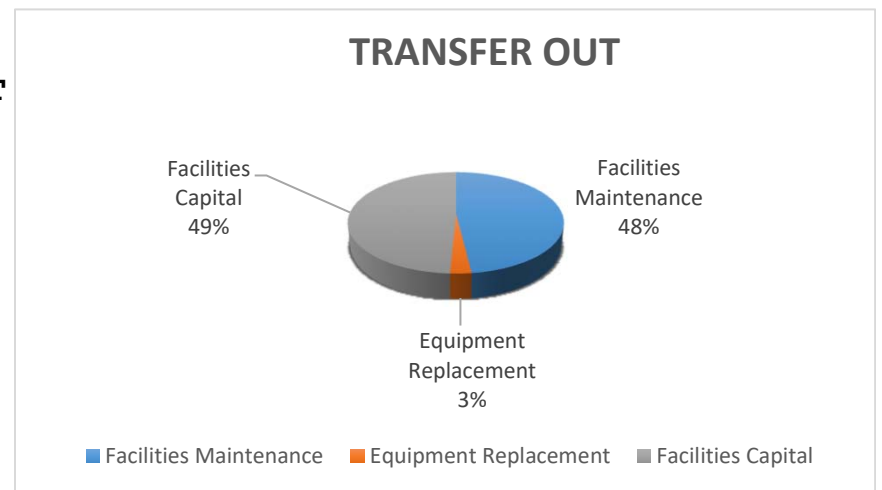
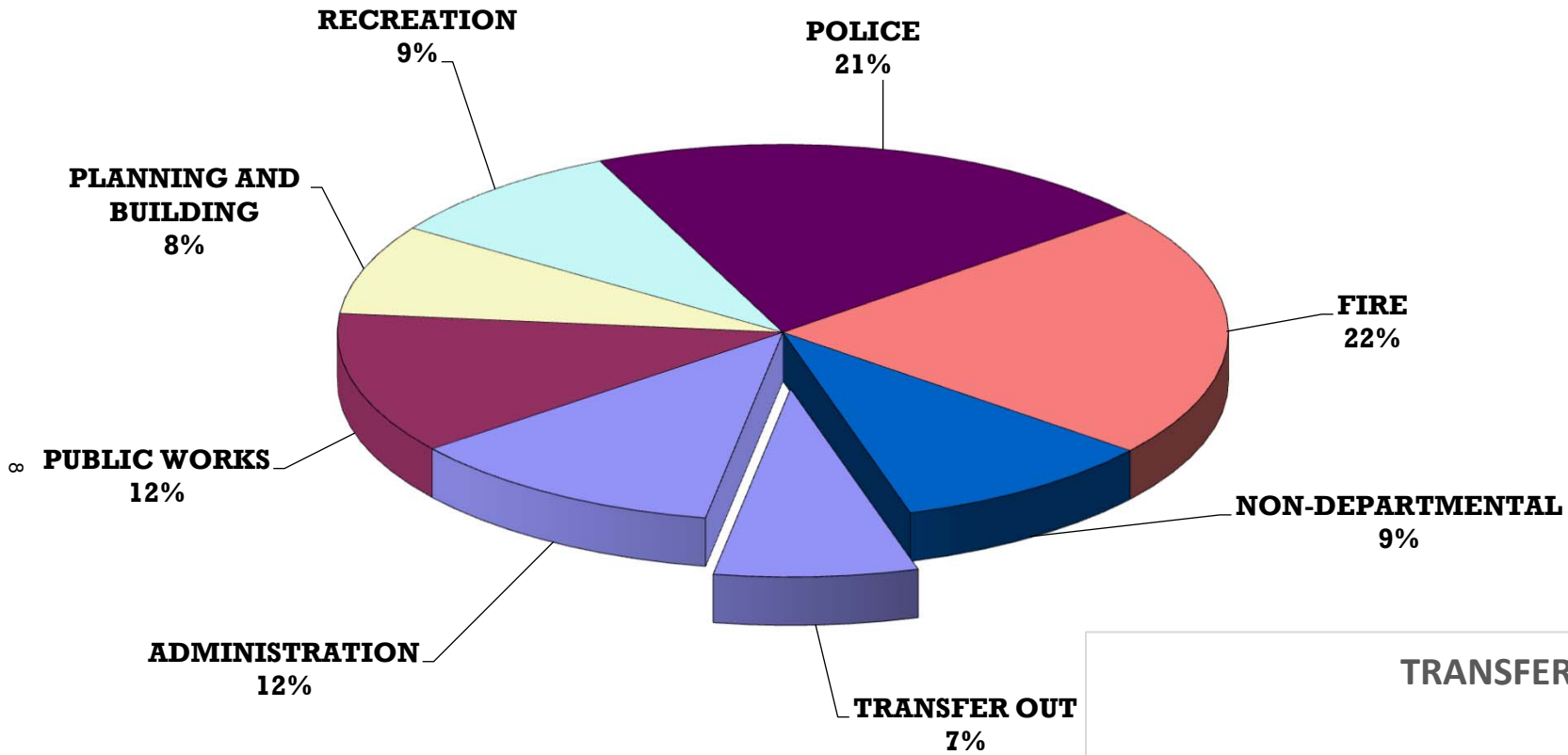
<b>GENERAL FUND</b>					
<b>2018-19 to 2022-23</b>					
	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROPOSED
	2018-19	2019-20	2020-21	2021-22	2022-23
<b>GENERAL FUND BEGINNING BALANCE</b>	<b>\$ 5,531,642</b>	<b>\$ 6,193,605</b>	<b>\$ 5,591,099</b>	<b>\$ 6,509,003</b>	<b>\$ 7,423,414</b>
<b>REVENUES</b>					
PROPERTY TAXES	14,078,549	14,790,494	15,442,494	15,990,000	16,875,000
REAL PROPERTY TRANSFER TAX	3,819,816	3,602,634	6,286,601	5,000,000	3,200,000
PARCEL TAX: MUNI TAX	2,261,531	2,353,308	2,411,381	2,425,000	2,522,000
OTHER TAXES AND FRANCHISES	2,481,403	2,527,366	2,664,118	2,593,000	2,568,000
LICENSE AND PERMITS	512,131	585,889	709,987	699,000	624,000
REVENUE FROM USE OF MONEY OR PROPERTY	828,696	399,117	208,615	611,290	731,559
REVENUE FROM OTHER AGENCIES	2,002,026	1,935,606	2,436,441	3,609,289	3,386,864
CHARGES FOR CURRENT SERVICES	3,251,529	2,193,854	2,975,907	3,860,000	3,949,000
OTHER REVENUE	327,870	218,382	130,102	124,169	96,615
	29,563,551	28,606,650	33,265,646	34,911,748	33,953,038
<b>OPERATING TRANSFERS IN</b>					
SEWER FUND REIMBURSEMENT	783,994	802,000	800,000	800,000	837,000
TRAFFIC SAFETY FUND REIMBURSEMENT	20,000	20,000	20,000	20,000	20,000
PRIVATE CONTRIBUTION FUND	1,280	-	-	-	-
MEASURE D REIMBURSEMENT	22,086	20,643	51,183	20,000	20,000
	827,360	842,643	871,183	840,000	877,000
<b>TOTAL INCOME</b>	<b>30,390,911</b>	<b>28,647,293</b>	<b>34,136,829</b>	<b>35,751,748</b>	<b>34,830,038</b>
<b>DEPARTMENTAL EXPENDITURES</b>					
ADMINISTRATION	2,919,216	3,212,198	3,583,138	3,647,185	4,248,445
PUBLIC WORKS	3,273,121	3,603,817	3,814,876	4,206,620	4,465,652
PLANNING & BUILDING	1,300,000	1,231,513	1,455,336	2,374,095	2,832,263
RECREATION	2,918,131	2,666,210	2,404,969	3,136,541	3,253,295
POLICE	6,333,036	6,359,644	6,530,461	7,425,957	7,607,643
FIRE	6,142,768	6,323,408	6,875,295	7,612,247	7,951,633
	22,886,272	23,396,789	24,664,075	28,402,645	30,358,931
<b>NON DEPARTMENTAL EXPENDITURES</b>					
LIBRARY	350,471	350,471	350,471	350,471	350,471
UNEMPLOYMENT INSURANCE	76	54,040	133,555	35,000	20,000
WORKERS COMPENSATION	793,587	673,253	722,374	926,000	830,000
LIABILITY INSURANCE	685,742	783,854	1,014,943	1,130,000	1,405,000
OTHER EXPENSE	6,459	1,239	287	100,000	-
PENSION RATE STABILIZATION	-	-	1,000,000	-	-
OPEB - RETIREE PAYMENTS	519,905	614,034	653,901	770,000	900,000
OPEB - CONTRIBUTIONS	99,250	86,800	-	-	-
	2,455,490	2,563,691	3,875,531	3,311,471	3,505,471
<b>OPERATING TRANSFERS-OUT</b>					
AQUATICS	250,000	250,000	-	-	-
JUVENILE OFFICER GRANT FUND	-	-	46,612	-	-
2014 PENSION OBLIGATION FUND	1,437,565	1,126,800	-	-	-
	1,687,565	1,376,800	46,612	-	-
<b>TOTAL EXPENDITURES AND TRANSFERS-OUT</b>	<b>27,029,327</b>	<b>26,535,280</b>	<b>28,586,218</b>	<b>31,714,116</b>	<b>33,864,402</b>
<b>OPERATING NET INCOME</b>	<b>3,361,584</b>	<b>2,112,013</b>	<b>5,550,611</b>	<b>4,037,632</b>	<b>965,636</b>

	ACTUAL 2018-19	ACTUAL 2019-20	ACTUAL 2020-21	PROJECTED 2021-22	PROPOSED 2022-23
<b>CAPITAL TRANSFERS-OUT</b>					
CAPITAL IMPROVEMENT FUND	50,000	1,059,593	-	-	-
STREETS \ SIDEWALKS	1,205,000	204,926	-	-	-
FACILITY CAPITAL PROJECTS	-	-	-		1,331,864
FACILITY MAINTENANCE	1,950,000	1,050,000	4,022,707	1,650,000	1,300,000
EQUIPMENT REPLACEMENT FUND	400,000	400,000	610,000	1,473,221	72,192
<b>TOTAL CAPITAL TRANSFERS</b>	<b>3,605,000</b>	<b>2,714,519</b>	<b>4,632,707</b>	<b>3,123,221</b>	<b>2,704,056</b>
<b>NET INCOME AFTER CAPITAL TRANSFERS</b>	<b>(243,416)</b>	<b>(602,506)</b>	<b>917,904</b>	<b>914,411</b>	<b>(1,738,420)</b>
PRIOR YEAR ADJUSTMENT (AUDIT)	905,378				
<b>GENERAL FUND ENDING FUND BALANCE</b>	<b>\$ 6,193,605</b>	<b>\$ 5,591,099</b>	<b>\$ 6,509,003</b>	<b>\$ 7,423,414</b>	<b>\$ 5,684,994</b>
<b>FUND BALANCE AS % OF OPERATING EXP</b>	<b>24%</b>	<b>22%</b>	<b>23%</b>	<b>23%</b>	<b>17%</b>
<b>FUND BALANCE AS % OF EXP &amp; DEBT</b>	<b>23%</b>	<b>21%</b>	<b>23%</b>	<b>23%</b>	<b>17%</b>

**GENERAL FUND SUMMARY**

	Proposed Budget 2022-23	% of Budget
<u>ADMINISTRATION (TOTAL)</u>	<u>\$ 4,248,445</u>	<u>11.6%</u>
PERSONAL SERVICES	2,112,195	5.8%
MAINTENANCE & OPERATIONS	2,136,250	5.8%
CAPITAL OUTLAY	-	0.0%
<u>PUBLIC WORKS (TOTAL)</u>	<u>4,465,652</u>	<u>12.2%</u>
PERSONAL SERVICES	2,215,952	6.1%
MAINTENANCE & OPERATIONS	2,249,700	6.2%
CAPITAL OUTLAY	-	0.0%
<u>PLANNING &amp; BUILDING (TOTAL)</u>	<u>2,832,263</u>	<u>7.7%</u>
PERSONAL SERVICES	1,513,963	4.1%
MAINTENANCE & OPERATIONS	1,318,300	3.6%
CAPITAL OUTLAY	-	0.0%
<u>RECREATION (TOTAL)</u>	<u>3,253,295</u>	<u>8.9%</u>
PERSONAL SERVICES	1,845,710	5.0%
MAINTENANCE & OPERATIONS	1,396,835	3.8%
CAPITAL OUTLAY	10,750	0.0%
<u>POLICE (TOTAL)</u>	<u>7,607,643</u>	<u>20.8%</u>
PERSONAL SERVICES	6,580,954	18.0%
MAINTENANCE & OPERATIONS	1,026,689	2.8%
CAPITAL OUTLAY	-	0.0%
<u>FIRE (TOTAL)</u>	<u>7,951,633</u>	<u>21.7%</u>
PERSONAL SERVICES	7,315,733	20.0%
MAINTENANCE & OPERATIONS	635,900	1.7%
CAPITAL OUTLAY	-	0.0%
NON-DEPARTMENTAL (TOTAL)	3,505,471	9.6%
TRANSFER OUT (TOTAL)	<u>2,704,056</u>	<u>7.4%</u>
<b>GENERAL FUND: EXPENDITURES/TRANSFERS OUT</b>	<b><u><u>\$ 36,568,458</u></u></b>	<b><u><u>100.0%</u></u></b>

**CITY OF PIEDMONT  
GENERAL FUND  
PROPOSED EXPENDITURES AND TRANSFERS 2022-23**



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# CITY OF PIEDMONT

## SUMMARY OF FUND TYPES

**GENERAL FUND** – The City’s primary operating fund and accounts for all financial resources of the City, except those required to be accounted for in another fund.

### **OTHER FUND TYPES**

***SPECIAL REVENUE FUNDS*** – Funds to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than Debt Service or Capital Projects.

***CAPITAL PROJECTS FUNDS*** – Funds used to account for and report financial resources that are restricted, committed or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

***DEBT SERVICE FUND*** – Fund used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

***ENTERPRISE FUNDS*** – Funds used to report any activity for which a fee is charged to external users for good or services.

***INTERNAL SERVICE FUNDS*** – Funds used to report activity that provides goods or services to other funds, departments, or agencies of the primary government or other governments on a cost reimbursement basis.

***TRUST FUNDS*** – Funds used to report resources that are required to be held in trust for the members and beneficiaries of defined benefit pension plans, defined contribution plans, other postemployment benefits, or other employee benefit plans.

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<b>FUND BALANCE SUMMARY</b>										
<b>Fiscal Years 2014-2023</b>										
FUND	2013-14 ACTUAL FUND BALANCE	2014-15 ACTUAL FUND BALANCE	2015-16 ACTUAL FUND BALANCE	2016-17 ACTUAL FUND BALANCE	2017-18 ACTUAL FUND BALANCE	2018-19 ACTUAL FUND BALANCE	2019-20 ACTUAL FUND BALANCE	2020-21 ACTUAL FUND BALANCE	2021-22 ESTIMATED FUND BALANCE	2022-23 PROPOSED FUND BALANCE
<b>GENERAL FUND</b>	\$ 4,489,854	\$ 4,617,678	\$ 4,717,679	\$ 4,688,649	\$ 5,531,642	\$ 6,193,605	\$ 5,591,099	\$ 6,509,003	\$ 7,355,354	\$ 5,616,934
<b>SPECIAL REVENUE FUNDS</b>										
ABANDONED VEHICLE	39,843	41,911	45,472	52,739	23,514	28,658	34,395	39,420	30,920	22,420
ATHLETIC FACILITY PRESERVATION	28,570	129,574	25,016	85,136	137,095	169,382	222,586	270,400	300,400	330,400
COPS	213,466	297,881	283,216	406,933	436,134	526,291	505,713	531,081	88,250	56,000
JUVENILE OFFICER GRANT FUND	-	-	-	-	-	-	-	-	-	-
GAS TAX	489,279	495,332	498,212	152,283	438,652	633,638	105,725	7,137	6,113	7,966
SB1 RMRP(RD MNT & REHAB PGM)	-	-	-	-	-	-	284,878	448,362	32,330	14,818
MEASURE B SALES TAX	396,135	117,959	84,666	75,556	7,478	136,758	1,923	307,371	0	0
MEASURE BB SALES TAX	-	79,133	23,751	238,316	2,380	250,966	444	472,684	17,452	1,827
MEASURE D	142,723	86,781	48,227	68,033	69,634	43,961	50,011	3,847	18,847	3,847
MEASURE F	141,877	30,452	3,184	4,932	105	39,255	34,011	73,366	24,743	4,743
PRIVATE CONTRIBUTION	129,396	141,151	46,548	872,072	1,258,755	1,262,382	1,250,900	1,348,746	1,348,746	1,348,746
SCHOOLMATES PROGRAM	226,979	316,387	344,698	326,316	301,049	370,083	304,576	185,498	386,098	329,883
SIDEWALK REPAIR	47,907	54,860	60,231	62,051	69,296	16,373	17,773	19,090	19,090	19,090
TRAFFIC CONGESTION RELIEF	-	-	-	-	12,827	25,590	38,429	38,429	(0)	(0)
TRAFFIC SAFETY	15	51,394	8,876	5,305	11,077	25,009	34,297	28,259	8,259	1,859
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<u>1,865,193</u>	<u>1,844,606</u>	<u>1,473,888</u>	<u>2,349,673</u>	<u>2,767,996</u>	<u>3,528,348</u>	<u>2,885,662</u>	<u>3,773,689</u>	<u>2,281,247</u>	<u>2,141,598</u>
<b>CAPITAL PROJECT FUNDS</b>										
CAPITAL IMPROVEMENT	493,334	475,216	330,437	440,456	103,897	14,499	63,290	49,587	49,587	49,587
AQUATICS PROJECT FUND	-	-	-	-	-	-	-	-	22,965,477	19,211,652
URBAN COUNTY CDBG	3,543	1,791	1,791	(145)	17,715	17,715	17,715	17,715	17,715	17,715
EQUIPMENT REPLACEMENT	2,861,650	2,958,928	3,702,889	3,937,414	3,803,442	3,100,790	2,463,686	3,097,101	3,304,937	1,121,078
FACILITIES CAPITAL PROJECTS	-	-	-	-	-	-	-	-	8,975,000	6,291,864
FACILITIES MAINTENANCE	2,114,247	2,123,889	4,375,941	3,782,199	5,654,456	6,410,608	6,528,756	9,339,708	357,304	276,097
<b>TOTAL CAPITAL PROJECT FUNDS</b>	<u>5,469,231</u>	<u>5,558,033</u>	<u>8,409,267</u>	<u>8,159,924</u>	<u>9,579,509</u>	<u>9,543,612</u>	<u>9,673,447</u>	<u>12,504,111</u>	<u>35,670,020</u>	<u>26,967,993</u>
<b>DEBT SVC FUND: AQUATICS BOND FUND</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	686,095	\$ 991,095
<b>ENTERPRISE FUNDS</b>										
AQUATICS	12,763	43,188	28,741	129,500	199,447	264,446	238,764	107,049	87,013	71,729
SEWER	680,087	1,296,051	801,035	1,303,950	(1,464,168)	2,926,379	3,044,134	3,231,633	3,645,318	1,564,076
<b>TOTAL ENTERPRISE FUNDS</b>	<u>692,850</u>	<u>1,339,240</u>	<u>829,777</u>	<u>1,433,450</u>	<u>(1,264,722)</u>	<u>3,190,825</u>	<u>3,282,898</u>	<u>3,338,682</u>	<u>3,732,331</u>	<u>1,635,805</u>
<b>INTERNAL SERVICE FUNDS</b>										
LIABILITY INSURANCE	282,171	292,863	287,106	287,106	223,535	261,126	261,126	261,917	261,917	261,917
WORKERS COMPENSATION	328,447	586,435	745,568	745,568	874,568	745,568	745,567	748,668	748,668	748,668
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<u>(3,263,907)</u>	<u>(3,256,223)</u>	<u>(3,102,848)</u>	<u>(4,185,533)</u>	<u>1,098,102</u>	<u>1,006,693</u>	<u>1,006,692</u>	<u>1,010,586</u>	<u>1,010,586</u>	<u>1,010,586</u>
<b>TOTAL FUNDS</b>	<u>\$ 9,253,221</u>	<u>\$ 10,103,334</u>	<u>\$ 12,327,762</u>	<u>\$ 12,446,164</u>	<u>\$ 17,712,529</u>	<u>\$ 22,557,704</u>	<u>\$ 22,439,798</u>	<u>\$ 27,136,070</u>	<u>\$ 50,735,632</u>	<u>\$ 38,364,010</u>
<b>TRUST FUNDS</b>										
POLICE & FIRE PENSION FUND	\$ 11,719,273	\$ 11,645,257	\$ 10,853,164	\$ 11,933,986	\$ 12,352,060	\$ 12,950,030	\$ 13,640,469	\$ 17,355,862	17,705,862	\$ 18,912,862
PENSION RATE STABILIZATION	-	-	-	2,000,000	2,752,527	2,917,104	3,014,478	4,667,217	4,707,217	4,847,217
OPEB FUND	4,353,290	5,530,561	6,194,988	7,171,296	8,161,570	8,857,496	9,524,321	12,486,333	\$ 12,611,333	13,055,933
<b>TOTAL TRUST FUNDS</b>	<u>\$ 16,072,563</u>	<u>\$ 17,175,819</u>	<u>\$ 17,048,152</u>	<u>\$ 21,105,282</u>	<u>\$ 23,266,157</u>	<u>\$ 24,724,630</u>	<u>\$ 30,144,478</u>	<u>\$ 34,509,412</u>	<u>\$ 35,024,412</u>	<u>\$ 36,816,012</u>

**CITY OF PIEDMONT  
FUND BALANCE DETAIL  
2021 - 2022**

	GENERAL FUND	6/30/2021 Fund Balance	Estimated		Estimated Transfer		6/30/2022 Estimated Fund Balance
			Revenue	Expenditures	In	Out	
<b>GENERAL FUND</b>	GENERAL FUND	\$ 6,509,003	\$ 34,911,748	\$ 31,714,116	\$ 840,000	\$ 3,123,221	\$ 7,423,414
<b>INTERNAL SERVICE</b>	LIABILITY INSURANCE	261,917	1,130,000	1,130,000	-	-	261,917
	WORKERS COMPENSATION	748,668	926,000	926,000	-	-	748,668
<b>SPECIAL REVENUE FUNDS</b>	GAS TAX	7,137	298,384	299,408	-	-	6,113
	SB1 RMRP	448,362	233,968	650,000	-	-	32,330
	MEASURE B	307,371	356,987	664,358	-	-	0
	MEASURE BB	472,684	544,768	1,000,000	-	-	17,452
	MEASURE F	73,366	41,377	90,000	-	-	24,743
	SIDEWALK REPAIR	19,090	-	-	-	-	19,090
	<b>SUB-TOTAL STREET RELATED</b>	<b>1,328,011</b>	<b>1,475,484</b>	<b>2,703,766</b>	-	-	<b>99,729</b>
	ABANDONED VEHICLE	39,420	-	8,500	-	-	30,920
	COPS	531,081	100,000	542,831	-	-	88,250
	JUVENILE OFFICER GRANT	-	-	-	-	-	-
	TRAFFIC SAFETY	28,259	-	-	-	20,000	8,259
TRAFFIC CONGESTION	38,429	-	38,429	-	-	(0)	
ATHLETIC FACILITY PRESERVATION	270,400	55,000	25,000	-	-	300,400	
MEASURE D	3,847	35,000	-	-	20,000	18,847	
PRIVATE CONTRIBUTION	1,348,746	-	-	-	-	1,348,746	
SCHOOLMATES PROGRAM	185,498	1,022,000	733,900	-	87,500	386,098	
<b>CAPITAL PROJECT FUNDS</b>	EQUIPMENT REPLACEMENT	3,097,101	30,971	1,296,356	1,473,221	-	3,304,937
	AQUATICS PROJECT FUND	-	24,218,577	1,253,100	-	-	22,965,477
	FACILITY CAPITAL PROJECT	-	-	575,000	9,550,000	-	8,975,000
	FACILITIES MAINTENANCE	9,339,708	21,596	1,191,500	687,500	8,500,000	357,304
	CAPITAL IMPROVEMENT	49,587	-	-	-	-	49,587
URBAN COUNTY CDBG	17,715	-	-	-	-	17,715	
<b>DEBT SERVICE FUND</b>	AQUATICS BOND	-	910,887	224,792	-	-	686,095
<b>ENTERPRISE FUNDS</b>	AQUATICS	107,049	-	20,036	-	-	87,013
	SEWER	3,231,633	2,812,000	1,598,315	-	800,000	3,645,318
	<b>TOTAL</b>	<b>\$ 27,136,070</b>	<b>\$ 67,649,263</b>	<b>\$ 43,981,641</b>	<b>\$ 12,550,721</b>	<b>\$ 12,550,721</b>	<b>\$ 50,803,692</b>
<b>TRUST FUNDS</b>	OPEB FUND	\$ 12,486,333	\$ 125,000	\$ -	\$ -	\$ -	\$ 12,611,333
	POLICE & FIRE PENSION FUND	17,355,862	350,000	-	-	-	17,705,862
	PENSION RATE STABILIZATION	4,667,217	40,000	-	-	-	4,707,217
	<b>TOTAL TRUST FUNDS</b>	<b>\$ 34,509,412</b>	<b>\$ 515,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,024,412</b>

**CITY OF PIEDMONT  
ESTIMATED FUND BALANCE DETAIL  
2022 - 2023**

	Description	6/30/2022 Estimated Fund Balance	Estimated		Estimated Transfer		6/30/2023 Estimated Fund Balance
			Revenue	Expenditures	In	Out	
<b>GENERAL FUND</b>	GENERAL FUND	\$ 7,423,414	\$ 33,953,038	\$ 33,864,402	\$ 877,000	\$ 2,704,056	\$ 5,684,994
<b>INTERNAL SERVICE FUNDS</b>	LIABILITY INSURANCE	261,917	1,405,000	1,405,000	-	-	261,917
	WORKERS COMPENSATION	748,668	830,000	830,000	-	-	748,668
	GAS TAX	6,113	331,853	330,000	-	-	7,966
	SB1 RMRP	32,330	257,488	275,000	-	-	14,818
	MEASURE B	0	-	-	-	-	0
	MEASURE BB	17,452	942,000	957,625	-	-	1,827
	MEASURE F	24,743	40,000	60,000	-	-	4,743
	SIDEWALK REPAIR	19,090	-	-	-	-	19,090
	<b>SUB-TOTAL STREET RELATED</b>	<b>99,729</b>	<b>1,571,341</b>	<b>1,622,625</b>	-	-	<b>48,445</b>
	ABANDONED VEHICLE	30,920	-	8,500	-	-	22,420
	COPS	88,250	100,000	132,250	-	-	56,000
	JUVENILE OFFICER GRANT	-	-	-	-	-	-
	TRAFFIC SAFETY	8,259	30,000	16,400	-	20,000	1,859
	TRAFFIC CONGESTION	(0)	-	-	-	-	(0)
	ATHLETIC FACILITY PRESERVATION	300,400	55,000	25,000	-	-	330,400
	MEASURE D	18,847	35,000	30,000	-	20,000	3,847
	PRIVATE CONTRIBUTION	1,348,746	-	-	-	-	1,348,746
	SCHOOLMATES PROGRAM	386,098	1,086,319	1,018,084	-	124,450	329,883
<b>CAPITAL PROJECT FUNDS</b>	EQUIPMENT REPLACEMENT	3,304,937	23,049	2,279,100	72,192	-	1,121,078
	AQUATICS PROJECT FUND	22,965,477	-	3,753,825	-	-	19,211,652
	FACILITY CAPITAL PROJECT	8,975,000	-	4,075,000	1,391,864	-	6,291,864
	FACILITIES MAINTENANCE	357,304	24,243	1,469,900	1,364,450	-	276,097
	CAPITAL IMPROVEMENT	49,587	-	-	-	-	49,587
	URBAN COUNTY CDBG	17,715	-	-	-	-	17,715
<b>DEBT SERVICE FUND</b>	AQUATICS BOND	686,095	1,280,000	975,000			991,095
<b>ENTERPRISE FUNDS</b>	AQUATICS	87,013	-	15,284	-	-	71,729
	SEWER	3,645,318	2,930,100	4,174,342	-	837,000	1,564,076
	<b>TOTAL</b>	<b>\$ 50,803,692</b>	<b>\$ 43,323,090</b>	<b>\$ 55,694,712</b>	<b>\$ 3,705,506</b>	<b>\$ 3,705,506</b>	<b>\$ 38,432,070</b>
<b>TRUST FUNDS</b>	OPEB FUND	\$ 12,611,333	\$ 444,600	\$ -	\$ -	\$ -	\$ 13,055,933
	POLICE & FIRE PENSION FUND	17,705,862	1,207,000	-	-	-	18,912,862
	PENSION RATE STABILIZATION	4,707,217	140,000	-	-	-	4,847,217
	<b>TOTAL TRUST FUNDS</b>	<b>\$ 35,024,412</b>	<b>\$ 1,791,600</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 36,816,012</b>

**GENERAL FUND REVENUE ANALYSIS**

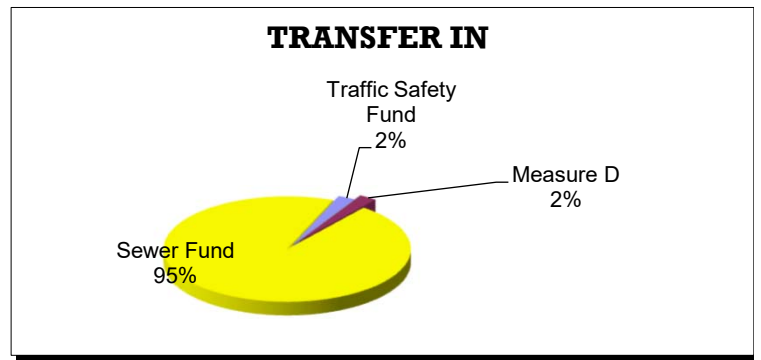
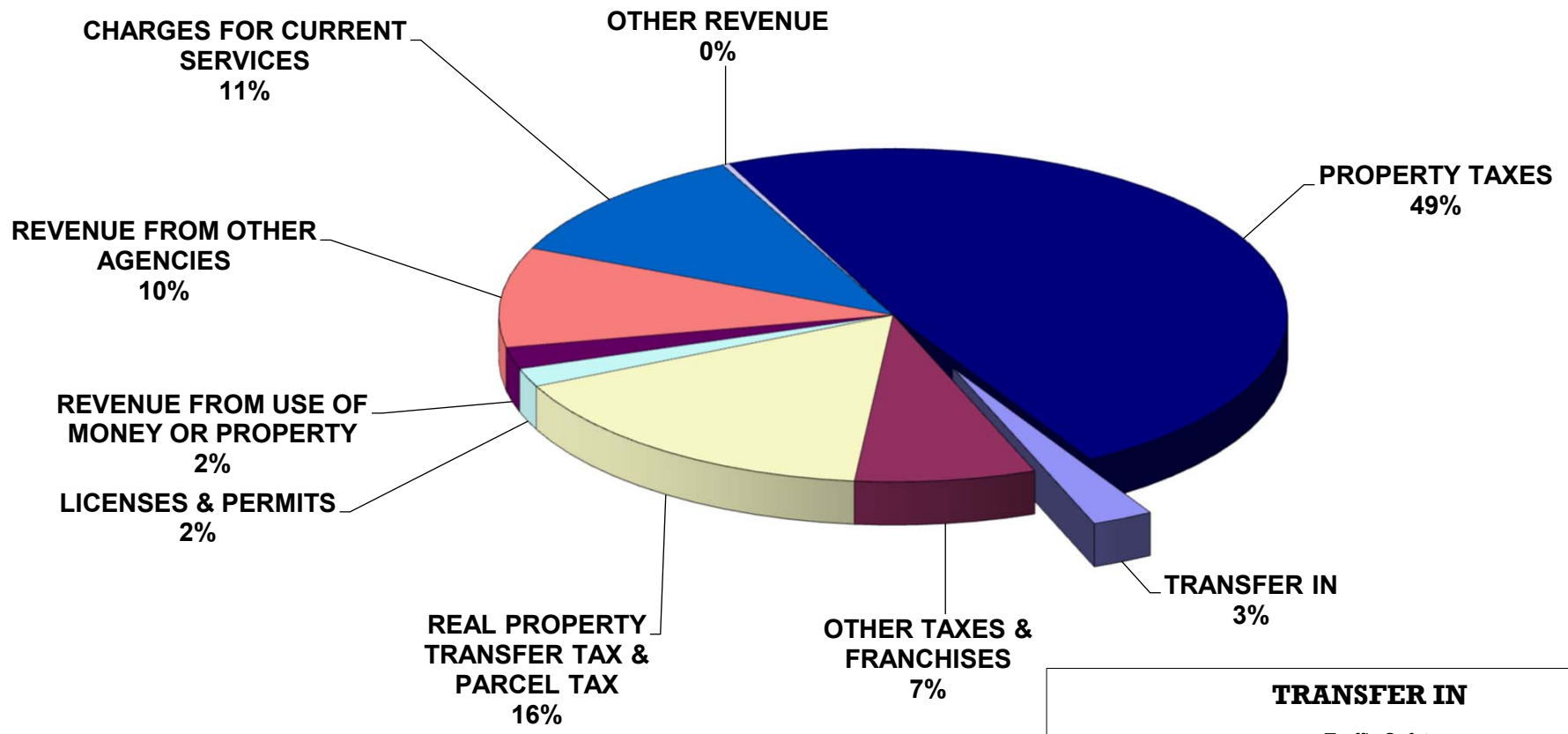
	Actual Revenue 2019-20	Actual Revenue 2020-21	Proposed Revenue 2021-22	Proposed Revenue 2022-23
<b>PROPERTY TAXES</b>				
PROPERTY TAX - SECURED	\$ 13,611,047	\$ 14,271,284	\$ 14,971,000	\$ 15,870,000
PROPERTY TAX - UNSECURED	676,103	724,158	704,000	700,000
SUPPLEMENTAL ASSESSMENT	497,720	438,221	310,000	300,000
DELINQUENT TAXES & PENALTIES	5,624	8,830	5,000	5,000
TOTAL PROPERTY TAXES	14,790,494	15,442,494	15,990,000	16,875,000
<b>PROPERTY TRANSFER TAX &amp; PARCEL TAX</b>				
REAL PROPERTY TRANSFER TAX	3,602,634	6,286,601	5,000,000	3,200,000
PARCEL TAX: MUNI TAX	2,353,308	2,411,381	2,425,000	2,522,000
TOTAL TRANSFER TAX AND PARCEL TAX	5,955,942	8,697,982	7,425,000	5,722,000
<b>OTHER TAXES &amp; FRANCHISES</b>				
<b>OTHER TAXES</b>				
SALES & USE TAX	200,225	244,763	220,000	225,000
REAL ESTATE RENTAL TAX	333,732	365,689	355,000	365,000
BUSINESS LICENSE TAX	269,180	254,662	250,000	250,000
TOTAL OTHER TAXES	803,138	865,114	825,000	840,000
<b>FRANCHISES</b>				
GAS & ELECTRIC	94,968	102,511	108,000	110,000
WASTE MANAGEMENT	256,765	257,141	260,000	260,000
CABLE TELEVISION	215,053	201,176	205,000	208,000
TOTAL FRANCHISES	566,786	560,828	573,000	578,000
<b>UTILITY USERS TAX</b>				
GAS & ELECTRIC	903,206	1,003,166	950,000	900,000
TELEPHONE	209,047	189,831	200,000	205,000
WATER	45,189	45,180	45,000	45,000
TOTAL UTILITY USERS TAX	1,157,442	1,238,176	1,195,000	1,150,000
TOTAL OTHER TAXES & FRANCHISES	2,527,366	2,664,118	2,593,000	2,568,000
<b>LICENSES &amp; PERMITS</b>				
DOG LICENSE	21,211	21,180	22,000	22,000
BUILDING & OTHER PERMITS	527,077	688,807	677,000	602,000
TOTAL LICENSES & PERMITS	\$ 548,288	\$ 709,987	\$ 699,000	\$ 624,000

	Actual Revenue 2019-20	Actual Revenue 2020-21	Proposed Revenue 2021-22	Proposed Revenue 2021-22
<b>REVENUE FROM USE OF MONEY OR PROPERTY</b>				
INTEREST EARNINGS, UNREALIZED GAIN/LOSS	\$ 146,688	\$ 41,429	\$ -	\$ -
COMMUNITY HALL RENTAL	133,654	47,206	450,000	475,000
VETERANS' BUILDING	59,123	19,353	40,000	50,000
801 MAGNOLIA - RENTAL	-	-	-	45,000
CITY HALL RENTAL (TELECOMMUNICATIONS)	95,849	100,188	100,000	128,875
OTHER LEASES	1,403	440	21,290	32,684
<b>TOTAL REVENUE FROM USE OF MONEY OR PROPERTY</b>	<b>436,718</b>	<b>208,615</b>	<b>611,290</b>	<b>731,559</b>
<b>REVENUE FROM OTHER AGENCIES</b>				
<b>STATE OF CALIFORNIA</b>				
FORESTRY & FIRE PROTECTION	58,695	513,197	509,945	-
HOMEOWNER'S PROPERTY TAX RELIEF	82,040	79,488	78,000	80,000
POST FUND	23,938	5,982	5,000	5,000
MISC. FEDERAL, STATE & COUNTY GRANTS	234,748	230,800	1,338,064	1,556,864
MOTOR VEHICLE LICENSE FEES	1,362,342	1,428,557	1,493,280	1,570,000
1/2 CENT SALES TAX (PUBLIC SAFETY)	104,329	108,915	115,000	105,000
<b>TOTAL STATE OF CALIFORNIA</b>	<b>1,866,091</b>	<b>2,366,939</b>	<b>3,539,289</b>	<b>3,316,864</b>
<b>COUNTY OF ALAMEDA</b>				
PARAMEDIC TAX	69,515	69,502	70,000	70,000
<b>TOTAL COUNTY OF ALAMEDA</b>	<b>69,515</b>	<b>69,502</b>	<b>70,000</b>	<b>70,000</b>
<b>TOTAL REVENUE FROM OTHER AGENCIES</b>	<b>1,935,606</b>	<b>2,436,441</b>	<b>3,609,289</b>	<b>3,386,864</b>
<b>CHARGES FOR CURRENT SERVICES</b>				
PLANNING FEES	227,757	251,679	250,000	225,000
PLAN CHECK FEES	278,158	366,363	335,000	280,000
GENERAL PLAN MAINTENANCE FEE	211,756	279,782	375,000	325,000
RECORDS MANAGEMENT FEE	30,968	41,235	30,000	30,000
EMERYVILLE ANIMAL CONTROL	106,594	91,422	120,516	120,000
AMBULANCE SERVICE CHARGES	213,811	226,148	275,000	300,000
RECREATION and PRE-SCHOOL	1,068,093	1,693,440	2,419,484	2,614,000
POLICE & FIRE SERVICES	56,718	25,837	55,000	55,000
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>2,193,854</b>	<b>2,975,907</b>	<b>3,860,000</b>	<b>3,949,000</b>
<b>OTHER REVENUE</b>				
SALE OF PROPERTY	1,467	27,579	33,109	-
OTHER REVENUE	216,914	101,941	91,060	96,615
<b>TOTAL OTHER REVENUE</b>	<b>218,382</b>	<b>129,520</b>	<b>124,169</b>	<b>96,615</b>
<b>TOTAL GENERAL FUND REVENUE</b>	<b>\$ 28,606,650</b>	<b>\$ 33,265,064</b>	<b>\$ 34,911,748</b>	<b>\$ 33,953,038</b>

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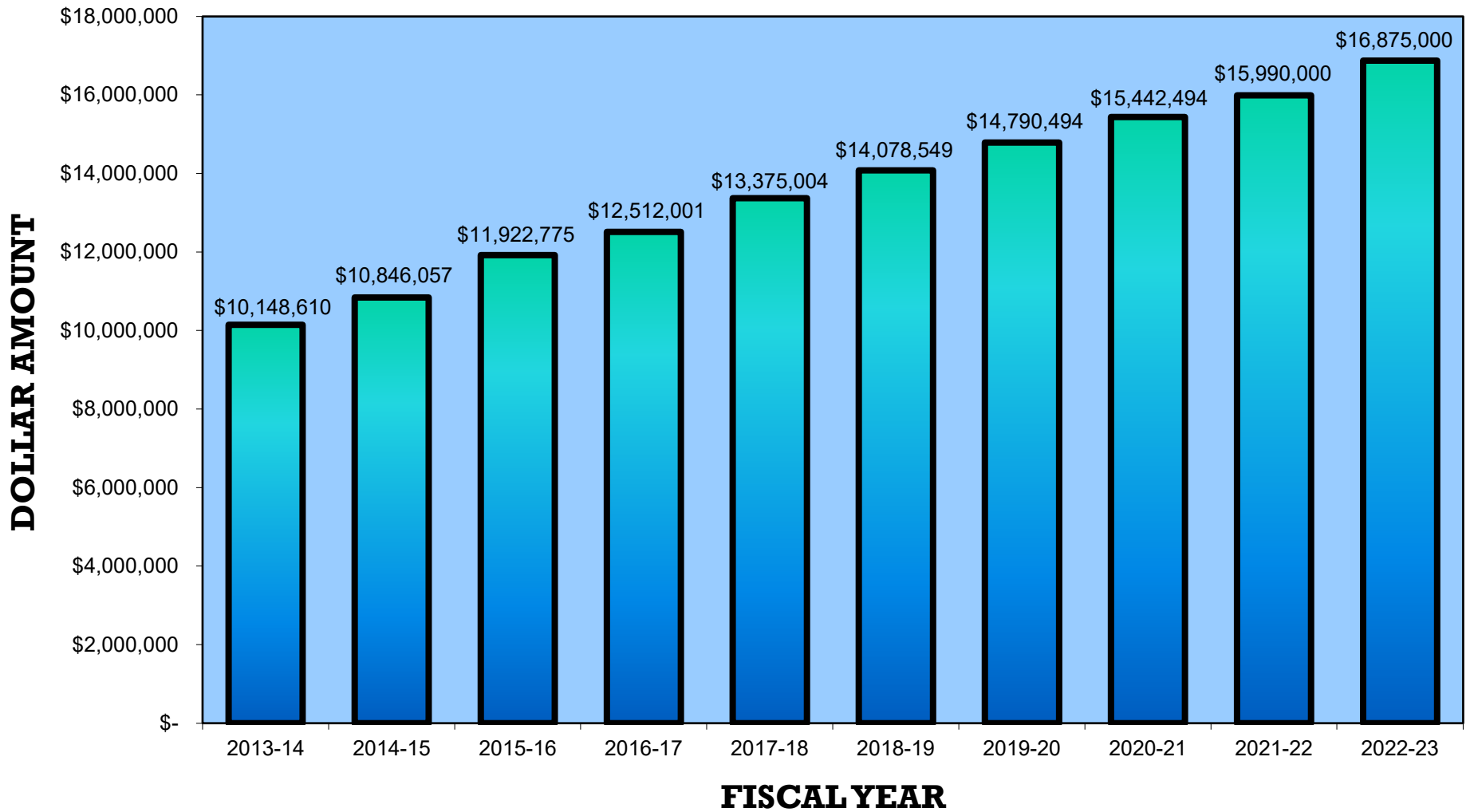


**CITY OF PIEDMONT  
GENERAL FUND  
PROPOSED REVENUES AND TRANSFERS 2022-23**



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# CITY OF PIEDMONT PROPERTY TAXES



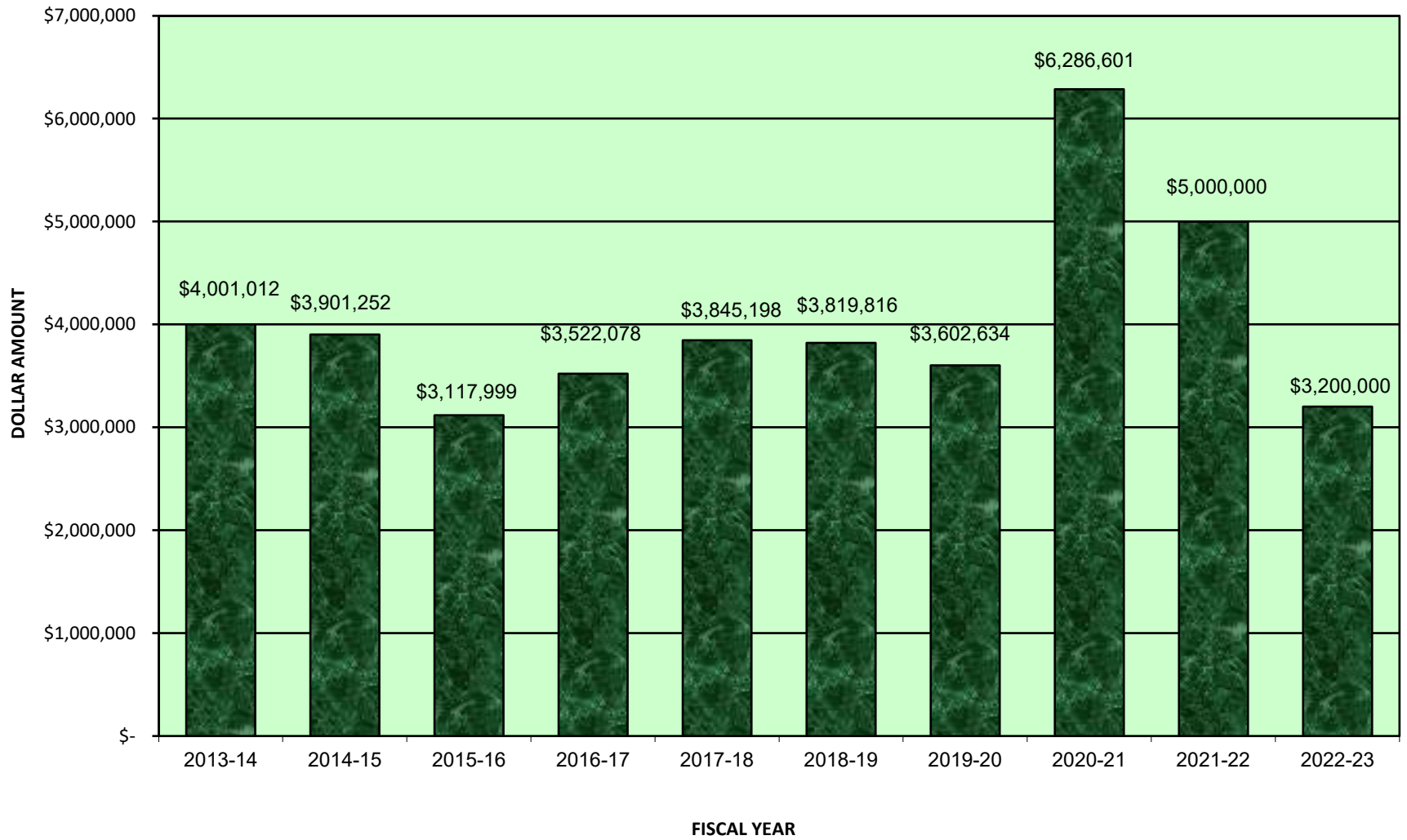
**City of Piedmont  
Real Property Transfer Tax  
Ten Fiscal Years**

	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
July	425,855	332,328	288,813	282,328	350,398
August	368,287	302,523	487,629	221,679	267,712
September	221,180	185,428	282,242	240,762	319,329
October	294,937	251,647	362,364	427,046	228,809
November	242,797	146,917	235,333	197,250	174,900
December	206,659	108,217	139,080	80,553	244,380
<b>Sub-total</b>	<b>1,258,338</b>	<b>1,759,714</b>	<b>1,327,059</b>	<b>1,795,460</b>	<b>1,585,528</b>
January	101,154	336,347	126,810	34,158	72,959
February	166,443	151,898	232,870	17,334	124,214
March	143,241	383,419	322,464	280,635	339,104
April	290,244	497,929	553,675	586,053	474,029
May	389,425	972,438	429,821	410,247	384,509
June	335,781	331,923	440,152	339,954	541,736
<b>Sub-total</b>	<b>1,442,587</b>	<b>1,426,287</b>	<b>2,673,953</b>	<b>2,105,792</b>	<b>1,936,551</b>
<b>Total</b>	<b>2,700,925</b>	<b>3,186,001</b>	<b>4,001,012</b>	<b>3,901,252</b>	<b>3,522,078</b>

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>
July	200,598	316,735	311,635	317,781	553,849
August	283,149	219,586	284,289	437,900	611,104
September	207,213	155,043	201,542	607,124	543,106
October	511,624	433,243	361,995	531,255	705,129
November	419,968	192,354	381,647	441,660	503,662
December	310,250	128,076	200,626	608,876	404,558
<b>Sub-total</b>	<b>1,932,802</b>	<b>1,445,037</b>	<b>1,741,734</b>	<b>2,944,596</b>	<b>3,321,407</b>
January	29,716	154,454	41,698	284,572	93,670
February	128,043	142,862	133,653	186,845	295,379
March	251,723	502,520	508,702	260,226	395,041
April	503,035	547,787	334,147	671,257	438,360
May	396,514	552,603	401,264	881,689	
June	603,365	492,105	441,436	1,057,416	
<b>Sub-total</b>	<b>1,912,396</b>	<b>2,392,330</b>	<b>1,860,900</b>	<b>3,342,005</b>	<b>1,222,450</b>
<b>Total</b>	<b>3,845,198</b>	<b>3,837,366</b>	<b>3,602,634</b>	<b>6,286,601</b>	<b>4,543,857</b>

**CITY OF PIEDMONT  
REAL PROPERTY TRANSFER TAX**



**OTHER FUNDS REVENUE ANALYSIS**

	ACTUAL REVENUE 2019-20	ACTUAL REVENUE 2020-21	PROPOSED REVENUE 2021-22	PROPOSED REVENUE 2022-23
<b><u>SPECIAL REVENUE FUNDS</u></b>				
<u>ABANDONED VEHICLE ABATEMENT FUND</u>				
ALAMEDA COUNTY	\$ 5,737	\$ 5,023	\$ -	\$ -
TOTAL	5,737	5,023	-	-
<u>ATHLETIC FACILITY PRESERVATION FUND</u>				
FACILITY FEE/CONTRIBUTIONS	73,859	94,681	55,000	55,000
TOTAL	73,859	94,681	55,000	55,000
<u>COPS</u>				
COUNTY OF ALAMEDA	118,785	197,434	100,000	100,000
INVESTMENT INCOME	15,772	2,293	-	-
TOTAL	134,557	199,727	100,000	100,000
<u>JUVENILE OFFICER GRANT FUND</u>				
STATE OF CALIFORNIA	154,139	137,458	-	-
TOTAL	154,139	137,458	-	-
<u>GAS TAX FUND</u>				
HUT 2103 ALLOCATION	79,523	71,652	95,791	111,254
HUT 2105 ALLOCATION	58,488	64,138	66,812	72,880
HUT 2106 ALLOCATION	38,597	37,967	41,731	45,153
HUT 2107 ALLOCATION	73,927	79,266	91,050	99,566
HUT 2107.5 ALLOCATION	3,077	3,023	3,000	3,000
INVESTMENT INCOME	16,035	(105)	-	-
TOTAL	269,646	255,941	298,384	331,853
<u>SB1 RMRP(RD MNT &amp; REHAB PGM)</u>				
STATE OF CALIFORNIA	-	211,734	233,968	257,488
TOTAL	-	211,734	233,968	257,488
<u>MEASURE B SALES TAX FUND</u>				
ACTC/INVESTMENT INCOME	469,275	511,170	356,987	-
TOTAL	469,275	511,170	356,987	-
<u>MEASURE BB SALES TAX FUND</u>				
ACTC	440,406	477,253	544,768	942,000
TOTAL	440,406	477,253	544,768	942,000
<u>MEASURE D FUND</u>				
MEASURE D ALLOCATION/INVESTMENT INCOME	37,666	34,331	30,000	30,000
RECYCLING FUNDS	5,000	5,000	5,000	5,000
TOTAL	42,666	39,331	35,000	35,000

	ACTUAL REVENUE 2019-20	ACTUAL REVENUE 2020-21	PROPOSED REVENUE 2021-22	PROPOSED REVENUE 2022-23
<b>MEASURE F FUND</b>				
ACTC/INVESTMENT INCOME	46,241	46,073	41,377	40,000
TOTAL	46,241	46,073	41,377	40,000
<b>PRIVATE CONTRIBUTION FUND</b>				
MISCELLANEOUS	10,000	120,550	-	-
TOTAL	10,000	120,550	-	-
<b>TRAFFIC CONGESTION RELIEF FUND</b>				
ALLOCATION	12,839	13,962	-	-
TOTAL	12,839	13,962	-	-
<b>SCHOOLMATES PROGRAM FUND</b>				
INVESTMENT INCOME	11,577	3,038	-	-
SCHOOLMATES FEES	632,868	584,238	1,022,000	1,086,319
TOTAL	644,445	587,276	1,022,000	1,086,319
<b>SIDEWALK REPAIR FUND</b>				
MISCELLANEOUS	12,830	8,460	-	-
TOTAL	12,830	8,460	-	-
<b>TRAFFIC SAFETY FUND</b>				
STATE OF CALIFORNIA	\$ 29,287	\$ 13,962	\$ -	\$ 30,000
TOTAL	29,287	13,962	-	30,000
<b><u>CAPITAL PROJECT FUNDS</u></b>				
<b>CAPITAL IMPROVEMENT FUND</b>				
INVESTMENT INCOME	6,345	\$ 236	\$ -	\$ -
TOTAL	6,345	236	-	-
<b>AQUATICS PROJECT FUND</b>				
BOND PROCEEDS/INVESTMENT INCOME	-	-	24,218,577	-
TOTAL	-	-	24,218,577	-
<b>EQUIPMENT REPLACEMENT FUND</b>				
INVESTMENT INCOME	76,067	13,195	30,971	23,049
TOTAL	76,067	13,195	30,971	23,049
<b>FACILITIES CAPITAL PROJECT FUND</b>				
CONTRIBUTIONS/INVESTMENT INCOME	176,711	24,325	-	-
TOTAL	176,711	24,325	-	-
<b>FACILITIES MAINTENANCE FUND</b>				
CONTRIBUTIONS/INVESTMENT INCOME	176,711	24,325	21,596	24,243
TOTAL	176,711	24,325	21,596	24,243
<b><u>DEBT SERVICE FUND</u></b>				
<b>AQUATICS BOND FUND</b>				
BOND PROCEEDS/AD VALOREM TAX REVENUE	\$ -	\$ -	\$ 910,887	\$ 1,280,000
TOTAL	-	-	910,887	1,280,000

	ACTUAL REVENUE 2019-20	ACTUAL REVENUE 2020-21	PROPOSED REVENUE 2021-22	PROPOSED REVENUE 2022-23
<b><u>ENTERPRISE FUNDS</u></b>				
<b>AQUATICS</b>				
CHARGE FOR SERVICE/INVESTMENT INCOME	347,563	(28)	-	-
TOTAL	347,563	(28)	-	-
<b>SEWER FUND</b>				
SEWER SERVICE CHARGES	2,681,917	2,748,552	2,802,000	2,920,000
INVESTMENT INCOME	88,211	13,769	10,000	10,100
TOTAL	2,770,128	2,762,322	2,812,000	2,930,100
<b><u>INTERNAL SERVICE FUNDS</u></b>				
<b>LIABILITY INSURANCE</b>				
NON DEPARTMENTAL REVENUE	783,854	1,014,943	1,130,000	1,405,000
TOTAL	783,854	1,014,943	1,130,000	1,405,000
<b>WORKERS COMPENSATION</b>				
NON DEPARTMENTAL REVENUE	673,253	722,374	926,000	830,000
TOTAL	673,253	722,374	926,000	830,000
TOTAL REVENUE - OTHER FUNDS	7,179,850	7,259,967	32,737,515	9,370,052
<b>TOTAL REVENUE - ALL FUNDS</b>	<b><u>\$ 35,786,500</u></b>	<b><u>\$ 35,866,617</u></b>	<b><u>\$ 67,649,263</u></b>	<b><u>\$ 43,323,090</u></b>
<b><u>TRUST FUNDS</u></b>				
<b>150 - POLICE &amp; FIRE PENSION TRUST FUND</b>				
INVESTMENTS	\$ 971,416	\$ 4,004,277	\$ 350,000	\$ 1,207,000
TOTAL	971,416	4,004,277	350,000	1,207,000
<b>120 - PENSION RATE STABILIZATION FUND</b>				
INVESTMENTS	113,048	1,672,293	40,000	140,000
TOTAL	113,048	1,672,293	40,000	140,000
<b>156 - OPEB TRUST FUND</b>				
INVESTMENTS	(86,800)	2,962,012	125,000	444,600
NON DEPARTMENTAL REVENUE	(580,025)	-	-	-
TOTAL	(666,825)	2,962,012	125,000	444,600



CITY OF PIEDMONT  
Roster of Authorized  
Full-Time Positions

	<u>2021-22</u>	<u>2022-23</u>
<b><u>ADMINISTRATION</u></b>		
City Administrator	1	1
Assistant City Administrator/City Clerk	1	1
Communications Program Manager	1	1
Finance Director	1	1
Accountant	1	1
Administrative Services Technician I/II	1	1
Deputy City Clerk	1	1
Human Resources Administrator	1	1
Video Communications Specialist	1	1
	<hr/> 9	<hr/> 9
 <b><u>POLICE</u></b>		
Police Chief	1	1
Captain	1	1
Support Services Commander	1	1
Administrative Assistant	1	1
Animal Control Officer	2	2
Juvenile Officer	1	1
Dispatcher	5	5
Police Officer	13	13
Police Records Specialist	1	1
Sergeant	4	4
	<hr/> 30	<hr/> 30
 <b><u>FIRE</u></b>		
Fire Chief	1	1
Captain	1	2
Captain/Paramedic	2	1
Lieutenant	1	0
Lieutenant/Paramedic	2	3
Firefighter	4	4
Firefighter/Paramedic	11	11
Fire Engineer	3	3
Fiscal Services Technician (40% Fire - 60% Recreation)	0.4	0.0
	<hr/> 25.4	<hr/> 25
 <b><u>PLANNING &amp; BUILDING</u></b>		
Planning & Building Director	1	1
Administrative Assistant	1.5	1.5
Associate Planner	1	1
Assistant Planner <sup>1</sup>	1	2
Planning Technician II	1	0
Plans Examiner	1	1
Senior Planner	1	1
Sustainability Program Manager	0.5	0.5
	<hr/> 8	<hr/> 8

CITY OF PIEDMONT  
Roster of Authorized  
Full-Time Positions

<b><u>PUBLIC WORKS</u></b>	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>
Public Works Director	1	1
Administrative Assistant	1.5	1.5
Building Official	1	1
Facilities Maintenance Worker	1	1
Maintenance Worker I	2	2
Maintenance Worker II	2	2
Parks & Project Manager	1	1
Public Works Maintenance Supervisor	1	1
Senior Maintenance Worker	2	2
Sustainability Program Manager	0.5	0.5
	<u>13</u>	<u>13</u>
<b><u>RECREATION</u></b>		
Recreation Director	1	1
Administrative Assistant	2	2
Aquatics Coordinator	1	1
Assistant Childcare Program Coordinator	1	1
Childcare Program Coordinator	0	0
Fiscal Services Technician (40% Fire - 60% Recreation)	0.6	0
Recreation Program Coordinator	3	3
Recreation Supervisor	3	3
	<u>11.6</u>	<u>11</u>
<b>TOTAL</b>	<b><u>97</u></b>	<b><u>96</u></b>

**Part-Time Positions with Benefits \***

Recreation:		
Assistant Pool Manager	0	0
Lead Facility Attendant	0	1
Preschool Directors	4	4
Schoolmates Site Leads	3	3
Schoolmates Assistant Site Leads	0	4
	<u>7</u>	<u>12</u>
*Employees who work over 1,000 hours, but aren't classified	<u>7</u>	<u>12</u>
<i>One pre-existing position receives full benefits. Six positions in FY 21/22 and 11 positions in FY 22/23 are offered the PEMCHA minimum for healthcare and receive retirement at the PEPRRA level.</i>		

1- Request for reclassification from Planning Technician to Assistant Planner

**CITY OF PIEDMONT  
MONTHLY SALARIES  
as of July 1, 2022**

**PUBLIC WORKS - LOCAL 1021**

MOU expires 6/30/25

Job Code	This salary effective as of: 7/1/2022 - 6/30/23	# of EEs	First Step	Last Step	Top Step Annual Salary	Subject to O/T
	Facilities Maintenance Wkr II, CI B/CWEA	1		7,209	86,508	•
2726	Maintenance Worker I	1	5,021	6,104	73,248	•
	Maintenance Worker II, Class B + PACP	1		6,931	83,172	•
	Maintenance Worker II/CWEA & PACP	1		6,999	83,988	•
2745	Maintenance Worker II/ w/ CWEA, PACP & Class B License	1		7,209	86,508	•
	Sr. Maintenance Worker	1	5,915	7,190	86,280	•
2733	Sr. Maintenance Worker w/CWEA & PACP	1	6,459	7,851	94,212	•
		<b>7</b>				

**GENERAL - LOCAL 1021**

MOU expires 6/30/25

Job Code	This salary effective as of: 7/1/2022 - 6/30/23	# of EE's	First Step	Last Step	Annual Salary	Subject to O/T
8735	Animal Control Officer	1	5,006	6,081	72,972	•
	Animal Control Officer w/ 2% EDU	1	5,106	6,203	74,436	•
8727	Dispatcher with 2% POST & Shift Diff.	1	6,764	8,219	98,628	•
	Dispatcher with 3% POST Certificate	1	6,567	7,980	95,760	•
8725	Dispatcher with 4% POST Certificate	2	6,631	8,058	96,696	•
	Dispatcher with 4% POST + SD	1	6,896	8,380	100,560	•
	Police Records Specialist	1	5,797	7,042	84,504	•
		<b>8</b>				

**FIRE**

MOU expires 6/30/2025

Job Code	This salary effective as of: 7/1/2022 - 6/30/23	# of EE's	First Step	Last Step	Annual Salary	Subject to O/T
6910	Lieutenant	0		11,471	137,652	•
6913	Lieutenant with 5% FOC	0		12,045	144,540	•
6914	Lieutenant with 12% Paramedic	0		12,848	154,176	•
6915	Lieutenant with FOC & Paramedic	3		13,421	161,052	•
6930	Firefighter	2	8,734	10,031	120,372	•
6940	Firefighter with 5% FOC	2	9,171	10,533	126,396	•
6950	Firefighter with 12% Paramedic	8	9,782	11,235	134,820	•
6960	Firefighter with FOC & Paramedic	3	10,219	11,736	140,832	•
6920	Engineer	0	9,170	10,533	126,396	•
6923	Engineer with 5% FOC	2	9,629	11,060	132,720	•
6924	Engineer with 5% FOC & Paramedic	1	10,729	12,324	147,888	•
		<b>21</b>				

**POLICE**

MOU expires 6/30/2025

Job Code	This salary effective as of: 7/1/2022 - 6/30/23	# of EE's	First Step	Last Step	Annual Salary	Subject to O/T	
8810	Sergeant with POST Advanced	1		13,797	165,564	•	
8815	Sergeant with POST Advanced + SD	1		14,349	172,188	•	
8817	Sergeant with POST Advanced + Supv Cert	1		14,054	168,648	•	
8818	Sergeant with POST Adv, Supv Cert + SD	1		14,616	175,392	•	
8820	Police Officer	3	8,747	10,556	126,672	•	
	Police Officer + Shift Differential	1	9,097	10,978	131,736	•	
8840	Police Officer with POST Intermediate	1	9,184	11,084	133,008	•	
8842	Police Officer with POST Int + SD	1	9,551	11,527	138,324	•	
8850	Police Officer with POST Advanced	2	9,359	11,295	135,540	•	
8852	Police Officer with POST Advanced + SD	2	9,733	11,747	140,964	•	
8860	Detective with POST Advanced	1	9,797	11,823	141,876	•	
	Detective with POST Intermediate	1	9,622	11,612	139,344		
	Juvenile Officer with POST Advanced	1	9,797	11,823	141,876	•	
8847	Traffic Officer with POST Advanced	1	9,797	11,823	141,876	•	
		<b>18</b>					

**CONFIDENTIAL**

Resolution expires 6/30/2025

Job Code	This salary effective as of: 7/1/2022 - 6/30/23	# of EE's	First Step	Last Step	Annual Salary	Subject to O/T	
1305	Accountant w/ 2% EDU	1	7,790	9,474	113,685	•	
1330	Administrative Assistant	5	5,873	7,142	85,704	•	
1332	Administrative Assistant w/ 2% EDU	1	5,990	7,285	87,420	•	
	Administrative Services Technician I	0	6,411	7,789	93,468		
1335	Administrative Services Technician II	1	7,637	9,288	111,456	•	
	Deputy City Clerk w/ 2% EDU	1	7,155	8,698	104,376	•	
1810	Video Communications Specialist	1	7,637	9,288	111,456	•	
		<b>10</b>					

**CHILDCARE**

Resolution expires 6/30/2025

Job Code	This salary effective as of: 7/1/2022 - 6/30/23	# of EE's	First Step	Last Step	Annual Salary	Subject to O/T	
	Assistant Childcare Program Coordinator	1	4,706	6,301	75,612	•	
	Aquatics Coordinator	1	4,752	6,368	76,416	•	
	Recreation Program Coordinator	3	4,706	6,301	75,612	•	
		<b>5</b>					

**PROFESSIONAL/TECHNICAL/ SUP.**

Resolution expires 6/30/2025

Job Code	This salary effective as of: 7/1/2022 - 6/30/23	# of EE's	First Step	Last Step	Annual Salary	Subject to O/T	
2435	Assistant Planner	2	6,762	8,218	98,616		
	Associate Planner	1	7,294	8,865	106,380		
	Communications Program Manager	1	9,137	11,064	132,768		
1310	Human Resources Administrator	1	8,364	10,170	122,040		
	Plans Examiner (one step)	1		9,773	117,276	•	
4450	Public Works Maint. Supv + Certificate Pay	1	9,751	11,854	142,248		
2456	Recreation Supervisor	3	6,616	8,046	96,552		
	Senior Planner	1	8,095	9,840	118,080		
	Sustainability Program Manager	1	8,095	9,840	118,080		
		<b>12</b>					

**MID-MANAGEMENT**

MOU expires 6/30/2025			# of	First	Last	Annual	Subject
Job Code	This salary effective as of: 7/1/2022 - 6/30/23		EE's	Step	Step	Salary	to O/T
6610	Fire Captain w/5% Fire Officer & Paramedic		1	12,065	14,661	175,932	•
	Fire Captain w/5% Fire Officer		1	11,622	14,123	169,476	•
6615	Fire Captain w/ 10% Chief Officer		1	12,176	14,795	177,540	•
Resolution expires 6/30/2025							
Job Code	This salary effective as of: 7/1/2022 - 6/30/23						
8620	Police Captain with 6% POST		1	14,146	17,189	206,268	
8635	Support Services Commander		1	11,918	14,487	173,844	
Resolution expires 6/30/2025							
Job Code	This salary effective as of: 7/1/2022 - 6/30/23						
2430	Building Official (one step)		1		11,728	140,736	
2420	Parks & Projects Manager		1	10,854	13,186	158,232	
			7				
					Last	Top Step	
					Step	Annual	
					Step	Salary	
Job Code	<b>MANAGEMENT</b>						
1000	City Administrator	Effective 7/1/2022	1		19,892	238,709	
1100	Asst City Admin/City Clerk	Effective 7/1/2022	1		14,322	171,864	
1205	Finance Director	Effective 7/1/2022	1		16,717	200,604	
6500	Fire Chief	Effective 7/1/2022	1		19,449	233,388	
2445	Planning & Building Director	Effective 7/1/2022	1		15,910	190,920	
8500	Police Chief	Effective 7/1/2022	1		19,872	238,464	
2200	Public Works Director	Effective 7/1/2022	1		16,284	195,408	
4200	Recreation Director	Effective 7/1/2022	1		16,310	195,720	
			8				
<b>Number of Employees &amp; Open Positions</b>			<b>96</b>				

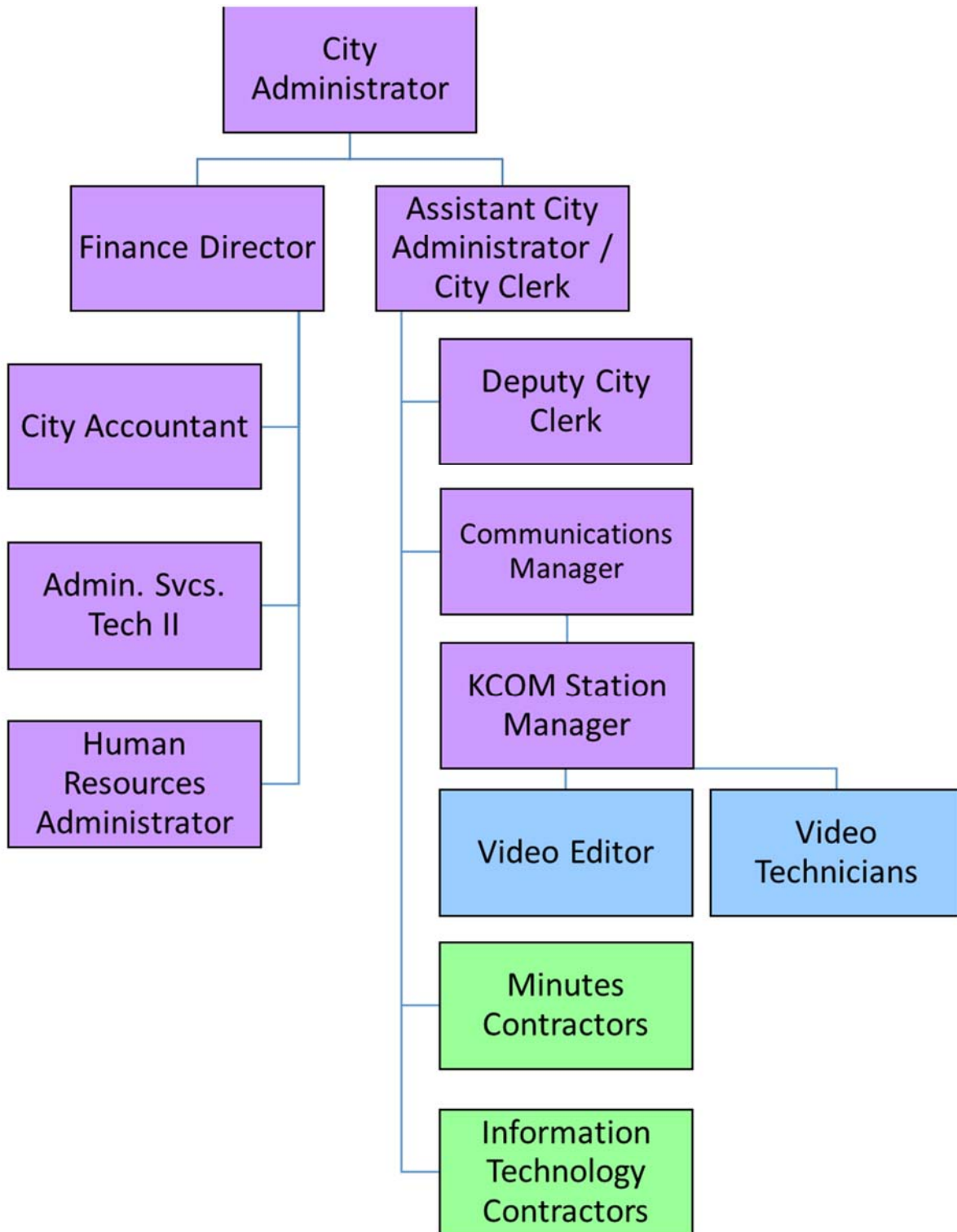
**THE END OF OVERVIEW SECTION**

# Administration



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<h2 style="margin: 0;">ADMINISTRATION &amp; KCOM</h2> <p style="margin: 5px 0 0 0;">2022-23</p>
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**BUDGET SUMMARY FOR ADMINISTRATION (INCLUDING KCOM)**

	Approved Budget 21/22	Estimated Expenditures 21/22	Proposed Budget 22/23	Budget % Change
SALARIES	\$ 1,344,899	\$ 1,227,873	\$ 1,423,025	5.8%
FRINGE BENEFITS	627,880	545,452	689,170	9.8%
PERSONNEL EXPENSES	97,860	90,360	113,700	16.2%
SUPPLIES & SERVICES	1,723,660	1,845,360	2,022,550	17.3%
<b>TOTAL</b>	<b>\$ 3,794,299</b>	<b>\$ 3,709,045</b>	<b>\$ 4,248,445</b>	<b>12.0%</b>

**STAFF**

	<u>Employees</u>	<u>First Step</u>	<u>Last Step</u>
<b>MANAGEMENT</b>			
City Administrator	1	-	19,892
Assistant City Administrator/City Clerk	1	-	14,322
Finance Director	1		16,717
	<u>3</u>		
<b>CONFIDENTIAL</b>			
Accountant w/ 2% EDU	1	7,790	9,474
Administrative Services Technician II	1	7,637	9,288
Deputy City Clerk	1	7,155	8,698
Video Communications Specialist	1	7,637	9,288
	<u>4</u>		
<b>PROFESSIONAL/TECHNICAL/ SUP.</b>			
Human Resources Administrator	1	8,364	10,170
Communications Program Manager	1	9,137	11,064
	<u>2</u>		
<b>Total</b>	<b><u>9</u></b>		

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DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>ADMINISTRATION</b>					
<b>SALARIES</b>					
REGULAR SALARIES	101-0400-010-001	1,149,786	1,086,733	1,206,835	105%
PART TIME SALARIES	101-0400-010-002	5,000	35,000	5,000	100%
OVERTIME SALARIES	101-0400-010-003	5,150	2,000	5,150	100%
VACATION/COMP.-PAYOUT	101-0400-010-050	10,300	13,000	20,600	200%
<b>OBJECT TOTAL</b>	<b>101-0400-010</b>	<b>1,170,236</b>	<b>1,136,733</b>	<b>1,237,585</b>	<b>106%</b>
<b>HEALTH INSURANCE</b>					
MEDICAL INSURANCE	101-0400-011-001	160,830	130,000	158,984	99%
DENTAL INSURANCE	101-0400-011-002	16,658	14,000	16,252	98%
VISION PLAN	101-0400-011-003	1,792	1,625	1,848	103%
<b>OBJECT TOTAL</b>	<b>101-0400-011</b>	<b>179,280</b>	<b>145,625</b>	<b>177,084</b>	<b>99%</b>
<b>RETIREMENT</b>					
PERS: NORMAL COST	101-0400-012-001	135,157	125,000	137,947	102%
PERS: UAL PAYMENT	101-0400-012-003	171,000	170,992	236,000	138%
PERS: COST SHARE	101-0400-012-004	(32,777)	(36,000)	(33,527)	102%
<b>OBJECT TOTAL</b>	<b>101-0400-012</b>	<b>273,380</b>	<b>259,992</b>	<b>340,420</b>	<b>125%</b>
<b>OTHER BENEFITS</b>					
FICA	101-0400-013-009	71,624	56,000	76,730	107%
LIFE INSURANCE	101-0400-013-001	1,824	50	5,070	278%
DISABILITY INSURANCE	101-0400-013-002	3,641	5,720	2,775	76%
MEDICARE INSURANCE	101-0400-013-005	16,751	16,015	17,946	107%
CONCERN EAP PROGRAM	101-0400-013-006	1,900	1,900	1,825	96%
AUTO ALLOWANCE	101-0400-013-007	12,600	12,600	12,600	100%
<b>OBJECT TOTAL</b>	<b>101-0400-013</b>	<b>108,340</b>	<b>92,285</b>	<b>116,946</b>	<b>108%</b>
<b>PERSONNEL EXPENSES</b>					
MEMBERSHIPS/CONF/TRAINING	101-0400-031-001	78,360	60,000	94,200	120%
REIMBURSEMENTS	101-0400-031-003	5,000	5,000	5,000	100%
EMPLOYEE DEVELOPMENT	101-0400-031-006	10,000	5,000	10,000	100%
<b>OBJECT TOTAL</b>	<b>101-0400-031</b>	<b>93,360</b>	<b>70,000</b>	<b>109,200</b>	<b>117%</b>
<b>DEPARTMENT SUPPLIES</b>					
OFFICE SUPPLIES	101-0400-051-001	30,000	30,000	25,000	83%
POSTAGE	101-0400-051-002	20,000	17,000	17,000	85%
<b>OBJECT TOTAL</b>	<b>101-0400-051</b>	<b>50,000</b>	<b>47,000</b>	<b>42,000</b>	<b>84%</b>
<b>UTILITIES</b>					
CITY HALL/FIRE UTILITIES	101-0400-052-002	50,000	45,000	50,000	100%
POLICE UTILITIES	101-0400-052-003	12,000	12,000	12,000	100%
<b>OBJECT TOTAL</b>	<b>101-0400-052</b>	<b>62,000</b>	<b>57,000</b>	<b>62,000</b>	<b>100%</b>

DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>ADMINISTRATION</b>					
<b>EQUIPMENT MAINTENANCE</b>					
HARDWARE MAINT. CONTRACTS	101-0400-053-001	9,000	9,000	9,000	100%
<b>OBJECT TOTAL</b>	<b>101-0400-053</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	<b>100%</b>
<b>CONTRACT SERVICES</b>					
LEGAL SERVICES	101-0400-054-001	350,000	350,000	350,000	100%
AUDIT FEES	101-0400-054-002	62,000	56,000	80,850	130%
NEGOTIATOR	101-0400-054-004	40,000	39,000	-	0%
MINUTE CLERK	101-0400-054-007	30,000	14,000	20,000	67%
LEGAL HR	101-0400-054-009	100,000	235,000	180,000	180%
CONSULTING	101-0400-054-010	25,000	10,000	30,000	120%
DIVERSITY\EQUITY\INCLUSION	101-0400-054-011	-	-	75,000	NA
CALPERS MED ADMIN FEE	101-0400-054-016	12,000	10,000	11,000	92%
INTERDISTRICT PUSD EXPENSE	101-0400-054-019	98,000	115,000	115,000	117%
RECORDS STORAGE	101-0400-054-022	6,000	6,000	6,000	100%
DATA PROCESSING OF CITY TAXES	101-0400-054-030	6,000	6,000	6,000	100%
<b>OBJECT TOTAL</b>	<b>101-0400-054</b>	<b>729,000</b>	<b>841,000</b>	<b>873,850</b>	<b>120%</b>
<b>OTHER EXPENSES</b>					
CIVIL SERVICE	101-0400-056-001	80,000	100,000	80,000	100%
ELECTION EXPENSE	101-0400-056-003	2,000	2,000	60,000	3000%
MISCELLANEOUS EXPENSES	101-0400-056-006	20,000	20,000	20,000	100%
BANK CHARGES	101-0400-056-008	12,000	13,000	15,000	125%
DISABILITY ACCESS & EDUCATION	101-0400-056-011	-	200	200	NA
<b>OBJECT TOTAL</b>	<b>101-0400-056</b>	<b>114,000</b>	<b>135,200</b>	<b>175,200</b>	<b>154%</b>
<b>INFORMATION SERVICES</b>					
HARDWARE	101-0400-060-001	20,000	20,000	20,000	100%
SOFTWARE	101-0400-060-002	230,000	230,000	270,000	117%
LABOR	101-0400-060-003	342,660	342,660	377,000	110%
IT STRATEGIC PLAN OPERATIONS	101-0400-060-004	118,500	75,000	145,000	122%
<b>OBJECT TOTAL</b>	<b>101-0400-060</b>	<b>711,160</b>	<b>667,660</b>	<b>812,000</b>	<b>114%</b>
<b>TOTAL ADMINISTRATION</b>		<b>3,499,756</b>	<b>3,461,495</b>	<b>3,955,285</b>	<b>113%</b>

	<b>2022 Annual Budget</b>	<b>2022 Annual Estimated</b>	<b>2023 Budget Request</b>
101-0400-031-001. MEMBERSHIP/CONF/TRAINING	78,360	60,000	94,200

This account contains the costs of the City's memberships in various state, regional, and local organizations. It also includes the cost of memberships in professional organizations and meeting attendance for the City Administrator, Finance Director, and Assistant City Administrator / City Clerk. This account also funds events sponsored by the City Council such as the annual Volunteer Reception, the Alameda County Mayor's Conference dinner, and Employee Appreciation Day. The City's contributions to other miscellaneous organizations, events, and groups are funded out of this account.

<b>Membership Costs</b>	<b>Budget FY 20-21</b>	<b>Proposed FY 21-22</b>	<b>Proposed FY 22-23</b>
League of California Cities			\$ 8,000
ABAG			\$ 4,000
Alameda Co. Mayors Conference			\$ 4,000
Alameda Co. Transportation Comm			\$ 6,500
Economic Development Alliance			\$ 2,000
International City Management Assn.			\$ 3,000
Govt. Finance Officers Assn.			\$ 300
California Society of Finance Directors			\$ 300
International Institute of Municipal Clerks			\$ 300
California Association of City Clerks			\$ 300
Municipal Information Systems Assoc.			\$ 300
Municipal Managers Assn. of Northern CA			\$ 200
			\$ 29,200
Ceremonial Events			
Volunteer Reception			\$ 5,000
Employee Appreciation Day			\$ 5,000
Mayor's Conference Dinner			\$ 5,000
			\$ 15,000
League of California Cities Annual			\$ 3,000
City Manager's Annual			\$ 3,000
City Clerk's Annual			\$ 2,500
Finance Director's Annual & Monthly			\$ 2,500
City Council Special Events			\$ 4,000
National Conference of Mayors			\$ 3,000
City Council Conferences			\$ 7,500
			\$ 25,500

	2022 Annual Budget	2022 Annual Estimated	2023 Budget Request Proposed FY 22-23
<b>Miscellaneous</b>			
Alameda County Local Agency Formation Comm.			\$ 2,500
Appreciating Diversity Film Series			\$ 3,000
Continuum of Care			\$ 2,000
Martin Luther King Day Celebration			\$ 4,000
Miscellaneous Meeting Expenses			\$ 6,000
211 Referral Contribution			\$ 7,000
			\$ 24,500
		<b>TOTAL</b>	<b>\$ 94,200</b>
101-0400-031-003. REIMBURSEMENT	5,000	5,000	5,000
Contractual reimbursements for employee tuition, the City Administrator's expense account, and department head reimbursements are handled under this account.			
101-0400-031-006. EMPLOYEE DEVELOPMENT	10,000	5,000	10,000
This fund reimburses employee for fees paid to attend classes, programs or seminars that will aid in their professional development. This account covers all City employees. Expenditures must be approved in advance by the appropriate Department Head.			
101-0400-051-001. OFFICE SUPPLIES	30,000	30,000	25,000
All office supplies, copier paper and consumables, personal computer supplies, and miscellaneous printing costs are included.			
101-0400-051-002. POSTAGE	20,000	17,000	17,000
The majority of the city's expenses for postage are paid from this account.			
101-0400-052-002. CITY HALL/FIRE UTILITY	50,000	45,000	50,000
101-0400-052-003. POILCE DEPT UTILITY	12,000	12,000	12,000
101-0400-053-001. HARDWARE MAINT. CONTRACTS	9,000	9,000	9,000
Hardware maintenance contracts cover both the Administration and Public Works multifunction devices (Copier/scanner/fax) plus the maintenance contract for the City's only postage meter.			
101-0400-054-001. LEGAL EXPENSE	350,000	350,000	350,000
The City's legal services are provided by City Attorney Michelle Marchetta Kenyon of the law firm of Burke, Williams, and Sorensen. All of the City's general legal services are paid from this account. Charges for work outside of the definition of basic City Attorney services are not included in the retainer and are paid by the hour. Some of the expenses incurred in this account are a direct result of planning applications and will be reimbursed through fees charged to the applicant.			
101-0400-054-002. AUDIT FEES	62,000	56,000	80,850



	2022 Annual Budget	2022 Annual Estimated	2023 Budget Request
Audit fees include the fees charged by Mann, Urrita, and Nelson, CPA to conduct the City's annual financial audit and fees charged by Bartel to perform an actuarial valuation on the City's Police and Fire legacy pension plan and its OPEB plan. Full valuation of these plans are performed on a bi-annual basis. FY 22-23 requires a full valuation, therefore the budget is higher than the prior year.			
101-0400-054-004. NEGOTIATOR	40,000	39,000	0
The City completed negotiations with all bargaining units during FY 21-22. As such, no budget needed in the current year.			
101-0400-054-007. MINUTE CLERK	30,000	14,000	20,000
The City contracts to produce meeting minutes for its legislative bodies.			
101-0400-054-009. LEGAL HR	100,000	235,000	180,000
Legal fees related to human resources issues are not covered under the City's retainer with the City Attorney. All legal fees related to human resources issues are paid from this account.			
101-0400-054-010. CONSULTING	25,000	10,000	30,000
In FY 21-22, expenses in this category were related to COVID-19. For FY 22-23, the request is for additional COVID-19 related expenses as well as office and records management consulting for the Administration department.			
101-0400-054-011. DIVERSITY \ EQUITY \ INCLUSION	0	0	75,000
Funding for the City's commitment to further community awareness regarding diversity, equity, and inclusion. This is a new account for FY 2022-23. Expenses totalling approximately \$10,000 in FY 2021-22 were recorded in various departmental accounts.			
101-0400-054-016. CALPERS ADMIN FEE	12,000	10,000	11,000
The City pays PERS an administrative fee based on the total of health premiums for all active employees and retirees. The percentage changes on a yearly basis, but has ranged from as little as 0.20% to as high as 0.45% in the last few years.			
101-0400-054-019. PUSD EXPENSE	98,000	115,000	115,000
The City reimburses the Piedmont Unified School District for expenses incurred through approved inter-district transfers for children of city employees.			
101-0400-054-022. RECORDS STORAGE	6,000	6,000	6,000
Due to the lack of storage space at City Hall, Piedmont contracts for off-site records storage. In 2022-23, it is anticipated that additional records now stored at City Hall will be sent off-site, which will increase costs.			

	2022 Annual Budget	2022 Annual Estimated	2023 Budget Request
101-0400-054-030. DATA PROCESSING:CITY TAXES	6,000	6,000	6,000
This category funds the preparation of tax data for City taxes such as the Municipal Services Special Tax, the Municipal Sewer Tax, the Water Users Tax, and the Paramedic Tax for inclusion on the property tax bills of each parcel in Piedmont.			
101-0400-056-001. CIVIL SERVICE	80,000	100,000	80,000
Recruitment, testing, training, medical evaluation of new employees. In addition, the cost of disciplinary actions are handled through this account.			
101-0400-056-003. ELECTION EXPENSE	2,000	2,000	60,000
Election related expenses are paid from this account. The allocation requested for FY 2022-23 is the cost of the City's General Municipal Election which will take place in November of 2022. The proposed amount is based upon the Registrar of Voters estimated per voter cost for a countywide consolidated election.			
101-0400-056-006. MISCELLANEOUS EXPENSES	20,000	20,000	20,000
Unusual and unexpected expenses not covered in any department budget, such as honorary plaques, newspaper subscriptions, employee recognition, city pins, nameplates, etc. are paid from this account.			
101-0400-056-008. BANK CHARGES	12,000	13,000	15,000
Wells Fargo bank fees. Increase is due to the Purchase Card platform implemented in FY 2021-22. This platform eliminated all manual processing greatly increasing our efficiency.			
101-0400-056-011. DISABILITY ACCESS & EDUCATIO	0	200	200
101-0400-060-001. HARDWARE	20,000	20,000	20,000
The Administration budget includes two separate types of Information Technology related expenses: costs for departmental and citywide software and maintenance as well as costs for the network. The City's shared infrastructure includes e-mail, internet, GIS, records management and data storage.			
101-0400-060-002. SOFTWARE	230,000	230,000	270,000
		40,000	40,000
New Financial System Annual Maintenance		4,000	4,000
Human Resources System		12,000	12,000
OpenGov		10,000	10,000
TRIM (Records Management)		4,500	7,500
Alameda County APN Data		45,000	45,000
Microsoft Office & Email Server Software		32,000	40,000
Land Management Software License Fees		15,000	20,000
Microsoft Server Licensing		25,000	35,000
Cyber Security Services		10,000	10,000
Miscellaneous Software		7,500	7,500
Adobe Acrobat Software		5,000	5,000
Financial Disclosure Software		20,000	20,000
Public Safety Scheduling Software			14,000
GIS Licensing and Data Maintenance			
	<b>Sub-Total</b>	<b>230,000</b>	<b>270,000</b>

	2022 Annual Budget	2022 Annual Estimated	2023 Budget Request
101-0400-060-003. LABOR	342,660	342,660	377,000
Consultant Staffing		300,660	330,000
IT Management		35,000	40,000
Web Site & Hosting		7,000	7,000
<b>Sub-Total</b>		<b>342,660</b>	<b>377,000</b>
101-0400-060-004. IT STRATEGIC PLAN OPERATION	118,500	75,000	145,000
<p>Each of the items in the IT Strategic Plan Operations sub-account is tied back to a specific initiative in the strategic plan. Each of the allocations included in the budget for these items are estimates and will be finalized when the project comes to fruition. Capital expenses related to the IT Strategic Plan are included in the Equipment Replacement budget.</p>			
User Training & Support (Initiative 5)			\$ 25,000
Mass Outbound Communications (Initiative 40)			\$ 10,000
Internet Connectivity Backup (Initiatives 44 & 45)			\$ 20,000
Backups (Initiative 63)			\$ 55,000
Disaster Recovery Planning (Initiative 64)			\$ 10,000
Authentication Improvements (Initiative 65)			\$ 25,000
		<b>Sub-Total</b>	<b>\$ 145,000</b>

**PROPOSED GENERAL FUND NON-DEPARTMENTAL BUDGET  
FISCAL YEAR 2022-23**

**GENERAL FUND NON DEPARTMENTAL**

<b>EXPENDITURE DETAIL:</b>	<b>CURRENT BUDGET 2021-22</b>	<b>ESTIMATED EXPENDITURES 2021-22</b>	<b>PROPOSED BUDGET 2022-23</b>	
<b>NON DEPARTMENTAL</b>				
LIBRARY	\$ 350,471	\$ 350,471	\$ 350,471	0.0%
UNEMPLOYMENT & BOUNCED CHECK	75,000	35,000	20,000	-73.3%
WORKERS COMPENSATION	725,000	926,000	830,000	14.5%
LIABILITY INSURANCE	1,120,000	1,130,000	1,405,000	25.4%
PUSD (ARPA )	-	100,000	-	NA
RETIREE MEDICAL	825,000	770,000	900,000	9.1%
<b>TOTAL NON DEPARTMENTAL</b>	<b>\$ 3,095,471</b>	<b>\$ 3,311,471</b>	<b>\$3,505,471</b>	<b>13.2%</b>

DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>CATV (KCOM-TV)</b>					
<b>SALARIES</b>					
REGULAR SALARIES	101-0401-010-001	110,362	10,000	118,450	107%
PART TIME SALARIES	101-0401-010-002	56,650	80,000	59,780	106%
OVERTIME	101-0401-010-003	5,465	1,000	5,150	94%
VACATION/COMP.-PAYOUT	101-0401-010-050	2,186	140	2,060	94%
<b>OBJECT TOTAL</b>	<b>101-0401-010</b>	<b>174,663</b>	<b>91,140</b>	<b>185,440</b>	<b>106%</b>
<b>HEALTH INSURANCE</b>					
MEDICAL INSURANCE	101-0401-011-001	9,138	6,000	26,845	294%
DENTAL INSURANCE	101-0401-011-002	711	500	2,192	308%
VISION PLAN	101-0401-011-003	224	50	224	100%
<b>OBJECT TOTAL</b>	<b>101-0401-011</b>	<b>10,073</b>	<b>6,550</b>	<b>29,261</b>	<b>290%</b>
<b>RETIREMENT</b>					
PERS: NORMAL COST	101-0401-012-001	16,830	1,000	10,222	61%
PERS: UAL PAYMENT	101-0401-012-003	32,000	32,000	-	0%
PERS: COST SHARE	101-0401-012-004	(6,180)	-	-	0%
<b>OBJECT TOTAL</b>	<b>101-0401-012</b>	<b>42,650</b>	<b>33,000</b>	<b>10,222</b>	<b>24%</b>
<b>OTHER BENEFITS</b>					
FICA	101-0401-013-009	10,801	6,000	11,498	106%
LIFE INSURANCE	101-0401-013-001	177	100	497	281%
DISABILITY INSURANCE	101-0401-013-002	353	100	272	77%
MEDICARE INSURANCE	101-0401-013-005	2,526	1,500	2,690	106%
CONCERN EAP PROGRAM	101-0401-013-006	300	300	280	93%
<b>OBJECT TOTAL</b>	<b>101-0401-013</b>	<b>14,157</b>	<b>8,000</b>	<b>15,237</b>	<b>108%</b>
<b>PERSONNEL EXPENSES</b>					
MEMBERSHIPS/CONF/TRAINING	101-0401-031-001	2,000	1,000	2,000	100%
TRAINING	101-0401-031-002	2,500	1,000	2,500	100%
<b>OBJECT TOTAL</b>	<b>101-0401-031</b>	<b>4,500</b>	<b>2,000</b>	<b>4,500</b>	<b>100%</b>
<b>OFFICE SUPPLIES</b>	<b>101-0401-051-001</b>	<b>3,500</b>	3,500	<b>3,500</b>	<b>100%</b>
<b>EQUIPMENT MAINTENANCE</b>	<b>101-0401-053-001</b>	<b>5,000</b>	2,500	<b>5,000</b>	<b>100%</b>
<b>CONTRACT SERVICES</b>	<b>101-0401-054-001</b>	<b>5,000</b>	2,500	<b>5,000</b>	<b>100%</b>
<b>INFORMATION SERVICES</b>					
HARDWARE	101-0401-060-001	-	1,500	-	NA
SOFTWARE	101-0401-060-002	35,000	35,000	35,000	100%
<b>OBJECT TOTAL</b>	<b>101-0401-060</b>	<b>35,000</b>	<b>36,500</b>	<b>35,000</b>	<b>100%</b>
<b>TOTAL KCOM</b>		<b>294,543</b>	<b>185,690</b>	<b>293,160</b>	<b>100%</b>

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	<b>2022 Annual Budget</b>	<b>2022 Annual Estimated</b>	<b>2023 Budget Request</b>
101-0401-031-001. MEMBERSHIP AND MEETINGS	2,000	1,000	2,000
<p>This account contains KCOM expenses for memberships and meetings with the States of California &amp; Nevada Chapter (SCAN) of the National Association of Telecommunications Officers and Advisors (NATOA) and for attendance at conferences, such as the National Alliance for Broadcasters spring conference, Alliance for Community Media conference and/or the SCAN/NATOA conference in 2022. It also includes the cost of memberships in professional royalty free services including Graphicstock, Depositphotos Storyblocks, and Audioblocks.</p>			
101-0401-031-002. TRAINING	2,500	1,000	2,500
<p>The proposed allocation will allow KCOM staff to keep up to date with current training and trends. Industry expert instruction is provided for video, digital media, editing, photography, creative development, business, Apple equipment and Adobe software. In addition, annual training events from SCAN/NATOA or other Bay Area government/media outlets may be attended.</p>			
101-0401-051-001. OFFICE SUPPLIES	3,500	3,500	3,500
<p>For 2022-23, there is no increased budget proposed. All office and video supplies are funded from this account. We make a master DVD copy of every meeting and upon request DVD's are loaned out to residents for two weeks.</p>			
101-0401-053-001. EQUIPMENT MAINTENANCE	5,000	2,500	5,000
<p>For 2022-23, there is no increased budget proposed. This covers periodic maintenance and repair for KCOM's digital equipment, computers and specialized video equipment needs.</p>			
101-0401-054-001. CONTRACT SERVICES	5,000	2,500	5,000
<p>The allocation in this account is used to pay for the occasional use of additional staff for filming events and meetings.</p>			

	<b>2022 Annual Budget</b>	<b>2022 Annual Estimated</b>	<b>2023 Budget Request</b>
101-0401-060-001. HARDWARE	0	1,500	0
101-0401-060-002. SOFTWARE	35,000	35,000	35,000

For 2022-23, \$29,200 is the estimated one-year maintenance and service fee for Granicus (HD streaming video equipment). \$4,000 is the presumed one-year maintenance fee for our broadcast servers and playback systems. \$600 is the estimated annual plan for the Adobe Creative Cloud which is a set of applications and services from Adobe Systems that gives access to a collection of software used for social media, graphic design, video editing, photography and audio services. A modest amount is included for additional software needs as they may arise during the year.

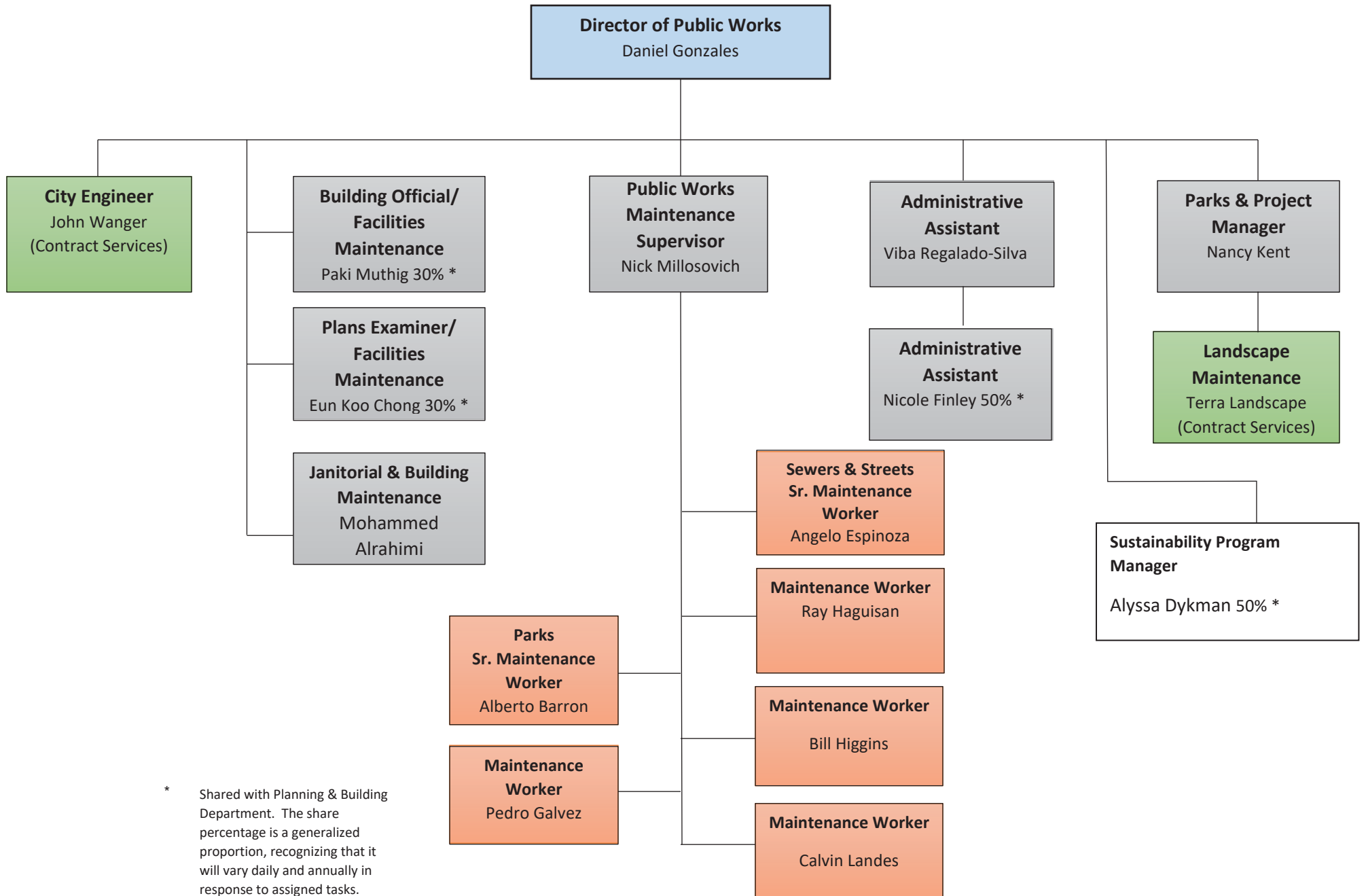


# Public Works



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# Department of Public Works



\* Shared with Planning & Building Department. The share percentage is a generalized proportion, recognizing that it will vary daily and annually in response to assigned tasks.

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<h2 style="margin: 0;">PUBLIC WORKS</h2> <h3 style="margin: 0;">2022-23</h3>
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	Approved Budget 21/22	Estimated Expenditures 21/22	Proposed Budget 22/23	Budget % Change
SALARIES	\$ 1,362,884	\$ 1,435,000	\$ 1,505,180	10.4%
FRINGE BENEFITS	661,023	678,120	710,772	7.5%
PERSONNEL EXPENSES	11,000	17,500	19,000	72.7%
SUPPLIES & SERVICES	1,894,167	2,076,000	2,230,700	17.8%
<b>TOTAL</b>	<b>\$ 3,929,074</b>	<b>\$ 4,206,620</b>	<b>\$ 4,465,652</b>	<b>13.7%</b>

<b>STAFF</b>			
	<u>Employees</u>	<u>First Step</u>	<u>Last Step</u>
<b>MANAGEMENT</b>			
Public Works Director	1	-	16,310
<b>MID-MANAGEMENT</b>			
Building Official	1	-	11,728
Parks & Projects Manager	1	10,854	13,186
	<u>2</u>		
<b>PROFESSIONAL/TECHNICAL/ SUP.</b>			
Public Works Maint. Supv + Certificate Pay	1	9,751	11,854
Sustainability Program Manager	0.5	8,095	9,840
	<u>1.5</u>		
<b>PUBLIC WORKS - LOCAL 1021</b>			
Facilities Maintenance Wkr II, CI B/CWEA	1	-	7,209
Maintenance Worker I	1	5,021	6,104
Maintenance Worker II, Class B + PACP	1	-	6,931
Maintenance Worker II/CWEA & PACP	1	-	6,999
Maintenance Worker II/w CWEA, PACP & Class B	1	-	7,209
Sr. Maintenance Worker	1	5,915	7,190
Sr. Maintenance Worker w/CWEA & PACP	1	6,459	7,851
	<u>7</u>		
<b>CONFIDENTIAL</b>			
Administrative Assistant	1.5	5,873	7,142
	<u>1.5</u>		
<b>Total</b>	<b><u>13</u></b>		

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DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>PUBLIC WORKS</b>					
<b>SALARIES</b>					
REGULAR SALARIES	101-0402-010-001	1,295,934	1,370,000	1,438,230	111%
OVERTIME SALARIES	101-0402-010-003	61,800	55,000	61,800	100%
PART-TIME SALARIES	101-0402-010-002	-	5,000	-	NA
VACATION/COMP.-PAYOUT	101-0402-010-050	5,150	5,000	5,150	100%
<b>OBJECT TOTAL</b>	<b>101-0402-010</b>	<b>1,362,884</b>	<b>1,435,000</b>	<b>1,505,180</b>	<b>110%</b>
<b>HEALTH INSURANCE</b>					
MEDICAL INSURANCE	101-0402-011-001	236,493	243,000	256,886	109%
DENTAL INSURANCE	101-0402-011-002	20,933	20,000	20,982	100%
VISION PLAN	101-0402-011-003	2,822	2,820	2,822	100%
<b>OBJECT TOTAL</b>	<b>101-0402-011</b>	<b>260,248</b>	<b>265,820</b>	<b>280,690</b>	<b>108%</b>
<b>RETIREMENT</b>					
PERS: NORMAL COST	101-0402-012-001	128,897	132,000	136,884	106%
PERS: UAL PAYMENT	101-0402-012-003	174,000	174,000	183,000	105%
PERS: COST SHARE	101-0402-012-004	(25,489)	(28,000)	(29,150)	114%
<b>OBJECT TOTAL</b>	<b>101-0402-012</b>	<b>277,408</b>	<b>278,000</b>	<b>290,734</b>	<b>105%</b>
<b>OTHER BENEFITS</b>					
FICA	101-0402-013-009	84,500	90,000	93,320	110%
LIFE INSURANCE	101-0402-013-001	1,974	4,000	5,573	282%
DISABILITY INSURANCE	101-0402-013-002	3,950	4,000	3,051	77%
MEDICARE INSURANCE	101-0402-013-005	19,763	21,000	21,824	110%
CONCERN EAP PROGRAM	101-0402-013-006	3,300	3,300	3,200	97%
AUTO ALLOWANCE	101-0402-013-007	9,880	12,000	12,380	125%
<b>OBJECT TOTAL</b>	<b>101-0402-013</b>	<b>123,367</b>	<b>134,300</b>	<b>139,348</b>	<b>113%</b>
<b>PERSONNEL EXPENSES</b>					
MEMBERSHIPS/CONF/TRAINING	101-0402-031-001	7,000	15,000	15,000	214%
UNDERGROUND SERVICE ALERT	101-0402-031-003	4,000	2,500	4,000	100%
<b>OBJECT TOTAL</b>	<b>101-0402-031</b>	<b>11,000</b>	<b>17,500</b>	<b>19,000</b>	<b>173%</b>
<b>DEPARTMENT SUPPLIES</b>					
OFFICE SUPPLIES	101-0402-051-001	7,000	9,000	9,000	129%
STREET PAINT / SIGNS	101-0402-051-002	40,000	15,000	40,000	100%
MISCELLANEOUS PW SUPPLIES	101-0402-051-003	20,000	50,000	35,000	175%
<b>OBJECT TOTAL</b>	<b>101-0402-051</b>	<b>67,000</b>	<b>74,000</b>	<b>84,000</b>	<b>125%</b>
<b>UTILITIES</b>					
UTILITIES	101-0402-052-001	25,000	23,000	25,000	100%
STREET LIGHTING - (PG&E)	101-0402-052-002	120,000	120,000	120,000	100%
TRAFFIC LIGHTS	101-0402-052-003	6,500	5,000	6,500	100%
RADIO/CELL PHONE EXPENSE	101-0402-052-004	1,500	-	1,000	NA
EBMUD - IRRIGATION	101-0402-052-005	120,000	100,000	100,000	NA
EBMUD - FACILITIES	101-0402-052-006	25,000	35,000	35,000	NA
EBMUD - HYDRANTS	101-0402-052-007	7,500	6,000	7,500	NA
<b>OBJECT TOTAL</b>	<b>101-0402-052</b>	<b>305,500</b>	<b>289,000</b>	<b>295,000</b>	<b>97%</b>

DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>PUBLIC WORKS</b>					
<b>EQUIPMENT MAIN./GAS/OIL</b>					
EQUIPMENT RENTAL	101-0402-053-001	4,667	4,500	4,700	101%
EQUIPMENT MAINTENANCE	101-0402-053-002	40,000	60,000	60,000	150%
<b>OBJECT TOTAL</b>	<b>101-0402-053</b>	<b>44,667</b>	<b>64,500</b>	<b>64,700</b>	<b>145%</b>
<b>CONTRACT SERVICE</b>	<b>101-0402-054-001</b>	<b>100,000</b>	<b>20,000</b>	<b>40,000</b>	<b>40%</b>
<b>BUILDINGS/GROUND MAINT.</b>					
YARD MAINTENANCE	101-0402-055-001	24,000	24,000	25,000	104%
JANITORIAL SUPPLIES	101-0402-055-002	30,000	40,000	40,000	133%
JANITORIAL SERVICE	101-0402-055-005	80,000	60,000	70,000	88%
JANITORIAL SERVICE-PARKS	101-0402-055-006	100,000	235,000	235,000	235%
OTHER MAINTENANCE	101-0402-055-007	55,000	40,000	50,000	91%
<b>OBJECT TOTAL</b>	<b>101-0402-055</b>	<b>289,000</b>	<b>399,000</b>	<b>420,000</b>	<b>145%</b>
<b>OTHER EXPENSES</b>					
STREET PATCHING	101-0402-056-002	4,000	18,000	15,000	375%
MISCELLANEOUS REPAIRS	101-0402-056-004	20,000	7,000	15,000	75%
PLANNING&PARK COMM., CIP COMM	101-0402-056-008	1,000	500	1,000	100%
<b>OBJECT TOTAL</b>	<b>101-0402-056</b>	<b>25,000</b>	<b>25,500</b>	<b>31,000</b>	<b>124%</b>
<b>CONTRACT SERVICES (LAND)</b>					
PUBLIC LAND BRUSH/FIRE CLEARAN	101-0402-057-001	35,000	30,000	50,000	143%
SUPPLEMENTAL PARK MAINT.	101-0402-057-002	75,000	95,000	90,000	120%
CONTRACT LANDSCAPE MAINT.	101-0402-057-004	325,000	300,000	325,000	100%
PARK STABILIZATION & STORM RELA	101-0402-057-005	150,000	200,000	175,000	117%
WEED & PEST ABATEMENT	101-0402-057-006	15,000	5,000	10,000	67%
<b>OBJECT TOTAL</b>	<b>101-0402-057</b>	<b>600,000</b>	<b>630,000</b>	<b>650,000</b>	<b>108%</b>
<b>CONTRACT SERVICES (TREE SERVICE)</b>					
STREET TREE PRUNING	101-0402-058-001	235,000	275,000	275,000	117%
STREET TREE PLANTING	101-0402-058-003	35,000	30,000	35,000	100%
<b>OBJECT TOTAL</b>	<b>101-0402-058</b>	<b>270,000</b>	<b>305,000</b>	<b>310,000</b>	<b>115%</b>
<b>CONTRACT SERVICES (ADMINISTRATION)</b>					
CITY ENGINEER SERVICE	101-0402-059-002	100,000	200,000	250,000	250%
SOLID WASTE CONSULTANT SVCS	101-0402-059-004	75,000	60,000	70,000	93%
FUEL TANK MAINTENANCE	101-0402-059-005	8,000	4,000	8,000	100%
CAL/OSHA COMPLIANCE	101-0402-059-010	8,000	5,000	8,000	100%
<b>OBJECT TOTAL</b>	<b>101-0402-059</b>	<b>191,000</b>	<b>269,000</b>	<b>336,000</b>	<b>176%</b>
<b>INFORMATION SERVICES</b>					
SOFTWARE	101-0402-060-002	2,000	-	-	NA
<b>OBJECT TOTAL</b>	<b>101-0402-060</b>	<b>2,000</b>	<b>-</b>	<b>-</b>	<b>NA</b>
<b>TOTAL PUBLIC WORKS</b>		<b>3,929,074</b>	<b>4,206,620</b>	<b>4,465,652</b>	<b>114%</b>



	2022 Annual Budget	2022 Annual Estimated	2023 Budget Request
101-0402-031-001. MEMBERSHIP/CONF/TRAINING	7,000	15,000	15,000
This accounts for the cost of certifications, licenses, training, memberships, conferences and meetings attended by the Director of Public Works, Parks & Project Manager, Supervisor of Public Works, Public Works Assistant, Administrative Assistants and Maintenance Staff.			
101-0402-031-003. UNDERGROUND SERV ALERT	4,000	2,500	4,000
Underground Service Alert Company notifies the City whenever a contractor proposes to excavate underground utilities. In addition, this company is called upon to locate underground utilities when City staff is performing major excavation projects.			
101-0402-051-001. OFFICE SUPPLIES	7,000	9,000	9,000
Office supplies cover the cost of forms, maps, applications, permits, agreements, licenses, Park Commission materials, film, plans, office supplies, office equipment maintenance and repairs, code books, computer software and associated materials.			
101-0402-051-002. STREET PAINT / SIGNS	40,000	15,000	40,000
This provides for the cost of materials, and special equipment related to minor paving projects, pavement and curb painting, and street signs and poles. The City continues to have a comprehensive program of replacing street signs, restriping and repainting curbs and streets. Additionally, new street signage and pavement markings to increase safety are included in this category.			
101-0402-051-003. MISCELLANEOUS P/W SUPPLIES	20,000	50,000	35,000
Cost of new and replacement miscellaneous small tools, supplies, and parts that are typically needed for the maintenance department operations and activities.			
101-0402-052-001. UTILITIES - PGE	25,000	23,000	25,000
Cost of electricity to operate the City's irrigation system for parks and medians			
101-0402-052-002. STREET LIGHTING (PG&E)	120,000	120,000	120,000
This provides for costs associated with City street lights, including on-going maintenance of existing street lights, as well as installation costs associated with new street light requests. The utility costs related to the automatic license plate readers are included in this category.			
101-0402-052-003. TRAFFIC LIGHTS	6,500	5,000	6,500
The City contracts with Alameda County for routine maintenance and emergency repair of traffic lights. This sub-object also includes the associated electricity costs from PG&E for traffic lights.			

	2022 Annual Budget	2022 Annual Estimated	2023 Budget Request
101-0402-052-004. RADIO/CELL PHONE EXPENSE	1,500	0	1,000
101-0402-052-005. EBMUD - IRRIGATION	120,000	100,000	100,000
Cost of water service for the Citys irrigation system for parks and medians			
101-0402-052-006. EBMUD - FACILITIES	25,000	35,000	35,000
Cost of water for the Citys buildings.			
101-0402-052-007. EBMUD - HYDRANTS	7,500	6,000	7,500
Cost of water service for the Citys fire hydrants			
101-0402-053-001. EQUIPMENT RENTAL	4,667	4,500	4,700
This covers the cost of special rental equipment. Occasionally, the need arises to rent specialized equipment to accomplish specific tasks. This is more cost-effective than purchasing equipment required infrequently. As an example, the lighting of Community Hall Christmas tree requires the rental of a man-lift a minimum of twice per season.			
101-0402-053-002. EQUIPMENT MAINTENANCE	40,000	60,000	60,000
Covers cost of fuel, lubricants, tires and the maintenance and repair of Public Works vehicles and equipment.			
101-0402-054-001. CONTRACT SERVICE	100,000	20,000	40,000
These contract services will be to prepare and issue a Request-for-Proposal to provide the City of Piedmont with a comprehensive tree inventory for all trees within the Right-of-Way and on public property. Work performed will include a complete, computerized tree inventory performed using GPS equipment or other GIS- compatible data collection hardware that is no older than three years, and that is capable of being imported into the City's GIS system. The inventory must locate, identify, and assess each public tree and provide maintenance data and recommendation in a spreadsheet and electronic format.			
101-0402-055-001. YARD MAINTENANCE	24,000	24,000	25,000
This covers cost of uniforms, yard maintenance and supplies, and miscellaneous repairs and maintenance at the Corporation Yard.			
101-0402-055-002. JANITORIAL SUPPLIES	30,000	40,000	40,000
This covers the janitorial supplies and equipment required for city facilities.			
101-0402-055-005. JANITORIAL SERVICE	80,000	60,000	70,000
This account provides for costs related to the recurring janitorial services provided by outside contractors for City Hall, Fire Department, Police Department, and the Recreation Center. Expenses related to specific extra work for special events and vacation coverage of Staff is also included in this category.			

	2022 Annual Budget	2022 Annual Estimated	2023 Budget Request
101-0402-055-006. JANITORIAL SERVICE-PARKS	100,000	235,000	235,000
This account provides for costs related to the recurring janitorial services provided by outside contractors for facilities within the City's parks, as well as specific extra work related to special event needs and vacation coverage of Staff.			
101-0402-055-007. OTHER MAINTENANCE	55,000	40,000	50,000
This account provides for costs related to the miscellaneous, recurring expenses for the day-to-day operations of City facilities, This includes services in all City facilities for items such as inspection/maintenance of heating systems, alarm systems, fire extinguishers, pest control devices, window washing, carpet cleaning, and locksmith services, etc.			
101-0402-056-002. STREET PATCHING	4,000	18,000	15,000
This covers the cost of materials for on-going pothole patching and repairing of City streets which are not a part of the major street repair projects.			
101-0402-056-004. MISCELLANEOUS REPAIRS	20,000	7,000	15,000
Funds in this account are utilized for vehicular damage and vandalism to public property including traffic medians, destruction of park benches, concrete trash containers, and removal of graffiti.			
101-0402-056-008. PLANNING&PARK COMM., CIP CMT	1,000	500	1,000
This covers the cost of general expenses related to the CIP Committee, and the Park Commission. Specifically, it pays for meals, materials, books and registration fees for seminars and expenses related to special events.			
101-0402-057-001. PUBLIC LAND BRUSH/FIRE CLEAR	35,000	30,000	50,000
This account provides for brush clearance in Moraga Canyon including areas adjacent to the Corporation Yard, Maxwellton Road, Blair Park, and Mountain View Cemetery. Given the fire danger, the Fire Department has recommended expanding fire break areas. This account also provides for brush clearance in all City parks and selected easement areas.			
101-0402-057-002. SUPPLEMENTAL PARK MAINT.	75,000	95,000	90,000
101-0402-057-004. CONTRACT LANDSCAPE MAINT.	325,000	300,000	325,000
101-0402-057-005. PARK STABILIZATION&/STORM	150,000	200,000	175,000
This is for the removal of hazardous trees, including creeks downed during storm events, creek debris cleaning, brush removal, pruning branches encroaching on right-of-ways, and provisions for erosion control by planting and removal of trees, shrubs and groundcover.			

	2022 Annual Budget	2022 Annual Estimated	2023 Budget Request
101-0402-057-006. WEED & PEST ABATEMENT	15,000	5,000	10,000
<p>"This is for the eradication of weeds and pests in the City's landscape areas. The City adopted an Integrated Pest Management policy in 2011 and it states that the City will explore, whenever feasible, non-pesticide remedies, such as physical controls (hand weeding, traps and barriers).</p> <p>Staff has implemented other biological controls, such as the release of beneficial insects (green lacewings, praying mantis) that are natural enemies to some pests.</p> <p>"</p>			
101-0402-058-001. STREET TREE PRUNING	235,000	275,000	275,000
<p>This is to fund the annual Street Tree Pruning Project contract. It is imperative that we maintain our street trees on a three to five year pruning cycle to maintain the health, beauty, and safety of our urban forest.</p>			
101-0402-058-003. STREET TREE PLANTING	35,000	30,000	35,000
<p>This account ensures the continued health and vigor of the City's mature urban forest. These funds support the ongoing Public Works schedule of replanting trees and makes it possible to respond to citizen requests for additional street trees. Due to the mature nature of the City's urban forest, money is needed to assist in the in-fill replacement of selected dying trees located throughout the City such that the aesthetic impact of this process is gradual.</p>			
101-0402-059-002. CITY ENGINEER SERVICE	100,000	200,000	250,000
<p>Coastland Engineering provides a variety of general professional engineering and inspection services for the Department of Public Works. These include investigation of proposed civic improvements to the parks and public spaces, traffic management and pedestrian safety, compliance to the Americans with Disabilities Act (ADA), general infrastructure issues related to underground and above ground utilities, issues related to wireless facilities installations, right-of way, and general construction management. Other city departments also rely on City Engineer for various degrees of consultation depending on their project needs.</p>			
101-0402-059-004. SOLD WASTE CONSULTANT SVCS	75,000	60,000	70,000
<p>This account includes funds that will be paid for/reimbursed by the City's franchised solid waste service provider, Republic Services.</p>			
101-0402-059-005. FUEL TANK MAINTENANCE	8,000	4,000	8,000
<p>This category is for cleaning and maintaining City fuel tanks and nozzles used by Police, Fire, Public Works and Recreation. Routine maintenance cleaning of these tanks is necessary to insure that the City's fuel is not contaminated with water, dirt or other contaminants. Additionally, Alameda County Environmental Health Services and CAL-EPA requires additional modifications to the City's fuel pumps to meet new standards.</p>			

	<b>2022 Annual Budget</b>	<b>2022 Annual Estimated</b>	<b>2023 Budget Request</b>
101-0402-059-010. CAL/OSHA COMPLIANCE	8,000	5,000	8,000
<p>This represents the cost of specialized consultants to assist the Department with compliance to CAL/OSHA safety requirements. It includes review and revision of Standard Operating Procedures, training, and annual reviews and up-dates as required.</p>			
101-0402-060-002. SOFTWARE	2,000	0	0

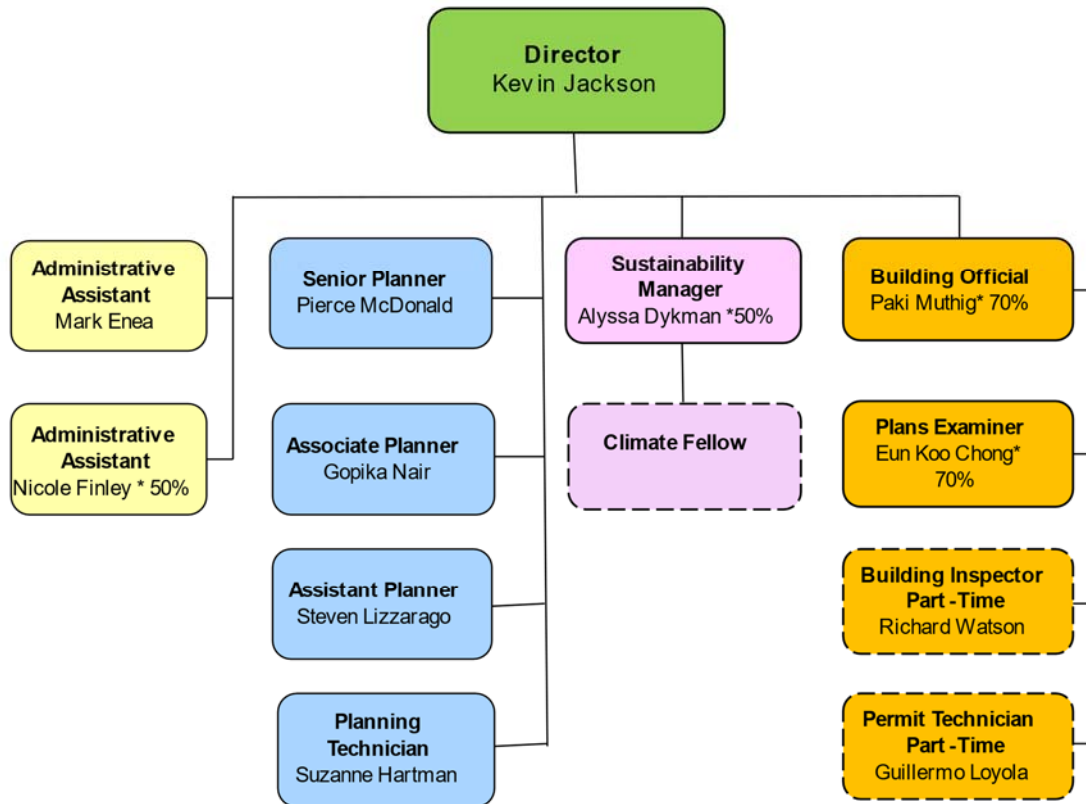
END OF PUBLIC WORKS BUDGET

# Planning & Building



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## Department of Planning and Building



\* Shared with Public Works Department. The share percentage is a generalized proportion, recognizing that it will vary daily and annually in response to assigned tasks.



## **FUNCTIONAL DESCRIPTIONS**

The Planning & Building Department is responsible for oversight of city functions relating to land use within the city. Said functions include regulations for the use of land, the character and design of building construction, and the safety of this construction.

### **BUILDING DIVISION**

- Regulates the application, processing, issuance and completion of building permits.
- Assures that construction within the City of Piedmont is in accordance with the current adopted building codes and city ordinances.
- Coordinates with the Planning Department to assure that specified Conditions of Approval are implemented.

### **PLANNING DIVISION**

Through its service to the City Council and Planning Commission, the Piedmont Planning Division is responsible for guiding the physical development of the City of Piedmont. The Division works closely with the Public Works Department and Building Division in its oversight of the built environment. Always accessible to property owners and their professionals, Piedmont's planning staff strives to serve the public with consistency and professionalism.

#### **Responsibilities & Services**

The Planning Division is responsible for long-term planning, transportation planning, housing & community development, design review, zoning, and environmental assessment & sustainability.

- Long-term planning involves the preparation, maintenance and implementation of the City's General Plan, including the Plan's Housing Element.
- Transportation planning includes the preparation, maintenance and implementation of the City's Pedestrian & Bicycle Master Plan; the development and implementation of the County's Congestion Management Program and Countywide Transportation Plan; the development and implementation of the City's Complete Streets Policy; and the pursuit of grant funds to cover the cost of transportation planning and improvements. For these tasks, planning staff represents the City's interests on the technical advisory committee of the Alameda County Transportation Commission and with the Metropolitan Transportation Commission.
- Housing and community development includes the development and implementation of programs to address and/or assist affordable housing, homelessness, first-time home buyers; and housing rehabilitation for low-income residents. For these tasks, planning staff represents the City's interests on the technical advisory committee of the Alameda County Housing and Community Development Department.
- Zoning includes the administration of City Code Chapter 17 (the Zoning Ordinance) and other development regulations of the Piedmont Municipal Code and providing zoning and regulatory information to property owners and their professionals. This responsibility includes the processing of applications for conditional use permit, nonresidential signs,

accessory dwelling unit permit, wireless communication facilities, subdivision, lot line adjustment and parcel merge.

- Design review involves providing staff services to the City's Planning Commission, processing design review applications, conducting public hearings, and managing and implementing the City's design guidelines.
- Environmental assessment involves the preparation of environmental documents as required for both private and municipal project consistent with the provisions of the California Environmental Quality Act.

#### SUSTAINABILITY DIVISION

- The preparation, maintenance and implementation of the City's General Plan Natural Resources and Sustainability Element and Climate Action Plan and the pursuit of grant funds to cover the cost of these efforts.
- Community engagement includes promoting municipal and community-facing sustainability projects and programs and implementing communication strategies to enhance awareness of and participation in sustainability initiatives.
- Divisional staff represents the City's interests on the technical advisory committees of the Alameda County Energy Council and the Bay Area Regional Energy Network (BayREN), and with East Bay Community Energy's Municipal Partners.

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## 2021/22 ACCOMPLISHMENTS

- Received City Council's approval of the *Piedmont Safer Streets Plan*, an update to the *Pedestrian and Bicycle Master Plan*
- Issued monthly Planning & Building Department eNewsletter
- With the assistance of Lisa Wise Consulting the department has mostly completed a project to develop policies that facilitate housing production (SB2 grant)
- Procured the services of Lisa Wise Consulting to draft an update to the General Plan Housing Element, implemented several public engagement efforts, and issued a draft Housing Element update in early April 2022.
- Continued to improve Planning & Building webpages
- Continued our efforts to migrate to digital application processing, including an update to the permit tracking system
- Expanded the Piedmont Design Award program to include Sustainability Awards
- The Sustainability Program Manager worked to bring public EV charging stations to Piedmont, initiated a regular compost giveaway program, and to replace City gas-fueled appliances with energy efficient electric appliances

## 2022/23 PRIORITIES

- Continue to improve and augment information on the City's website
- Continue the transition to digital application processing, especially the implementation of an update to the City's permit tracking system
- Coordinate with Public Works to install publicly-accessible electric vehicle chargers (a Climate Action Plan goal)
- Adopt objective design standards in conformance with State law
- Assist the Fire Department with an update to the Local Hazards Mitigation Plan
- Develop a project or program to utilize Measure A-1 Bond funds
- Receive State certification of the City's General Plan Housing Element
- Adopt design guidelines related to wireless communication facilities
- Update TRAKiT, and acquire robust software and hardware to facilitate the review and processing of planning and building applications
- Digitize paper files in basement and transfer off site
- Complete a consumption-based greenhouse gas inventory (a Climate Action Plan goal)

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<h2 style="margin: 0;">PLANNING AND BUILDING</h2> <h3 style="margin: 0;">2022-23</h3>
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	Approved Budget 21/22	Estimated Expenditures 21/22	Proposed Budget 22/23	Budget % Change
SALARIES	\$ 893,938	\$ 986,000	\$ 1,123,086	25.6%
FRINGE BENEFITS	336,876	376,595	390,877	16.0%
PERSONNEL EXPENSES	10,000	5,000	16,100	61.0%
SUPPLIES & SERVICES	1,408,000	1,006,500	1,302,200	-7.5%
<b>TOTAL</b>	<b>\$ 2,648,814</b>	<b>\$ 2,374,095</b>	<b>\$ 2,832,263</b>	<b>6.9%</b>

STAFF			
	<u>Employees</u>	<u>First Step</u>	<u>Last Step</u>
<b>MANAGEMENT</b>			
Planning & Building Director	1	-	15,910
<b>PROFESSIONAL/TECHNICAL/ SUP.</b>			
Plans Examiner	1	-	9,773
Associate Planner	1	7,294	8,865
Assistant Planner <sup>1</sup>	2	6762	8,218
Senior Planner	1	8095	9,840
Sustainability Program Manager	0.5	8095	9,840
	<u>5.5</u>		
<b>CONFIDENTIAL</b>			
Administrative Assistant	1.5	5,873	7,142
	<u>1.5</u>		
Total	<u><u>8</u></u>		

1- Request for reclassification from Planning Technician to Assistant Planner

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DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>PLANNING &amp; BUILDING</b>					
<b>SALARIES</b>					
REGULAR SALARIES	101-0403-010-001	875,698	900,000	952,246	109%
PART TIME SALARIES	101-0403-010-002	10,000	75,000	162,600	1626%
OVERTIME SALARIES	101-0403-010-003	5,150	8,000	5,150	100%
VACATION/COMP.-PAYOUT	101-0403-010-050	3,090	3,000	3,090	100%
<b>OBJECT TOTAL</b>	<b>101-0403-010</b>	<b>893,938</b>	<b>986,000</b>	<b>1,123,086</b>	<b>126%</b>
<b>HEALTH INSURANCE</b>					
MEDICAL INSURANCE	101-0403-011-001	85,166	112,000	116,879	137%
DENTAL INSURANCE	101-0403-011-002	8,996	9,500	9,656	107%
VISION PLAN	101-0403-011-003	1,882	1,875	1,882	100%
<b>OBJECT TOTAL</b>	<b>101-0403-011</b>	<b>96,044</b>	<b>123,375</b>	<b>128,417</b>	<b>134%</b>
<b>RETIREMENT</b>					
PERS: NORMAL COST	101-0403-012-001	80,187	86,000	85,987	107%
PERS: UAL PAYMENT	101-0403-012-003	78,000	78,000	73,000	94%
PERS: COST SHARE	101-0403-012-004	(9,413)	(12,000)	(11,456)	122%
<b>OBJECT TOTAL</b>	<b>101-0403-012</b>	<b>148,774</b>	<b>152,000</b>	<b>147,531</b>	<b>99%</b>
<b>OTHER BENEFITS</b>					
FICA	101-0403-013-009	55,424	62,000	69,633	126%
LIFE INSURANCE	101-0403-013-001	1,418	1,500	4,000	282%
DISABILITY INSURANCE	101-0403-013-002	2,834	3,000	2,191	77%
MEDICARE INSURANCE	101-0403-013-005	12,962	15,000	16,285	126%
CONCERN EAP PROGRAM	101-0403-013-006	2,200	2,200	2,000	91%
AUTO ALLOWANCE	101-0403-013-007	17,220	17,520	20,820	121%
<b>OBJECT TOTAL</b>	<b>101-0403-013</b>	<b>92,058</b>	<b>101,220</b>	<b>114,929</b>	<b>125%</b>
<b>PERSONNEL EXPENSES</b>					
MEMBERSHIPS/CONF/TRAINING	101-0403-031-001	10,000	5,000	16,100	161%
<b>OBJECT TOTAL</b>	<b>101-0403-031</b>	<b>10,000</b>	<b>5,000</b>	<b>16,100</b>	<b>161%</b>
<b>DEPARTMENT SUPPLIES</b>					
OFFICE SUPPLIES	101-0403-051-001	5,000	7,500	8,000	160%
<b>OBJECT TOTAL</b>	<b>101-0403-051</b>	<b>5,000</b>	<b>7,500</b>	<b>8,000</b>	<b>160%</b>
<b>OTHER EXPENSES</b>					
PLANNING COMMISSION	101-0403-056-001	6,000	3,000	6,000	100%
RECORDS MANAGEMENT	101-0403-056-002	54,000	1,000	92,000	170%
<b>OBJECT TOTAL</b>	<b>101-0403-056</b>	<b>60,000</b>	<b>4,000</b>	<b>98,000</b>	<b>163%</b>



DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>PLANNING &amp; BUILDING</b>					
<b>CONTRACT SERVICES</b>					
CLIMATE ACTION & SUSTAINABILITY	101-0403-059-001	40,000	40,000	88,200	221%
CITY ENGINEER SERVICE	101-0403-059-002	300,000	300,000	150,000	50%
SUPPLEMENTAL PLANNING SERVICE	101-0403-059-003	190,000	106,000	320,000	168%
HAZARD MITIGATION PLAN	101-0403-059-005	4,000	-	-	0%
SUPPLEMENTAL BUILDING SERVICE	101-0403-059-006	5,000	8,000	8,000	160%
HAZARD MITIGATION PLAN	101-0403-059-005	4,000	-	-	0%
HOUSING ELEMENT	101-0403-059-008	500,000	341,000	380,000	76%
EENVIRONMENTAL CONSULTING	101-0403-059-009	300,000	200,000	250,000	83%
<b>OBJECT TOTAL</b>	<b>101-0403-059</b>	<b>1,343,000</b>	<b>995,000</b>	<b>1,196,200</b>	<b>89%</b>
<b>TOTAL PLANNING &amp; BUILDING</b>		<b>2,648,814</b>	<b>2,374,095</b>	<b>2,832,263</b>	<b>107%</b>

	<b>2022 Annual Budget</b>	<b>2022 Annual Estimated</b>	<b>2023 Budget Request</b>
101-0403-031-001. MEMBERSHIP/CONF/TRAINING	10,000	5,000	16,100
<p>This accounts for the cost of certifications, licenses, training, memberships, conferences and meetings attended by the Director of Planning &amp; Building, Senior Planner, Associate Planner, Assistant Planner, Planning Technician, Building Official, Plans Examiner, Sustainability Manager and Administrative Assistants.</p>			
101-0403-051-001. OFFICE SUPPLIES	5,000	7,500	8,000
<p>Office supplies cover the cost of forms, maps, applications, permits, agreements, licenses, Planning Commission materials, film, plans, work-related apparel, office supplies, office equipment maintenance and repairs, code books, computer software and associated materials.</p>			
101-0403-056-001. PLANNING COMMISSION	6,000	3,000	6,000
<p>This covers the cost of general expenses related to the Planning Commission. Expenses include the cost of meals, materials, books and registration fees for seminars and conferences for the commission, as well as expenses associated with Planning Commission Design Awards.</p>			
101-0403-056-002. RECORDS MANAGEMENT	54,000	1,000	92,000
<p>Records management includes the handling and maintenance of planning and building application materials, and other land use and property-based documents. This includes documents in both paper and electronic forms, and the conversion from print to digital.</p>			
101-0403-059-001. CLIMATE ACT & SUSTAINABILITY	40,000	40,000	88,200
<p>This expense account supports the implementation of the 2018 Climate Action Plan 2.0. This includes the services of a climate action fellow (\$29,000 in 22/23). \$9,200 of expected expenses will cover the costs of public engagement campaigns and organization memberships. \$50,000 is dedicated to a new electrification rebate program that incentivizes the replacement of appliances fueled with natural gas with electric appliances. Funds generated by the General Plan Maintenance fee are intended to support the development and implementation of advance planning policies like the CAP.</p>			
101-0403-059-002. CITY ENGINEER SERVICE	300,000	300,000	150,000
<p>Coastland Engineering provides on-call professional engineering and inspection services, which may vary from year to year based on the number and type of projects. The planning and building department requires on-going engineering services and analysis for issues relating to subdivisions, easements, plan review and geotechnical report peer review. Other city departments also rely on City Engineer for various degrees of consultation depending on their project needs.</p>			

	2022 Annual Budget	2022 Annual Estimated	2023 Budget Request
101-0403-059-003. SUPPLEMENTAL PLANNING SVC	190,000	106,000	320,000

Each year, the Planning Department needs public engagement materials and consulting services for expertise and assistance with ongoing and special projects. Ongoing services include short-term rental monitoring; technical advice and survey services; regional matters such as the annual housing allocation requirements of the Association of Bay Area Governments; and implementation of the Pedestrian and Bicycle Master Plan. In addition these on-going projects and expenses, advance planning projects planned for FY 2022/2023 and approximate expenses include, but are not limited to:

- Zoning Code and Design Guidelines updates to implement the 6th Cycle Housing Element (\$50,000)
- Zoning and Subdivision Code revisions and objective design standards to address SB9 enabled lot splits and duplexes (\$50,000)
- Measure A-1 bond fund program development (\$50,000)
- Updates to the General Plan Environmental Hazards Element and other Elements in coordination with an update to the Local Hazards Mitigation Plan (\$100,000)
- Development of a Building Electrification Plan (\$150,000)
- Updates to the wireless communication facilities ordinance (\$25,000)
- Development of design guidelines for wireless communication facilities (\$25,000)
- Other services (\$20,000).

Staff manages these ongoing and special projects, performing tasks for which the department has the time and expertise. However, professional services are needed for certain aspects of the projects, such as the preparation of special studies, the preparation of graphics and illustrations, printing costs, survey costs, costs associated with public engagement and outreach, and legal services. The providers of consulting services are secured through the City's procurement regulations. Providers of on-going services include, but would not be limited to Lisa Wise Consulting (Housing), Rincon Consultants (General Plan), Moran Engineering (land surveying), Eisen-Letunic (transportation), Barry Miller FAICP (General Plan, Housing, Design Guidelines, other planning needs), FM3 Research (survey development and implementation), and Environmental Science Associates (historic preservation review).

2022 Annual Budget	2022 Annual Estimated	2023 Budget Request
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**FUNDING**

Funds generated by the General Plan Maintenance fee (approximately \$300,000 annually) are intended to support the development and implementation of advance planning policies. In addition, staff pursues grant opportunities. An agreement with the State has been executed for the City's receipt of up to \$160,000 of SB2 grant funds for the purpose of preparing, adopting, and implementing plans and process improvements that streamline housing approvals and accelerate housing production. Projects and expenses began in 2020 and must be completed by December 31, 2023. In 2020, staff also gained approval of a Local Early Action Planning (LEAP) grant for up to \$65,000 to be used for the preparation and adoption of planning documents, and process improvements that accelerate housing production or facilitate compliance to implement the sixth-cycle Regional Housing Needs Assessment. LEAP grant expenditures must occur by December 31, 2023. The City is eligible for Regional Early Action Planning (REAP) grant funds in the amount of \$20,000 to be applied to the costs for the Housing Element update and zoning modifications. The SB2, LEAP and REAP grants provide funds on a reimbursement basis.

101-0403-059-005. HAZARD MITIGATION PLAN	4,000	0	0
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The Federal Emergency Management Agency (FEMA) requires local governments to develop and adopt local hazard mitigation plans (LHMP) as a condition for receiving certain types of non-emergency disaster assistance, including funding for mitigation projects. The City Adopted a LHMP in August 2019. Jurisdictions must update their hazard mitigation plans and re-submit them for FEMA approval every five years to maintain eligibility. The allocation to this account will vary in 5-year cycles with funds for outreach efforts in years 1-4 plus funding in year 5 (i.e., FY 2023/2024) for a LHMP update. Public engagement is an ongoing project. Funds generated by the General Plan Maintenance fee are intended to support the development and implementation of advance planning policies like the LHMP. Beginning in FY 2022-23, this will be funded by the Fire Department under Emergency Preparedness.

101-0403-059-006. SUPPLEMENTAL BUILDING SERVICES	5,000	8,000	8,000
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Depending on the scope of the project, specialized professional services are occasionally necessary for the review of building permit applications (e.g., geotechnical engineering, fire suppression systems, acoustical engineering). The Building Division employs the services as needed and the cost of these services is generally borne by the project applicant.

	<b>2022 Annual Budget</b>	<b>2022 Annual Estimated</b>	<b>2023 Budget Request</b>
101-0403-059-008. HOUSING ELEMENT	500,000	341,000	380,000
<p>As required by State law, the General Plan Housing Element is required to be updated in order to allow for the housing units identified in the Regional Housing Needs Allocation. This is an eight year cycle and this update must gain certification by May 2023. The funds in this budget account will cover the cost of consulting services for the development, adoption and certification of the Housing Element and associated General Plan amendments.</p>			
101-0403-059-009. ENVIRONMENTAL CONSULTING	300,000	200,000	250,000
<p>Funds in this budget account are used to cover the costs of environmental review required by the California Environmental Quality Act (CEQA). Normally, these expenses are limited to the filing fees for Notices of Exemption and the occasional Negative Declaration related to development applications. Much of these development-related costs are reimbursed through fees or deposits submitted by the applicant. This fiscal year request includes the expected cost for the environmental review by an environmental consulting firm for the Housing Element update, related amendments to other General Plan elements and the zoning ordinance, and updates to the Environmental Hazards and Transportation Elements in coordination with an update to the Local Hazards Mitigation Plan.</p>			

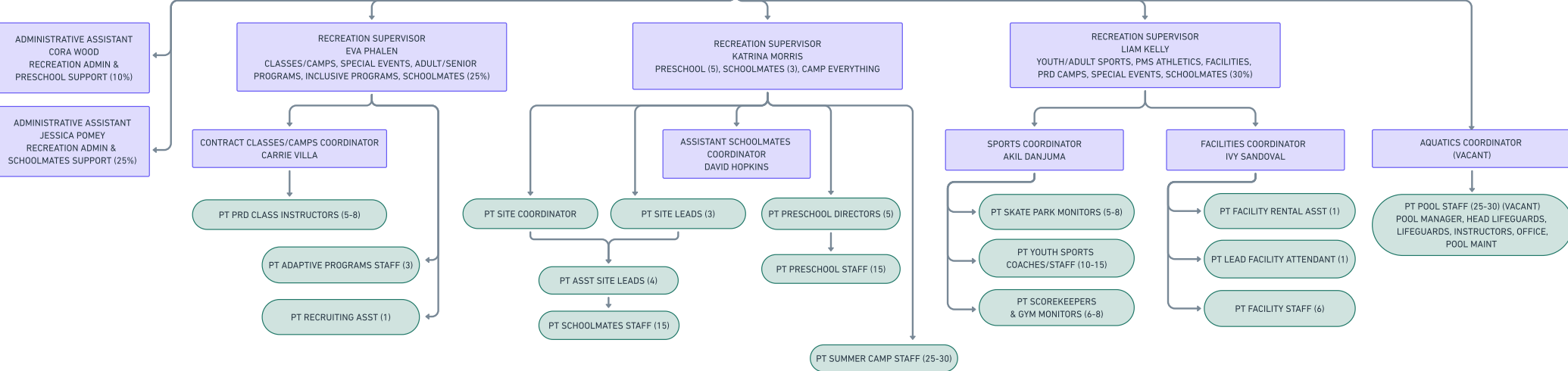
# Recreation



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RECREATION DEPARTMENT

RECREATION DIRECTOR  
CHELLE PUTZER



FULL TIME STAFF  
PART-TIME STAFF



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RECREATION
2022-23

**BUDGET SUMMARY FOR RECREATION**

	Approved Budget 21/22	Estimated Expenditures 21/22	Proposed Budget 22/23	Budget % Change
SALARIES	\$ 1,805,420	\$ 2,082,200	\$ 2,290,298	26.9%
FRINGE BENEFITS	560,142	669,602	700,190	25.0%
PERSONNEL EXPENSES	15,200	14,500	15,000	-1.3%
SUPPLIES & SERVICES	1,078,250	1,156,825	1,317,250	22.2%
CAPITAL EXPENDITURES	10,750	1,220,450	3,717,750	34483.7%
<b>TOTAL</b>	<b>\$ 3,469,762</b>	<b>\$ 5,143,577</b>	<b>\$ 8,040,488</b>	<b>131.7%</b>

STAFF			
	Employees	First Step	Last Step
<b>MANAGEMENT</b>			
Recreation Director	1	-	16,310
<b>PROFESSIONAL/TECHNICAL/ SUP.</b>			
Recreation Supervisor	3	6,616	8,046
	<b>3</b>		
<b>CHILDCARE</b>			
Assistant Childcare Program Coordinator	1	4,706	6,301
Aquatics Coordinator	1	4,752	6,368
Recreation Program Coordinator	3	4,706	6,301
	<b>5</b>		
<b>CONFIDENTIAL</b>			
Administrative Assistant	2	5,873	7,142
<b>Total</b>	<b>11</b>		

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DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>RECREATION</b>					
<b>SALARIES</b>					
REGULAR SALARIES	101-0404-010-001	590,394	625,000	606,908	103%
PART TIME SALARIES	101-0404-010	238,000	348,000	298,000	125%
OVERTIME SALARIES	101-0404-010-003	1,000	3,000	5,150	515%
VACATION/COMP.-PAYOUT	101-0404-010-050	5,150	10,000	5,150	100%
<b>OBJECT TOTAL</b>	<b>101-0404-010</b>	<b>834,544</b>	<b>986,000</b>	<b>915,208</b>	<b>110%</b>
<b>HEALTH INSURANCE</b>					
MEDICAL INSURANCE	101-0404-011-001	84,344	105,000	132,160	157%
DENTAL INSURANCE	101-0404-011-002	9,707	9,500	11,203	115%
VISION PLAN	101-0404-011-003	1,390	1,300	1,344	97%
<b>OBJECT TOTAL</b>	<b>101-0404-011</b>	<b>95,441</b>	<b>115,800</b>	<b>144,707</b>	<b>152%</b>
<b>RETIREMENT</b>					
PERS: NORMAL COST	101-0404-012-001	59,399	63,000	59,394	100%
PERS: UAL PAYMENT	101-0404-012-003	64,000	64,000	59,000	92%
PERS: COST SHARE	101-0404-012-004	(8,388)	(9,300)	(8,485)	101%
<b>OBJECT TOTAL</b>	<b>101-0404-012</b>	<b>115,011</b>	<b>117,700</b>	<b>109,909</b>	<b>96%</b>
<b>OTHER BENEFITS</b>					
FICA	101-0404-013-009	49,199	62,000	56,742	115%
LIFE INSURANCE	101-0404-013-001	946	1,500	2,549	269%
DISABILITY INSURANCE	101-0404-013-002	1,889	1,500	1,396	74%
MEDICARE INSURANCE	101-0404-013-005	11,508	14,500	13,270	115%
CONCERN EAP PROGRAM	101-0404-013-006	1,600	1,600	1,550	97%
AUTO ALLOWANCE	101-0404-013-007	5,000	5,000	5,000	100%
<b>OBJECT TOTAL</b>	<b>101-0404-013</b>	<b>70,142</b>	<b>86,100</b>	<b>80,507</b>	<b>115%</b>
<b>PERSONNEL EXPENSES</b>					
MEMBERSHIPS/CONF/TRAINING	101-0404-031-001	5,000	5,000	6,000	120%
AUTO EXPENSE	101-0404-031-003	1,200	6,000	1,000	83%
<b>OBJECT TOTAL</b>	<b>101-0404-031</b>	<b>6,200</b>	<b>11,000</b>	<b>7,000</b>	<b>113%</b>
<b>DEPARTMENT SUPPLIES</b>					
OFFICE SUPPLIES	101-0404-051-001	5,000	5,500	6,000	120%
COMMISSION	101-0404-051-002	1,000	1,000	1,000	100%
<b>OBJECT TOTAL</b>	<b>101-0404-051</b>	<b>6,000</b>	<b>6,500</b>	<b>7,000</b>	<b>117%</b>
<b>UTILITIES</b>					
UTILITIES - PGE	101-0404-052-001	14,000	18,500	19,000	136%
UTILITIES - EBMUD	101-0404-052-006	10,000	12,000	12,000	120%
<b>OBJECT TOTAL</b>	<b>101-0404-052</b>	<b>24,000</b>	<b>30,500</b>	<b>31,000</b>	<b>129%</b>
<b>CONTRACT SERVICES</b>	<b>101-0404-054</b>	<b>73,000</b>	<b>90,000</b>	<b>85,000</b>	<b>116%</b>

DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>RECREATION</b>					
<b>OTHER EXPENSES</b>					
CONTRACT PROGRAMS	101-0404-056-001	698,750	891,750	903,250	129%
FOURTH OF JULY	101-0404-056-003	8,500	-	20,000	235%
HARVEST FESTIVAL	101-0404-056-008	8,500	9,163	10,000	118%
<b>OBJECT TOTAL</b>	<b>101-0404-056</b>	<b>715,750</b>	<b>900,913</b>	<b>933,250</b>	<b>130%</b>
<b>RECREATION</b>					
<b>CAPITAL OUTLAY</b>					
SECOND FLOOR FURNITURE	101-0404-081-009	-	-	2,000	NA
PICKLEBALL EQUIPMENT	101-0404-081-010	2,000	2,000	1,000	50%
<b>CAPITAL OUTLAY OBJECT TOTAL</b>	<b>101-0404-081</b>	<b>2,000</b>	<b>2,000</b>	<b>3,000</b>	<b>150%</b>
<b>TOTAL RECREATION</b>		<b>1,942,088</b>	<b>2,346,513</b>	<b>2,316,581</b>	<b>119%</b>

	2022 Annual Budget	2022 Annual Estimated	2023 Budget Request
101-0404-031-001. MEMBERSHIP/CONF/TRAINING	5,000	5,000	6,000
This account funds professional development which includes memberships, conferences and training.			
101-0404-031-003. AUTO EXPENSE	1,200	6,000	1,000
This account funds vehicle repair and maintenance for department vehicles. (1 van).			
101-0404-051-001. OFFICE SUPPLIES	5,000	5,500	6,000
Basic office supplies and materials including copier and disposable computer supplies. Office supplies include stationary, envelopes, printed forms, labels, binders, graphic/signage supplies, filing supplies and toner. Also included here are supplies for 801 Magnolia East Wing.			
101-0404-051-002. COMMISSION	1,000	1,000	1,000
Betty C. Howard Award plaques and related expense are covered by this account. Expenses related to their term (Aommission binders) are also funded by this account.			
101-0404-052-001. UTILITIES - PGE	14,000	18,500	19,000
Electric and gas expense for the Recreation building and tennis courts.			
101-0404-052-006. UTILITIES - EBMUD	10,000	12,000	12,000
Water expense for the Recreation building and tennis courts.			
101-0404-054-001. RECREATION CONTRACT SERVICES	25,000	35,000	30,000
Account covers contract services such as the copier contract, drinking water filtering service, laundry service for door mats, document shredding service			
101-0404-054-008. MERCHANT PROCESSING FEE	48,000	55,000	55,000
Credit card processing fees associated with payments for recreational programs. These fees are recouped from the customers.			
101-0404-056-001. CAMP CONTRACTOR PAY	85,000	150,000	280,000
This account also funds the July 4th Parade and Celebration as well as the Harvest Festival.			
101-0404-056-002. MISCELLANEOUS	5,000	15,000	15,000
101-0404-056-003. 4TH OF JULY	8,500	0	20,000
101-0404-056-004. PRD CLASSES (IN HOUSE)	1,500	1,500	1,500
101-0404-056-005. CLASS CONTRACTOR PAY	412,000	430,000	315,000
101-0404-056-006. PMS SPORTS	9,000	39,000	40,000
101-0404-056-007. YOUTH SPORTS	11,000	11,000	10,000
101-0404-056-008. HARVEST FESTIVAL	8,500	9,163	10,000
101-0404-056-009. TENNIS CONTRACTOR PRO	86,000	155,000	150,000
101-0404-056-010. SENIOR PROGRAMS	4,000	2,500	4,000
101-0404-056-011. SKATEBOARD PARK	250	250	250
101-0404-056-014. PHS/PMS PROGRAMS	0	0	500
101-0404-056-015. TRANSPORTATION	1,500	0	0
101-0404-056-016. PRD CAMPS (IN HOUSE)	35,000	35,000	30,000
101-0404-056-018. MARKETING/PROMOTIONS	45,000	45,000	40,000
101-0404-056-019. TENNIS EXPENSES	1,000	1,000	1,000

	<b>2022 Annual Budget</b>	<b>2022 Annual Estimated</b>	<b>2023 Budget Request</b>
101-0404-056-020. ADULT PROGRAMS	2,500	6,500	8,000
101-0404-056-022. SPECIAL EVENTS	0	0	8,000
This account funds Movies in the Park, Tree Lighting sound and community youth events.			
101-0404-081-009. SECOND FLOOR FURNITURE	0	0	2,000
101-0404-081-010. PICKLEBALL EQUIPMENT	2,000	2,000	1,000

DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>COMMUNITY HALL</b>					
<b>SALARIES</b>					
REGULAR SALARIES	101-0405-010-001	38,430	51,000	49,704	129%
PART TIME SALARIES	101-0405-010-002	23,000	60,000	84,650	368%
OVERTIME SALARIES	101-0405-010-003	-	3,000	-	NA
VACATION/COMP - PAYOUT	101-0405-010-050	-	5,000	5,150	NA
<b>OBJECT TOTAL</b>	<b>101-0405-010</b>	<b>61,430</b>	<b>119,000</b>	<b>139,504</b>	<b>227%</b>
<b>HEALTH INSURANCE</b>					
MEDICAL INSURANCE	101-0405-011-001	14,255	13,500	11,113	78%
DENTAL INSURANCE	101-0405-011-002	1,312	1,100	718	55%
VISION PLAN	101-0405-011-003	134	163	179	134%
<b>OBJECT TOTAL</b>	<b>101-0405-011</b>	<b>15,701</b>	<b>14,763</b>	<b>12,010</b>	<b>76%</b>
<b>RETIREMENT</b>					
PERS: NORMAL COST	101-0405-012-001	3,324	3,950	5,805	175%
PERS: COST SHARE	101-0405-012-004	-	(56)	-	NA
<b>OBJECT TOTAL</b>	<b>101-0405-012</b>	<b>3,324</b>	<b>3,894</b>	<b>5,805</b>	<b>175%</b>
<b>OTHER BENEFITS</b>					
FICA	101-0405-013-009	3,809	7,500	8,648	227%
LIFE INSURANCE	101-0405-013-001	61	100	209	343%
DISABILITY INSURANCE	101-0405-013-002	123	100	115	93%
MEDICARE INSURANCE	101-0405-013-005	891	1,750	2,023	227%
CONCERN EAP PROGRAM	101-0405-013-006	200	200	190	NA
<b>OBJECT TOTAL</b>	<b>101-0405-013</b>	<b>5,084</b>	<b>9,650</b>	<b>11,185</b>	<b>220%</b>
<b>SUPPLIES</b>	<b>101-0405-051-001</b>	<b>5,000</b>	<b>3,500</b>	<b>5,000</b>	<b>100%</b>
<b>UTILITIES</b>	<b>101-0405-052</b>	<b>14,000</b>	<b>9,000</b>	<b>12,500</b>	<b>89%</b>
<b>CONTRACT SERVICES</b>	<b>101-0405-054-001</b>	<b>8,000</b>	<b>5,000</b>	<b>10,000</b>	<b>125%</b>
<b>BUILDINGS/GROUND MAINT.</b>					
JANITORIAL SERVICE	101-0405-055-005	20,000	24,000	24,000	120%
OTHER MAINTENANCE	101-0405-055-007	6,500	4,000	6,500	100%
<b>OBJECT TOTAL</b>	<b>101-0405-055</b>	<b>26,500</b>	<b>28,000</b>	<b>30,500</b>	<b>115%</b>
<b>CAPITAL OUTLAY</b>					
TABLES AND CHAIRS	101-0405-081-054	2,500	2,500	4,000	160%
<b>CAPITAL OUTLAY TOTAL</b>	<b>101-0405-081</b>	<b>2,500</b>	<b>2,500</b>	<b>4,000</b>	<b>160%</b>
<b>TOTAL COMMUNITY HALL</b>		<b>141,539</b>	<b>195,307</b>	<b>230,504</b>	<b>163%</b>



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	<b>2022 Annual Budget</b>	<b>2022 Annual Estimated</b>	<b>2023 Budget Request</b>
101-0405-051-001. MAINTENANCE & SUPPLIES	5,000	3,500	5,000
All cleaning and maintenance supplies for Community Hall (upper level only) rental facility operation. Proper maintenance and cleanliness are essential for this beautiful facility.			
101-0405-052-001. UTILITIES-PGE	9,000	7,000	9,000
Gas and Electric expense for Community Hall.			
101-0405-052-006. UTILITIES - EBMUD	5,000	2,000	3,500
Water expense for Community Hall.			
101-0405-054-001. CONTRACT SERVICES	8,000	5,000	10,000
This funds the maintenance and cleaning of the Community Hall including deep cleaning of the kitchen, as well as floor maintenance and floor mat service.			
101-0405-055-005. JANITORIAL SERVICE	20,000	24,000	24,000
Recurring janitorial service to keep Community Hall clean provided by an outside service.			
101-0405-055-007. OTHER MAINTENANCE	6,500	4,000	6,500
Routine maintenance as needed provided by outside contractors.			
101-0405-081-054. TABLES AND CHAIRS	2,500	2,500	4,000
This will fund the purchase of new tables and new chairs which need to be replaced on a regular rotational basis.			

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DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>VETERANS' HALL</b>					
<b>SALARIES</b>					
REGULAR SALARIES	101-0406-010-001	9,608	10,000	8,721	91%
PART TIME SALARIES	101-0406-010-002	9,000	4,000	21,450	238%
OVERTIME SALARIES	101-0406-010-003	-	1,000	-	NA
VACATION/COMP - PAYOUT	101-0406-010-050	-	1,200	2,060	NA
<b>OBJECT TOTAL</b>	<b>101-0406-010</b>	<b>18,608</b>	<b>16,200</b>	<b>32,231</b>	<b>173%</b>
<b>HEALTH INSURANCE</b>					
MEDICAL INSURANCE	101-0406-011-001	3,564	3,500	1,806	51%
DENTAL INSURANCE	101-0406-011-002	328	250	107	33%
VISION PLAN	101-0406-011-003	34	36	34	100%
<b>OBJECT TOTAL</b>	<b>101-0406-011</b>	<b>3,926</b>	<b>3,786</b>	<b>1,947</b>	<b>50%</b>
<b>RETIREMENT</b>					
PERS: NORMAL COST	101-0406-012-001	831	820	1,099	132%
<b>OBJECT TOTAL</b>	<b>101-0406-012</b>	<b>831</b>	<b>820</b>	<b>1,099</b>	<b>132%</b>
<b>OTHER BENEFITS</b>					
FICA	101-0406-013-009	1,154	1,005	1,999	173%
LIFE INSURANCE	101-0406-013-001	15	30	37	247%
DISABILITY INSURANCE	101-0406-013-002	31	30	20	65%
MEDICARE INSURANCE	101-0406-013-005	269	250	467	174%
<b>OBJECT TOTAL</b>	<b>101-0406-013</b>	<b>1,469</b>	<b>1,315</b>	<b>2,523</b>	<b>172%</b>
<b>SUPPLIES</b>	<b>101-0406-051-001</b>	<b>4,000</b>	<b>2,000</b>	<b>4,000</b>	<b>100%</b>
<b>UTILITIES</b>	<b>101-0406-052</b>	<b>6,000</b>	<b>5,300</b>	<b>6,000</b>	<b>100%</b>
<b>CONTRACT SERVICES</b>	<b>101-0406-054-001</b>	<b>4,000</b>	<b>3,000</b>	<b>4,000</b>	<b>100%</b>
<b>BUILDINGS/GROUND MAINT.</b>					
JANITORIAL SERVICE	101-0406-055-005	7,500	12,000	10,000	133%
OTHER MAINTENANCE	101-0406-055-007	1,000	500	1,500	150%
<b>OBJECT TOTAL</b>	<b>101-0406-055</b>	<b>8,500</b>	<b>12,500</b>	<b>11,500</b>	<b>135%</b>
<b>CAPITAL OUTLAY</b>					
TABLES AND CHAIRS	101-0406-081-014	1,250	1,250	1,250	100%
<b>CAPITAL OUTLAY TOTAL</b>	<b>101-0406-081</b>	<b>1,250</b>	<b>1,250</b>	<b>1,250</b>	<b>100%</b>
<b>TOTAL VETERANS' HALL</b>		<b>48,584</b>	<b>46,171</b>	<b>64,550</b>	<b>133%</b>

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	<b>2022 Annual Budget</b>	<b>2022 Annual Estimated</b>	<b>2023 Budget Request</b>
101-0406-051-001. MAINTENANCE & SUPPLIES	4,000	2,000	4,000
All cleaning and maintenance supplies for Veterans' Hall operation.			
101-0406-052-001. UTILITIES - PGE	4,000	3,800	4,000
Gas and Electric expense for second floor (rental facility) of Veterans' Hall.			
101-0406-052-006. UTILITIES - EBMUD	2,000	1,500	2,000
Water usage expense for second floor (rental facility) of Veterans' Hall.			
101-0406-054-001. CONTRACT SERVICES	4,000	3,000	4,000
This fund covers kitchen equipment service and floor mat service.			
101-0406-055-005. JANITORIAL SERVICE	7,500	12,000	10,000
Recurring janitorial service to keep Veterans Hall clean provided by an outside service.			
101-0406-055-007. OTHER MAINTENANCE	1,000	500	1,500
Routine maintenance as needed provided by outside contractors.			
101-0406-081-014. TABLES AND CHAIRS	1,250	1,250	1,250
This will fund the purchase of new tables and new chairs which need to be replaced on a regular rotational basis.			

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DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>PRE-SCHOOL DIVISION</b>					
<b>SALARIES</b>					
REGULAR SALARIES	101-0407-010-001	54,098	50,000	45,346	84%
PART TIME SALARIES	101-0407-010-002	324,575	350,000	381,446	118%
PARTTIME-CUSTODIAL	101-0407-010-004	17,000	11,000	10,800	64%
VACATION/COMP - PAYOUT	101-0407-010-050	-	-	5,150	NA
<b>OBJECT TOTAL</b>	<b>101-0407-010</b>	<b>395,673</b>	<b>411,000</b>	<b>442,742</b>	<b>112%</b>
<b>HEALTH INSURANCE</b>					
MEDICAL INSURANCE	101-0407-011-001	21,120	16,000	16,003	76%
DENTAL INSURANCE	101-0407-011-002	10,061	1,500	1,274	13%
VISION PLAN	101-0407-011-003	1,030	150	168	16%
<b>OBJECT TOTAL</b>	<b>101-0407-011</b>	<b>32,211</b>	<b>17,650</b>	<b>17,445</b>	<b>54%</b>
<b>RETIREMENT</b>					
PERS: NORMAL COST	101-0407-012-001	21,434	22,000	20,976	98%
PERS: UAL PAYMENT	101-0407-012-003	14,000	14,000	22,000	157%
PERS: COST SHARE	101-0407-012-004	(2,505)	(3,000)	(3,648)	146%
<b>OBJECT TOTAL</b>	<b>101-0407-012</b>	<b>32,929</b>	<b>33,000</b>	<b>39,328</b>	<b>119%</b>
<b>OTHER BENEFITS</b>					
FICA	101-0407-013-009	24,532	25,500	27,451	112%
LIFE INSURANCE	101-0407-013-001	340	250	255	75%
DISABILITY INSURANCE	101-0407-013-002	684	250	141	21%
MEDICARE INSURANCE	101-0407-013-005	5,736	6,000	6,420	112%
<b>OBJECT TOTAL</b>	<b>101-0407-013</b>	<b>31,292</b>	<b>32,000</b>	<b>34,267</b>	<b>110%</b>
<b>PERSONNEL EXPENSES</b>					
MEMBERSHIPS/CONF/TRAINING	101-0407-031-001	4,000	1,500	3,000	75%
<b>OBJECT TOTAL</b>	<b>101-0407-031</b>	<b>4,000</b>	<b>1,500</b>	<b>3,000</b>	<b>75%</b>
<b>SUPPLIES</b>	<b>101-0407-051-001</b>	<b>35,000</b>	<b>35,000</b>	<b>30,000</b>	<b>86%</b>
<b>UTILITIES</b>	<b>101-0407-052</b>	<b>5,000</b>	<b>3,200</b>	<b>3,500</b>	<b>70%</b>
<b>CONTRACT SERVICES</b>	101-0407-054-001	5,000	2,500	2,500	50%
<b>BUILDINGS/GROUND MAINT.</b>					
JANITORIAL SERVICE	101-0407-055-005	10,000	12,000	8,000	80%
OTHER MAINTENANCE	101-0407-055-007	1,000	500	1,000	100%
<b>OBJECT TOTAL</b>	<b>101-0407-055</b>	<b>11,000</b>	<b>12,500</b>	<b>9,000</b>	<b>82%</b>
<b>CAPITAL OUTLAY</b>					
TABLES AND CHAIRS	101-0407-081-001	2,500	200	2,500	100%
<b>CAPITAL OUTLAY TOTAL</b>	<b>101-0407-081</b>	<b>2,500</b>	<b>200</b>	<b>2,500</b>	<b>100%</b>
<b>TOTAL PRE-SCHOOL DIVISION</b>		<b>554,605</b>	<b>548,550</b>	<b>584,282</b>	<b>105%</b>



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	<b>2022 Annual Budget</b>	<b>2022 Annual Estimated</b>	<b>2023 Budget Request</b>
101-0407-031-001. MEMBERSHIP/CONF/TRAINING	4,000	1,500	3,000
This account funds memberships and trainings for the Pre-School programs.			
101-0407-051-001. PROGRAM SUPPLIES	35,000	35,000	30,000
All supplies for the operation of the Pre-School division are funded by this account.			
101-0407-052-006. UTILITIES - EBMUD	5,000	3,200	3,500
Water usage charges.			
101-0407-054-001. CONTRACT SERVICES	5,000	2,500	2,500
This funds non-city staff programs used to supplement class activities and brochures, as well as, pre-school specific marketing brochures and posters			
101-0407-055-005. JANITORIAL SERVICE	10,000	12,000	8,000
Recurring janitorial service to keep facilities clean provided by an outside service.			
101-0407-055-007. OTHER MAINTENANCE	1,000	500	1,000
Routine maintenance as needed provided by outside contractors.			
101-0407-081-001. FURNITURE	2,500	200	2,500
This will fund the purchase of additional and replacement furniture (tables, chairs, cubby storage units) which need to be replaced on a regular rotational basis.			

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DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>801 MAGNOLIA DIVISION</b>					
<b>SALARIES</b>					
REGULAR SALARIES	101-0414-010-001	-	-	8,721	NA
PART TIME SALARIES	101-0414-010-002	-	-	12,900	NA
<b>OBJECT TOTAL</b>	<b>101-0414-010</b>	<b>-</b>	<b>-</b>	<b>21,621</b>	<b>NA</b>
<b>HEALTH INSURANCE</b>					
MEDICAL INSURANCE	101-0414-011-001	-	-	1,806	NA
DENTAL INSURANCE	101-0414-011-002	-	-	107	NA
VISION PLAN	101-0414-011-003	-	-	34	NA
<b>OBJECT TOTAL</b>	<b>101-0414-011</b>	<b>-</b>	<b>-</b>	<b>1,947</b>	<b>NA</b>
<b>RETIREMENT</b>					
PERS: NORMAL COST	101-0414-012-001	-	-	1,099	NA
<b>OBJECT TOTAL</b>	<b>101-0414-012</b>	<b>-</b>	<b>-</b>	<b>1,099</b>	<b>NA</b>
<b>OTHER BENEFITS</b>					
FICA	101-0414-013-009	-	-	1,341	NA
LIFE INSURANCE	101-0414-013-001	-	-	37	NA
DISABILITY INSURANCE	101-0414-013-002	-	-	20	NA
MEDICARE INSURANCE	101-0414-013-005	-	-	313	NA
<b>OBJECT TOTAL</b>	<b>101-0414-013</b>	<b>-</b>	<b>-</b>	<b>1,711</b>	<b>NA</b>
<b>SUPPLIES</b>	<b>101-0414-051-001</b>	<b>-</b>	<b>-</b>	<b>1,000</b>	<b>NA</b>
<b>UTILITIES</b>	<b>101-0414-052</b>	<b>-</b>	<b>-</b>	<b>11,500</b>	<b>NA</b>
<b>CONTRACT SERVICES</b>	<b>101-0414-054-001</b>	<b>-</b>	<b>-</b>	<b>1,500</b>	<b>NA</b>
<b>BUILDINGS/GROUND MAINT.</b>					
JANITORIAL SERVICE	101-0414-055-005	-	-	7,500	NA
OTHER MAINTENANCE	101-0414-055-007	-	-	7,500	NA
<b>OBJECT TOTAL</b>	<b>101-0414-055</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>NA</b>
<b>CAPITAL OUTLAY</b>	<b>101-0414-081-001</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>NA</b>
<b>TOTAL 801 MAGNOLIA DIVISION</b>		<b>-</b>	<b>-</b>	<b>57,378</b>	<b>NA</b>
<b>GRAND TOTAL: 404,405,406,407,414</b>		<b>2,686,816</b>	<b>3,136,541</b>	<b>3,253,295</b>	<b>121%</b>

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	2022 Annual Budget	2022 Annual Estimated	2023 Budget Request
101-0414-051-001. SUPPLIES	0	0	1,000
101-0414-052-001. UTILITIES - PGE	0	0	6,500
Electric and gas expense for 801 Magnolia			
101-0414-052-006. UTILITIES - EBMUD	0	0	5,000
Water usage expense for 801 Magnolia			
101-0414-054-001. CONTRACT SERVICES	0	0	1,500
This fund covers floor mat service.			
101-0414-055-005. JANITORIAL SERVICE	0	0	7,500
Recurring janitorial service to keep the building clean provided by an outside service.			
101-0414-055-007. OTHER MAINTENANCE	0	0	7,500
7500			
101-0414-081-001. TABLES AND CHAIRS	0	0	2,000
This fund covers the purchase of tables and chairs for facility rentals and purchase of meeting table.			

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DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>SCHOOLMATES</b>					
<b>SALARIES</b>					
REGULAR SALARIES	114-0415-010-001	194,082	210,000	203,356	105%
PART TIME SALARIES	114-0415-010-002	301,083	287,000	472,326	157%
OVERTIME SALARIES	114-0415-010-003	-	1,000	-	NA
VACATION/COMP - PAYOUT	114-0415-010-050	-	5,000	5,150	NA
<b>OBJECT TOTAL</b>	<b>114-0415-010</b>	<b>495,165</b>	<b>503,000</b>	<b>680,832</b>	<b>137%</b>
<b>HEALTH INSURANCE</b>					
MEDICAL INSURANCE	114-0415-011-001	36,877	42,000	63,534	172%
DENTAL INSURANCE	114-0415-011-002	6,715	3,500	3,947	59%
VISION PLAN	114-0415-011-003	1,220	800	705	58%
<b>OBJECT TOTAL</b>	<b>114-0415-011</b>	<b>44,812</b>	<b>46,300</b>	<b>68,186</b>	<b>152%</b>
<b>RETIREMENT</b>					
PERS: NORMAL COST	114-0415-012-001	37,603	35,000	51,120	136%
PERS: UAL PAYMENT	114-0415-012-003	40,000	40,000	68,000	170%
PERS: COST SHARE	114-0415-012-004	(9,708)	(11,000)	(11,913)	123%
<b>OBJECT TOTAL</b>	<b>114-0415-012</b>	<b>67,895</b>	<b>64,000</b>	<b>107,207</b>	<b>158%</b>
<b>OTHER BENEFITS</b>					
FICA	114-0415-013-009	30,703	32,000	42,211	137%
LIFE INSURANCE	114-0415-013-001	495	650	1,357	274%
DISABILITY INSURANCE	114-0415-013-002	994	650	743	75%
MEDICARE INSURANCE	114-0415-013-005	7,182	7,300	9,873	137%
CONCERN EAP PROGRAM	114-0415-013-006	700	700	675	96%
<b>OBJECT TOTAL</b>	<b>114-0415-013</b>	<b>40,074</b>	<b>41,300</b>	<b>54,859</b>	<b>137%</b>
<b>PERSONNEL EXPENSES</b>					
MEMBERSHIPS/CONF/TRAINING	114-0415-031-001	5,000	2,000	5,000	100%
<b>OBJECT TOTAL</b>	<b>114-0415-031</b>	<b>5,000</b>	<b>2,000</b>	<b>5,000</b>	<b>100%</b>
<b>DEPARTMENT SUPPLIES</b>					
SUPPLIES	114-0415-051-001	28,000	26,000	25,000	89%
NUTRITION	114-0415-051-002	2,500	3,500	25,000	1000%
MINI MATE SUPPLIES	114-0415-051-005	1,500	4,500	5,000	333%
<b>OBJECT TOTAL</b>	<b>114-0415-051</b>	<b>32,000</b>	<b>34,000</b>	<b>55,000</b>	<b>172%</b>
<b>UTILITIES</b>	<b>114-0415-052-001</b>	<b>4,000</b>	<b>3,800</b>	<b>4,000</b>	<b>100%</b>
<b>CONTRACT SERVICES</b>	<b>114-0415-054-001</b>	<b>20,000</b>	<b>3,500</b>	<b>5,000</b>	<b>25%</b>



		Approved	Estimated	Proposed	Budget
DESCRIPTION	Account #	21/22	21/22	22/23	% Change
<b>SCHOOLMATES</b>					
<b>BUILDINGS/GROUND MAINT.</b>					
JANITORIAL SERVICE	114-0415-055-005	28,000	28,000	28,000	100%
OTHER MAINTENANCE	114-0415-055-007	3,500	3,500	5,000	143%
<b>OBJECT TOTAL</b>	<b>114-0415-055</b>	<b>31,500</b>	<b>31,500</b>	<b>33,000</b>	<b>105%</b>
<b>CAPITAL OUTLAY</b>					
EQUIPMENT	114-0415-081-031	2,500	4,500	5,000	200%
<b>CAPITAL OUTLAY TOTAL</b>	<b>114-0415-081</b>	<b>2,500</b>	<b>4,500</b>	<b>5,000</b>	<b>200%</b>
<b>TOTAL SCHOOLMATES</b>		<b>742,946</b>	<b>733,900</b>	<b>1,018,084</b>	<b>137%</b>

	2022 Annual Budget	2022 Annual Estimated	2023 Budget Request
114-0415-031-001. MEMBERSHIP/CONF/TRAINING	5,000	2,000	5,000
This account funds memberships and trainings for Schoolmates staff.			
114-0415-051-001. SUPPLIES	28,000	26,000	25,000
This account funds supplies and materials for all 3 Schoolmates sites			
114-0415-051-002. NUTRITION	2,500	3,500	25,000
This funds an after school snack for participants at all three sites.			
114-0415-051-005. MINI MATE SUPPLIES	1,500	4,500	5,000
114-0415-052-001. UTILITIES	4,000	3,800	4,000
114-0415-054-001. CONTRACT SERVICES	20,000	3,500	5,000
114-0415-055-005. JANITORIAL SERVICE	28,000	28,000	28,000
Recurring janitorial service to keep Wildwood & Beach facilities clean provided by an outside service.			
114-0415-055-007. OTHER MAINTENANCE	3,500	3,500	5,000
Routine maintenance as needed provided by outside contractors.			
114-0415-081-031. EQUIPMENT	2,500	4,500	5,000
This account typically funds the purchase of additional and replacement furniture (tables, chairs, appliances) which need to be replaced on a regular rotational basis.			

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DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>AQUATICS</b>					
<b>SALARIES</b>					
PART TIME SALARIES	117-0417-010-002	-	7,000	8,160	NA
<b>OBJECT TOTAL</b>	<b>117-0417-010</b>	<b>-</b>	<b>7,000</b>	<b>8,160</b>	<b>NA</b>
<b>OTHER BENEFITS</b>					
FICA	117-0417-013-009	-	434	506	NA
MEDICARE INSURANCE	117-0417-013-005	-	102	118	NA
<b>OBJECT TOTAL</b>	<b>117-0417-013</b>	<b>-</b>	<b>536</b>	<b>624</b>	<b>NA</b>
<b>UTILITIES</b>	<b>117-0417-052-001</b>	<b>35,000</b>	<b>10,500</b>	<b>4,500</b>	<b>13%</b>
<b>CONTRACT SERVICES</b>	<b>117-0417-054-003</b>	<b>5,000</b>	<b>1,000</b>	<b>1,000</b>	<b>20%</b>
<b>BUILDING &amp; GROUND MAINTENANCE</b>	<b>117-0417-055-003</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>	<b>NA</b>
<b>TOTAL AQUATICS</b>		<b>40,000</b>	<b>20,036</b>	<b>15,284</b>	<b>38%</b>

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	<b>2022 Annual Budget</b>	<b>2022 Annual Estimated</b>	<b>2023 Budget Request</b>
117-0417-052-001. PG&E: GAS&ELECTRIC	18,000	5,500	3,000
117-0417-052-002. EBMUD	17,000	5,000	1,500
117-0417-054-003. POOL MAINTENANCE	5,000	1,000	1,000
117-0417-055-003. BUILDING MAINTENANCE	0	1,000	1,000

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DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>AQUATICS PROJECT FUND</b>					
<b>SALARIES</b>					
REGULAR SALARIES	116-0417-010-001	-	-	-	NA
PART TIME SALARIES	116-0417-010-002	-	40,000	50,000	NA
OVERTIME SALARIES	116-0417-010-003	-	-	-	NA
<b>OBJECT TOTAL</b>	<b>116-0417-010</b>	<b>-</b>	<b>40,000</b>	<b>50,000</b>	<b>NA</b>
<b>OTHER BENEFITS</b>					
FICA	116-0417-013-009	-	2,500	3,100	NA
DISABILITY INSURANCE	116-0417-013-002	-	-	-	NA
MEDICARE INSURANCE	116-0417-013-005	-	600	725	NA
<b>OBJECT TOTAL</b>	<b>116-0417-011</b>	<b>-</b>	<b>3,100</b>	<b>3,825</b>	<b>NA</b>
<b>CAPITAL OUTLAY</b>	<b>116-0433-117</b>				
PROJECT MANAGEMENT: DESIGN	116-0433-117-000	-	1,000,000	1,800,000	NA
PROJECT MANAGEMENT:ARCHITECTURE	116-0433-117-001	-	150,000	400,000	NA
CONSTRUCTION COSTS	116-0433-117-002	-	-	1,200,000	NA
CONSTRUCTION MANAGEMENT	116-0433-117-003	-	-	200,000	NA
ENVIRONMENTAL	116-0433-117-004	-	25,000	100,000	NA
CONSULTING-OTHER	116-0433-117-005	-	35,000	-	NA
		-	<b>1,210,000</b>	<b>3,700,000</b>	<b>NA</b>
<b>TOTAL AQUATICS PROJECT FUND</b>		<b>-</b>	<b>1,253,100</b>	<b>3,753,825</b>	<b>NA</b>



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# Police



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# Piedmont Police Department



## CHIEF OF POLICE

Jeremy Bowers

### Administrative Assistant

April Fitzgerald

## OPERATIONS

### Captain

Chris Monahan

## SUPPORT SERVICES

### Commander

Lisa Douglas

### INVESTIGATIONS

John Lagios  
George Tucker

### PATROL

#### Sergeant

George Phifer  
Robert Jaime  
Willie Wright  
Nicole Casalnuovo

#### Traffic Officer

Tyler Petit  
Vacant

#### Juvenile Officer

Hugo Diaz  
**Officer**  
David Cutler  
Jeff Spranza  
Brian Castillo  
Iakopo Seumalo  
Jason Germano  
Jasdeep Singh  
Jorge Faucher  
Thomas Krolczyk  
1 Vacant Position

### Community Service Officers

Haley Shedd  
Nancy Flores

### RESERVE OFFICERS

Justin Morgan  
Michael Munoz  
Robert Wells

### Animal Control

Monica Holland  
Jailenne Gonzalez

### DISPATCH

Sabrina Bell  
Ricco Nicholas  
Mercedes Bolds  
Victoria Fisher  
Rachel Perez

#### Per Diem

Mark Chase

### RECORDS

Tonia Struble

### PROPERTY & EVIDENCE

Richard Ma  
Stanley Silverman

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STATISTICS

Part 1 Uniform Crime Report offenses, issued citations and arrests

	2018	2019	2020	2021
Total calls for service	11,446	14,312	9,844	10,636
Investigations generated	750	855	964	1000
UCR Part 1 Incidents				
Homicide	0	0	0	0
Rape	1	3	1	0
Robbery	10	5	6	7
Assault	15	7	6	9
Burglary	47	47	61	25
Theft	123	162	236	280
Auto Theft	25	19	60	61
Arson	1	1	0	0
Total	222	244	370	382
Auto Collisions				
Fatal	0	0	0	0
Injury	12	4	8	11
Non-Injury	44	34	21	32
Hit & Run	34	32	20	36
Total	90	70	49	79
Arrests & Citations Issued				
Arrests	142	149	99	153
Criminal/ Vehicle	716	796	366	177
Vehicle Warnings	340	440	167	107
Parking Citations	572	1149	489	611

**Serious Offenses** – The City of Piedmont experienced an increase in UCR Part 1 reported from 370 reported incidents in 2020 to 382 reported incidents in 2021. This increase was driven by an increase in thefts. Despite the increase, incidents of violent crime remained flat compared to 2020.

**Traffic** – The total number of collision reports increased from 49 reports in 2020 to 79 in 2021. Injury collisions increased from 8 the previous year to 11 in 2021 and hit and runs increased from 18 in 2020 to 36 in 2021. There were no fatalities in 2021.

**2021 New Employees**

(Full-time employee)

Police Officer Thomas Krolczk

Animal Control Officer Jailenne Gonzalez

(Part-time employee)

None

**2021-22 Promotions**

Sgt. Nicole Casalnuovo

**2021-22 Retirements**

Sgt. Catherine Carr



POLICE
2022-23

	Approved Budget 21/22	Estimated Expenditures 21/22	Proposed Budget 22/23	Budget % Change
SALARIES	4,512,123	4,555,000	4,608,430	2.1%
FRINGE BENEFITS	1,887,244	1,888,700	1,972,524	4.5%
PERSONNEL EXPENSES	65,500	60,000	65,500	0.0%
SUPPLIES & SERVICES	947,807	922,257	961,189	1.4%
<b>TOTAL</b>	<b>\$ 7,412,674</b>	<b>\$ 7,425,957</b>	<b>\$ 7,607,643</b>	<b>2.6%</b>

STAFF			
	<u>Employees</u>	<u>First Step</u>	<u>Last Step</u>
<b>MANAGEMENT</b>			
Police Chief	1	-	19,872
<b>MID-MANAGEMENT</b>			
Police Captain with 6% POST	1	14,146	17,189
Support Services Commander	1	11,918	14,487
	<u>2</u>		
<b>POLICE</b>			
Sergeant with POST Advanced	1	-	13,797
Sergeant with POST Advanced + SD	1	-	14,349
Sergeant with POST Advanced + Supv Cert	1	-	14,054
Sergeant with POST Adv, Supv Cert + SD	1	-	14,616
Police Officer	3	8,747	10,556
Police Officer + Shift Differential	1	9,097	10,978
Police Officer with POST Intermediate	1	9,184	11,084
Police Officer with POST Int + SD	1	9,551	11,527
Police Officer with POST Advanced	2	9,359	11,295
Police Officer with POST Advanced + SD	2	9,733	11,747
Detective with POST Advanced	1	9,797	11,823
Detective with POST Intermediate	1	9,622	11,612
Juvenile Officer with POST Advanced	1	9,797	11,823
Traffic Officer with POST Advanced	1	9,797	11,823
	<u>18</u>		
<b>GENERAL - LOCAL 790</b>			
Animal Control Officer	1	5,006	6081
Animal Control Officer w/ 2% EDU	1	5,106	6,203
Dispatcher with 2% POST & Shift Diff.	1	6,764	8,219
Dispatcher with 3% POST Certificate	1	6,567	7,980
Dispatcher with 4% POST Certificate	2	6,631	8,058
Dispatcher with 4% POST + SD	1	6,896	8,380
Police Records Specialist	1	5,797	7,042
	<u>8</u>		
<b>CONFIDENTIAL</b>			
Administrative Assistant	1	5,873	7,142
<b>Total</b>	<u><u>30</u></u>		



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DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>POLICE</b>					
<b>SALARIES</b>					
REGULAR SALARIES	101-0408-010-001	3,891,783	3,900,000	4,000,730	103%
PART TIME SALARIES	101-0408-010-002	197,760	120,000	206,000	104%
OVERTIME SALARIES	101-0408-010-003	416,400	475,000	391,400	94%
VACATION/COMP.-PAYOUT	101-0408-010-050	6,180	60,000	10,300	167%
<b>OBJECT TOTAL</b>	<b>101-0408-010</b>	<b>4,512,123</b>	<b>4,555,000</b>	<b>4,608,430</b>	<b>102%</b>
<b>HEALTH INSURANCE</b>					
MEDICAL INSURANCE	101-0408-011-001	521,327	505,000	522,445	100%
DENTAL INSURANCE	101-0408-011-002	54,076	50,000	49,855	92%
VISION PLAN	101-0408-011-003	6,552	6,500	6,496	99%
<b>OBJECT TOTAL</b>	<b>101-0408-011</b>	<b>581,955</b>	<b>561,500</b>	<b>578,796</b>	<b>99%</b>
<b>RETIREMENT</b>					
PERS: NORMAL COST	101-0408-012-001	641,505	650,000	639,729	100%
PERS: UAL PAYMENT	101-0408-012-003	580,000	580,000	670,000	116%
PERS: COST SHARE	101-0408-012-004	(143,726)	(135,000)	(134,841)	94%
<b>OBJECT TOTAL</b>	<b>101-0408-012</b>	<b>1,077,779</b>	<b>1,095,000</b>	<b>1,174,888</b>	<b>109%</b>
<b>OTHER BENEFITS</b>					
FICA	101-0408-013-009	93,074	95,000	79,415	85%
LIFE INSURANCE	101-0408-013-001	6,200	10,000	16,369	264%
DISABILITY INSURANCE	101-0408-013-002	12,402	5,000	3,335	27%
UNIFORM ALLOWANCE	101-0408-013-003	40,875	45,000	42,000	103%
MEDICARE INSURANCE	101-0408-013-005	63,759	66,000	66,821	105%
CONCERN EAP PROGRAM	101-0408-013-006	8,200	8,200	7,900	96%
AUTO ALLOWANCE	101-0408-013-007	3,000	3,000	3,000	100%
<b>OBJECT TOTAL</b>	<b>101-0408-013</b>	<b>227,510</b>	<b>232,200</b>	<b>218,840</b>	<b>96%</b>
<b>PERSONNEL EXPENSES</b>					
MEMBERSHIPS/CONF/TRAINING	101-0408-031-001	20,500	15,000	20,500	100%
P.O.S.T.	101-0408-031-004	45,000	45,000	45,000	100%
<b>OBJECT TOTAL</b>	<b>101-0408-031</b>	<b>65,500</b>	<b>60,000</b>	<b>65,500</b>	<b>100%</b>
<b>DEPARTMENT SUPPLIES</b>					
OFFICE SUPPLIES	101-0408-051-001	16,500	12,000	16,500	100%
<b>OBJECT TOTAL</b>	<b>101-0408-051</b>	<b>16,500</b>	<b>12,000</b>	<b>16,500</b>	<b>100%</b>
<b>TELEPHONE/INTERNET</b>	<b>101-0408-052-001</b>	<b>231,600</b>	<b>220,000</b>	<b>240,000</b>	<b>104%</b>
<b>EQUIPMENT/MAIN/GAS/OIL</b>					
AUTO EXPENSE	101-0408-053-001	35,000	30,000	35,000	100%
OIL & GASOLINE	101-0408-053-002	37,450	50,000	45,000	120%
<b>OBJECT TOTAL</b>	<b>101-0408-053</b>	<b>72,450</b>	<b>80,000</b>	<b>80,000</b>	<b>110%</b>

DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>POLICE</b>					
<b>CONTRACT SERVICES</b>					
JAIL SERVICES/CRIME LAB	101-0408-054-001	30,000	15,000	20,000	67%
ANIMAL SHELTER	101-0408-054-002	75,256	75,256	88,014	117%
CAL-ID PROGRAM	101-0408-054-003	3,000	1,000	2,000	67%
OTHER CONTRACT SERVICES	101-0408-054-005	370,701	370,701	220,375	59%
CROSSING GUARDS	101-0408-054-006	-	-	154,500	NA
<b>OBJECT TOTAL</b>	<b>101-0408-054</b>	<b>478,957</b>	<b>461,957</b>	<b>484,889</b>	<b>101%</b>
<b>OTHER EXPENSES</b>					
POLICE RESERVES	101-0408-056-002	3,000	3,000	3,000	100%
CRIME PREVENTION	101-0408-056-003	2,500	2,500	3,500	140%
MISCELLANEOUS EXPENSES	101-0408-056-008	43,500	43,500	43,500	100%
TUITION REIMBURSEMENT	101-0408-056-009	16,800	16,800	7,800	46%
<b>OBJECT TOTAL</b>	<b>101-0408-056</b>	<b>65,800</b>	<b>65,800</b>	<b>57,800</b>	<b>88%</b>
<b>INFORMATION SERVICES</b>					
HARDWARE	101-0408-060-001	15,500	15,500	10,000	NA
SOFTWARE	101-0408-060-002	67,000	67,000	72,000	107%
<b>OBJECT TOTAL</b>	<b>101-0408-060</b>	<b>82,500</b>	<b>82,500</b>	<b>82,000</b>	<b>99%</b>
<b>TOTAL POLICE</b>		<b>7,412,674</b>	<b>7,425,957</b>	<b>7,607,643</b>	<b>103%</b>

	<b>2022 Annual Budget</b>	<b>2022 Annual Estimated</b>	<b>2023 Budget Request</b>
101-0408-031-001. MEMBERSHIP/CONF/TRAINING	20,500	15,000	20,500
<p>Conferences provide the opportunity to attend a variety of workshops on current police practices, new legislation and programs. The police chief attends the California Police Chief and International Association of Chiefs of Police conferences each year. The command officers also attend conferences during each fiscal year to enhance their knowledge and skill-sets. In addition, the Department sends the Property Room Clerk and the Support Services Commander to the annual CAPE (California Association of Property and Evidence) Conference. Attendance at this conference is necessary for maintaining best practices in property and evidence collection and storage and the mitigation of errors that could result in liability to the Department and City.</p> <p>Additionally, Department members maintain memberships in a variety of police and law enforcement associations in the state and Bay Area. The associations frequently meet on a monthly basis to exchange ideas."</p>			
101-0408-031-004. P.O.S.T.	45,000	45,000	45,000
<p>Peace Officer Standards and Training (P.O.S.T.) representatives annually inspect our training and recruitment records to ensure the police department is in compliance with P.O.S.T. regulations and legislative mandates. P.O.S.T reimburses the City for a limited number training courses and associated costs.</p>			
101-0408-051-001. OFFICE SUPPLIES	16,500	12,000	16,500
<p>These funds cover the purchase of all office and departmental supplies. The Department routinely utilizes volume retail outlets when purchasing office supplies to minimize expenditures.</p>			
101-0408-052-001. RADIO & TELEPHONE	231,600	220,000	240,000
101-0408-053-001. AUTO EXPENSE	35,000	30,000	35,000
<p>This category includes replacement and repair of tires, brakes, lights, body damage and routine preventive servicing of police vehicles.</p>			
101-0408-053-002. OIL & GASOLINE	37,450	50,000	45,000
<p>The Department calculated the 2019-20 costs by using the average annual usage (10,700 gallons) and estimated cost of \$3.50 per gallon (down from \$4.50 per gallon in 2015-16). The estimated per gallon cost includes product cost, taxes and delivery fees, all of which may vary due to market volatility.</p>			

	<b>2022 Annual Budget</b>	<b>2022 Annual Estimated</b>	<b>2023 Budget Request</b>
101-0408-054-001. JAIL SERVICES/CRIME LAB	30,000	15,000	20,000
Jail contracts with the City of Berkley and the Alameda County Sheriff's Office includes booking fees and the housing of prisoners. This category is also used for the maintenance of the Department's booking area and related booking materials. Crime and DNA laboratory services are also included in this account.			
101-0408-054-002. ANIMAL REGULATION	75,256	75,256	88,014
This account includes contract services to the City of Berkeley for animal shelter facilities. The City of Emeryville contracts with the City of Piedmont for their animal services and shares the costs.			
101-0408-054-003. CAL-ID PROGRAM	3,000	1,000	2,000
"CAL-ID is a statewide effort to increase the identification of criminal suspects through the comparison of latent fingerprints found at crime scenes with those on file with the State of California. The City of Piedmont and other Alameda County law enforcement agencies jointly fund this program. The City's fee assessment is based on the population, however, Live Scan services are also reflected in the budgeted amount"			
101-0408-054-005. OTHER CONTRACT SERVICES	370,701	370,701	220,375
	Other Contract Services		Amount
			Identity Automation 750
			Aladtec 3,000
			All Traffic Solutions 11,475
			Flock 97,500
			Capture 22,500
			Calico 2,000
			Critical Reach 300
			CopWare 600
			EBRCSA 27,500
			Evidence.com 19,000
			Forensic Logic 2,200
			First Two 2,500
			Leads Online 1,800
			Lexipol 7,500
			Net Motion 2,500
			Motorola 1,300
			TMS 750
			Veeam 1,200
			Alameda County Radio Repair 2,500
			Brazzos 2,500
			Axon (for Tasers) 11,000
			<b>Total: \$ 220,375</b>

	<b>2022 Annual Budget</b>	<b>2022 Annual Estimated</b>	<b>2023 Budget Request</b>
101-0408-054-006. CROSSING GUARDS	0	0	154,500
Contracted company that provides trained school crossing guards for the City of Piedmont. The City pays for crossing guard services at Oakland/Grand, Oakland/Bonita, Oakland/Highland, and Oakland/El Cerrito. The budgeted amount also includes crossing guard services provided at Highland/Craig and Linda/Lake which is reimbursed to the City by the Piedmont Unified School District (PUSD).			
101-0408-056-002. POLICE RESERVES	3,000	3,000	3,000
Uniforms and safety equipment for the reserve police officers, police chaplain, citizen volunteers, part-time community service officers and volunteer Explorer Scouts are purchased from this account.			
101-0408-056-003. CRIME PREVENTION	2,500	2,500	3,500
Crime prevention pamphlets, community outreach materials, and other public information brochures are paid from this account.			
101-0408-056-008. MISCELLANEOUS EXPENSES	43,500	43,500	43,500
Department equipment, safety equipment for police officers, animal control officers and parking enforcement officers, range equipment and ammunition, citations, officer furniture, recruitment supplies and equipment are included in this account.			
101-0408-056-009. TUITION REIMBURSEMENT	16,800	16,800	7,800
Tuition reimbursement is provided as a benefit in the Memorandum of Understanding between the City of Piedmont and employee groups.			
101-0408-060-001. HARDWARE	15,500	15,500	10,000
Department computers and other electronic hardware procurements			
101-0408-060-002. SOFTWARE	67,000	67,000	72,000
New World Systems provides the servicing and maintenance of the computer software in the Department. The service covers both the Standard and 24/7 Emergency Software Maintenance contracts for the police computer aided dispatch (CAD) system and records management system (RMS). It also pays for various investigative and analytical subscription services. Costs in this budget category are based on contractual agreement.			

END OF POLICE BUDGET

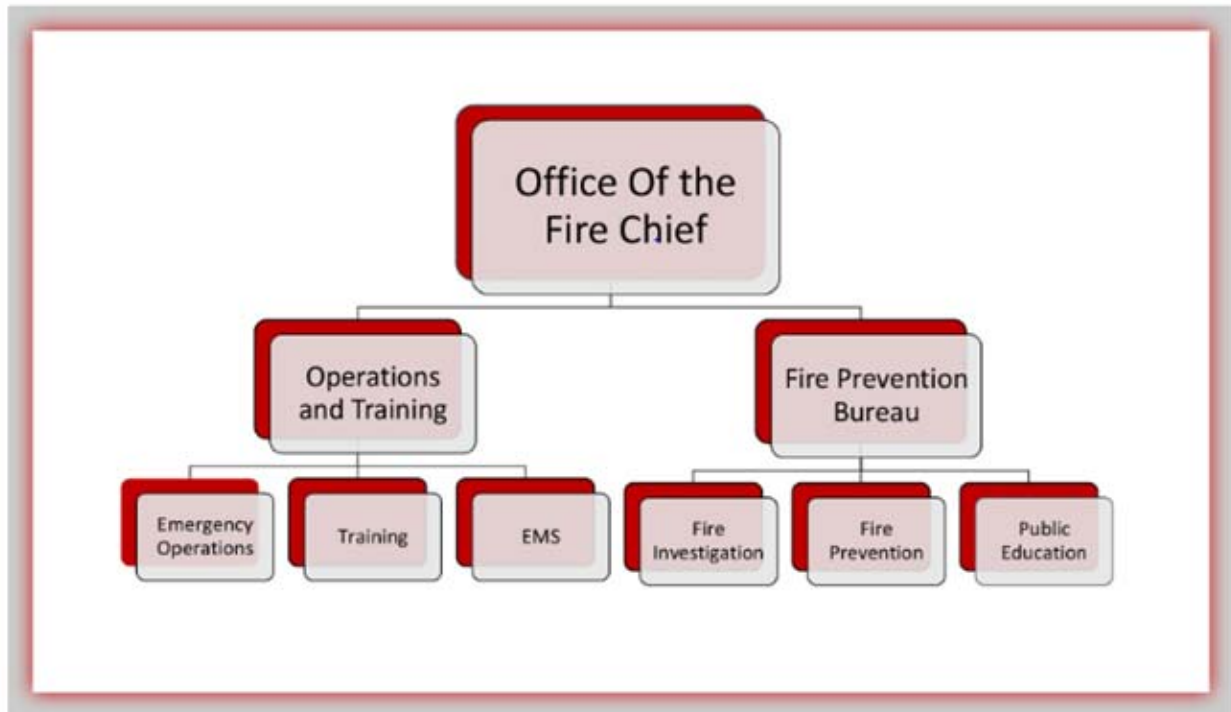
# Fire



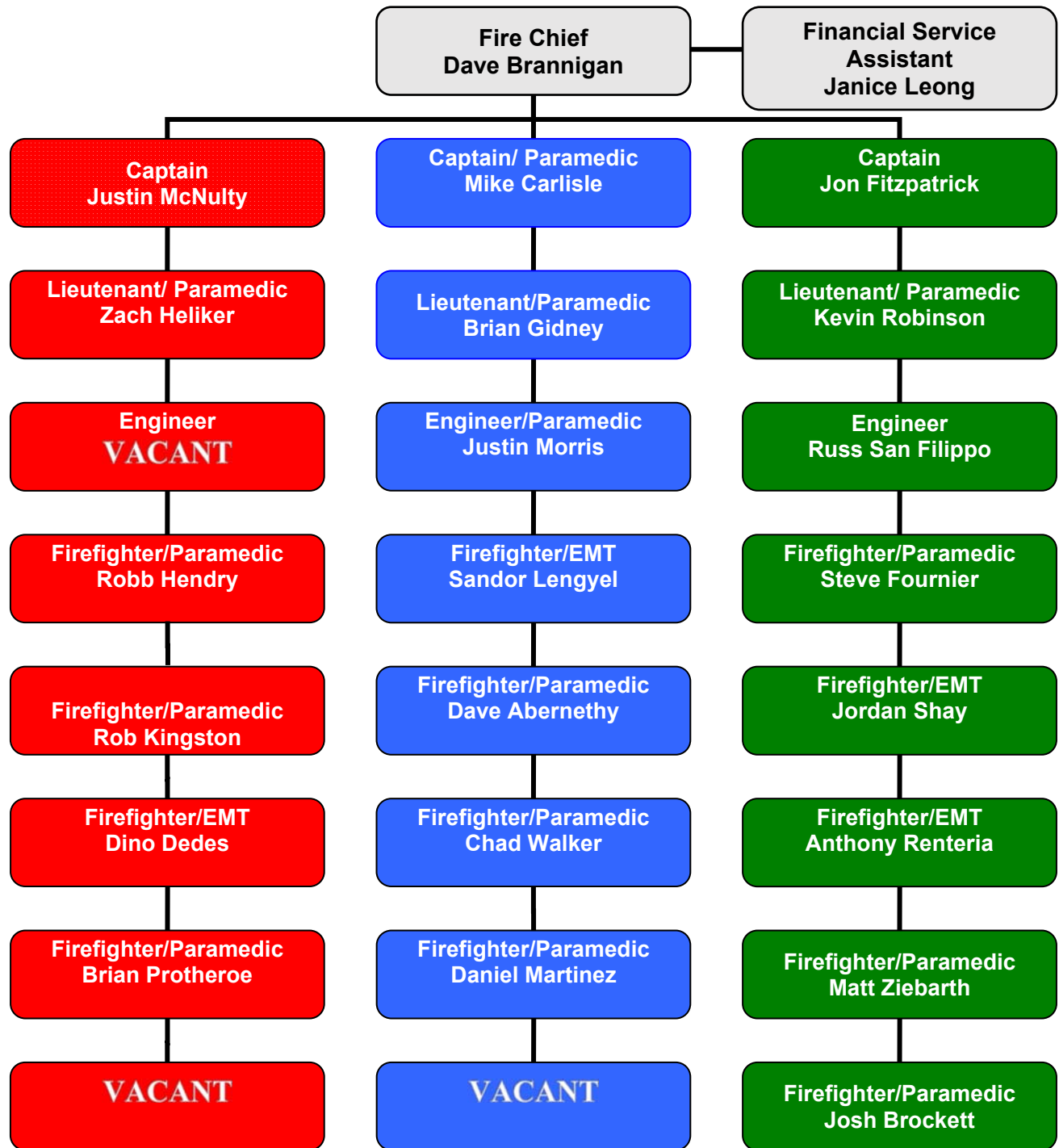
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# Fire Department Organizational Structure



# Fire Department Roster



## MISSION

*The Piedmont Fire Department provides our community with comprehensive and superior emergency services to protect life, property and the environment.*

## VISION

*Piedmont Fire Department is dedicated to serving the people of our community and we work to continually exceed expectations. We will provide leadership locally, regionally, and nationally. We will establish and strengthen partnerships and cooperate with allied agencies to enhance our service. We will provide the best service possible within the fiscal opportunities available. We will exercise foresight in planning, preparing, and auditing for the safety and well-being of the community. We will promote confidence, trust, and self-reliance through personal and professional growth. We will support our workforce to maintain a healthy lifestyle and perform duties in a safe and responsible manner. We will continually assess our performance benchmarks and refine our standards to maximize operational efficiencies.*

## VALUES

***Traditions*** Remembering the past and cherishing our vocational culture

***Teamwork*** Empowerment of our personnel to provide quality customer service

***Innovation*** Always seeking to acquire knowledge and skills while embracing a culture of continuous improvement

***Integrity*** Adherence to moral and ethical principles

***Honor*** Embrace variation in beliefs, perspectives and actions

***Respect*** Deference to the rights or opinions of others

***Trust*** Transparency with our practices and initiatives

## **Responsibilities of the Fire Department**

**Fire Suppression:** The fire department provides rapid response to extinguish fires and rescue victims, while complying with regulations for crew accountability and safety. In addition to fire suppression, the department is equipped to handle a variety of emergencies such as: wildfires, vehicle collisions, hazardous conditions, flooding, etc. Our emergency fleet and staff are capable of various missions with a broad inventory of equipment.

**Emergency Medical Services:** The Piedmont Fire Department provides advanced life support emergency medical services on an ambulance as well as fire suppression apparatus. Firefighter Paramedics on multiple units provide a cost effective staffing model that delivers the highest level of emergency care for all hazards to which the department responds.

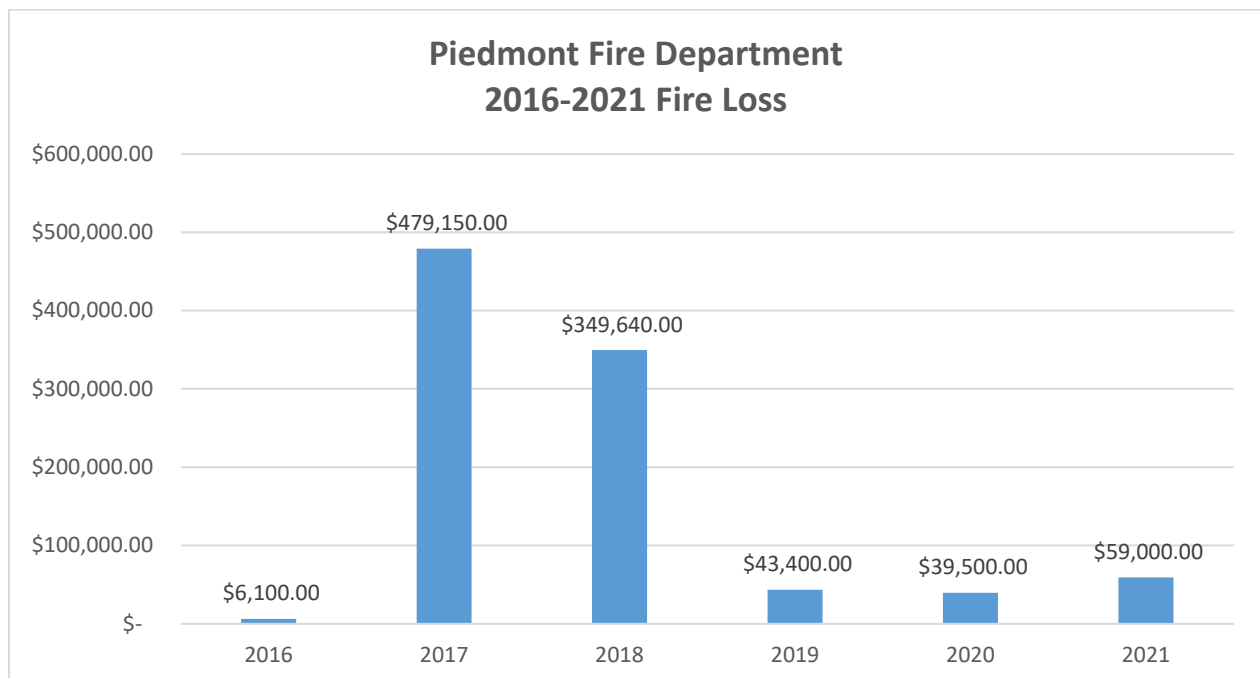
**Fire Prevention:** The Piedmont Fire Department has the responsibility to reduce the likelihood of loss of life, property, and the environment through proactive fire prevention measures, fire code enforcement, plan checks and public education. In the unfortunate event of a fire, the department also leads the investigation for the cause and origin.

**Training:** Fire Department personnel conduct training in accordance with local, county, state and federal standards. Personnel learn through didactic, hands on, and online training. Continuing education for professional licenses, as well as updates on best practices and mandated trainings happen annually. Without a formal training ground, firefighters can be seen throughout the city honing their skills in real-world environments.

**Emergency/Disaster Preparedness:** The Fire Department provides CPR/AED and First Aid courses for the community as well as Piedmont Unified School District employees. In partnership with the Public Safety Committee, neighborhoods are being mapped to improve disaster readiness at the neighborhood level and teach neighbors to rely on each other during the hours or days before fire, medical, police or utility responders arrive. The Fire Department is charged with stewardship of the City Emergency Operations Plan (EOP) and Emergency Operation Center (EOC). This includes, supplies, equipment, and training.

2021 Response Data	
11	Fire Related Incidents
418	Emergency Medical
77	Hazardous Conditions (HazMat, Spill, Investigation, etc.)
72	False Alarms & False Calls
277	Good Intent/Public Service/Miscellaneous
<u>15</u>	<u>Mutual Aid Given</u>
<b>870</b>	<b>Total Calls for Service</b>

2021 Mutual Aid Provided by Piedmont Fire Department	
Albany	2
Berkeley	19
Falck	3
Hayward	1
Cal OES	3



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# **FIRE**

## **2021/22 ACCOMPLISHMENTS**

- Re-opened the fire station to community visits and events
- As stewards of the Emergency Operation's Plan (EOP) and Emergency Operations Center (EOC), PFD coordinated City staff response to the COVID-19 pandemic
- Managed EOP related logistics, supply, and policy for the COVID-19 Pandemic Event
- Provided mutual aid multiple times to the Dixie with full reimbursement received
- Hired four new firefighters filling two long term vacancies and two created by retirements
- Implement digital evacuation platform (Zonehaven) in collaboration with countywide efforts
- Planned a community education campaign and upcoming wildfire evacuation exercise
- Purchased and initiated an update of all department policies and procedures
- Conducted fire related training for 9-1-1 dispatchers
- Improved digital staff scheduling and timekeeping program (TeleStaff)
- Improved cancer and other health screening for fire personnel

## **2022/23 PRIORITIES**

- Return to normal operations and public events as permitted by Alameda County Health Department.
- Fire Department diversity, equity, and inclusion training
- Enhance training and professional development opportunities for PFD personnel as well as intentionally support their health and wellness
- Recruit firefighter paramedics to fill vacant positions
- Wildfire education and community evacuation exercise
- 2022 Fire Code Adoption
- Update the City's Emergency Operations Plan
- Pursue prioritized dispatch capability
- Develop extreme fire weather, public safety power shutoff, and wildfire evacuation public messaging and response protocols including access and functional need community specific information

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<h2 style="margin: 0;">FIRE &amp; PARAMEDIC</h2> <h3 style="margin: 0;">2022-23</h3>
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**BUDGET SUMMARY FOR FIRE (INCLUDING PARAMEDIC)**

	Approved Budget 21/22	Estimated Expenditures 21/22	Proposed Budget 22/23	Budget % Change
SALARIES	\$ 4,715,612	\$ 4,797,092	\$ 4,651,799	-1.4%
FRINGE BENEFITS	\$ 2,412,482	\$ 2,270,800	\$ 2,663,934	10.4%
PERSONNEL EXPENSES	\$ 63,500	\$ 68,343	\$ 51,500	-18.9%
SUPPLIES & SERVICES	\$ 520,500	\$ 476,012	\$ 584,400	12.3%
<b>TOTAL</b>	<b>\$ 7,712,094</b>	<b>\$ 7,612,247</b>	<b>\$ 7,951,633</b>	<b>3.1%</b>

<b>STAFF</b>			
	<u>Employees</u>	<u>First Step</u>	<u>Last Step</u>
<b>MANAGEMENT</b>			
Fire Chief	1	-	19,449
<b>MID-MANAGEMENT</b>			
Fire Captain w/5% Fire Officer & Paramedic	1	12,065	14,661
Fire Captain w/5% Fire Officer	1	11,622	14,123
Fire Captain w/ 10% Chief Officer	1	12,176	14,795
	<u>3</u>		
<b>FIRE FIGHTERS</b>			
Lieutenant with FOC & Paramedic	3	-	13,421
Firefighter	2	8,734	10,031
Firefighter with 5% FOC	2	9,171	10,533
Firefighter with 12% Paramedic	8	9,782	11,235
Firefighter with FOC & Paramedic	3	10,219	11,736
Engineer with 5% FOC	2	9,629	11,060
Engineer with 5% FOC & Paramedic	1	10,729	12,324
	<u>21</u>		
<b>Total</b>	<u><u>25</u></u>		

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DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>FIRE</b>					
<b>SALARIES</b>					
REGULAR SALARIES	101-0411-010-001	3,499,804	3,125,000	3,615,362	103%
PART TIME SALARIES	101-0411-010-002	20,600	6,000	20,600	100%
OVERTIME SALARIES: GENERAL	101-0411-010-003	838,964	990,000	616,000	73%
OVERTIME SALARIES:STRIKE TEAM	101-0411-010-005	-	250,449	-	NA
VACATION/COMP.-PAYOUT	101-0411-010-050	16,315	65,000	18,128	111%
<b>OBJECT TOTAL</b>	<b>101-0411-010</b>	<b>4,375,683</b>	<b>4,436,449</b>	<b>4,270,090</b>	<b>98%</b>
<b>HEALTH INSURANCE</b>					
MEDICAL INSURANCE	101-0411-011-001	535,335	460,000	563,254	105%
DENTAL INSURANCE	101-0411-011-002	50,173	40,000	45,668	91%
VISION PLAN	101-0411-011-003	5,430	5,000	5,186	96%
<b>OBJECT TOTAL</b>	<b>101-0411-011</b>	<b>590,938</b>	<b>505,000</b>	<b>614,108</b>	<b>104%</b>
<b>RETIREMENT</b>					
PERS: NORMAL COST	101-0411-012-001	757,435	700,000	716,627	95%
PERS: UAL PAYMENT	101-0411-012-003	1,054,000	1,054,000	1,256,563	119%
PERS: COST SHARE	101-0411-012-004	(282,012)	(280,000)	(225,134)	80%
<b>OBJECT TOTAL</b>	<b>101-0411-012</b>	<b>1,529,423</b>	<b>1,474,000</b>	<b>1,748,056</b>	<b>114%</b>
<b>OTHER BENEFITS</b>					
FICA	101-0411-013-009	1,277	500	1,277	100%
LIFE INSURANCE	101-0411-013-001	5,211	12,000	14,132	271%
DISABILITY INSURANCE	101-0411-013-002	10,423	-	537	5%
UNIFORM ALLOWANCE	101-0411-013-003	30,345	30,000	30,293	100%
MEDICARE INSURANCE	101-0411-013-005	56,341	65,000	61,915	110%
CONCERN EAP PROGRAM	101-0411-013-006	6,100	6,100	5,900	97%
<b>OBJECT TOTAL</b>	<b>101-0411-013</b>	<b>109,697</b>	<b>113,600</b>	<b>114,054</b>	<b>104%</b>
<b>PERSONNEL EXPENSES</b>					
MEMBERSHIP/CONF/TRAINING	101-0411-031-001	40,000	45,843	30,000	75%
TUITION REIMBURSEMENT	101-0411-031-002	1,500	2,500	1,500	100%
<b>OBJECT TOTAL</b>	<b>101-0411-031</b>	<b>41,500</b>	<b>48,343</b>	<b>31,500</b>	<b>76%</b>
<b>DEPARTMENT SUPPLIES</b>					
OFFICE SUPPLIES	101-0411-051-001	4,000	4,000	4,000	100%
FIRE EQUIPMENT AND SUPPLIES	101-0411-051-002	47,000	47,000	47,000	100%
CLOTHING/BOOTS	101-0411-051-003	35,000	35,000	35,000	100%
<b>OBJECT TOTAL</b>	<b>101-0411-051</b>	<b>86,000</b>	<b>86,000</b>	<b>86,000</b>	<b>100%</b>
<b>RADIO &amp; TELEPHONE</b>	<b>101-0411-052-003</b>	<b>5,000</b>	<b>1,777</b>	<b>5,000</b>	<b>100%</b>

DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>FIRE</b>					
<b>EQUIPMENT MAIN/GAS/OIL</b>					
VEHICLE MAINTENANCE	101-0411-053-001	50,000	50,000	50,000	100%
OIL & GASOLINE	101-0411-053-002	21,000	24,229	27,000	129%
<b>OBJECT TOTAL</b>	<b>101-0411-053</b>	<b>71,000</b>	<b>74,229</b>	<b>77,000</b>	<b>108%</b>
<b>CONTRACT SERVICES</b>					
CONTRACT SERVICES	101-0411-054-001	95,000	70,182	95,000	100%
REQUIRED MAINTENANCE	101-0411-054-002	-	2,881	-	NA
<b>OBJECT TOTAL</b>	<b>101-0411-054</b>	<b>95,000</b>	<b>73,063</b>	<b>95,000</b>	<b>100%</b>
<b>BUILDING MAINTENANCE</b>	<b>101-0411-055-001</b>	<b>15,000</b>	<b>-</b>	<b>15,000</b>	<b>100%</b>
<b>OTHER EXPENSE</b>					
EMERGENCY PREPAREDNESS	101-0411-056-003	40,000	40,000	94,900	237%
FIRE PREVENTION	101-0411-056-004	10,000	10,000	10,000	100%
PUBLIC SAFETY COMMITTEE	101-0411-056-005	1,500	-	1,500	100%
<b>OBJECT TOTAL</b>	<b>101-0411-056</b>	<b>51,500</b>	<b>50,000</b>	<b>106,400</b>	<b>207%</b>
<b>INFORMATION SERVICES</b>					
SOFTWARE	101-0411-060-002	39,000	39,000	39,000	100%
<b>OBJECT TOTAL</b>	<b>101-0411-060</b>	<b>39,000</b>	<b>39,000</b>	<b>39,000</b>	<b>100%</b>
<b>TOTAL: FIRE</b>		<b>7,009,741</b>	<b>6,901,461</b>	<b>7,201,208</b>	<b>103%</b>

	2022 Annual Budget	2022 Annual Estimated	2023 Budget Request
101-0411-031-001. MEMBERSHIP/CONF/TRAINING	40,000	45,843	30,000
Professional meetings, association memberships, training conferences, periodical subscriptions, training certification fees along with federal, state and local mandated training are funded through this account. Examples are: California State Fire Marshal, Occupational Safety and Health Administration, Environmental Protection Agency, Federal Department of Transportation, California Department of Motor Vehicles, and the Insurance Services Office. Also, health and wellness training plus specific topics provided by outside contractors.			
101-0411-031-002. TUITION REIMBURSEMENT	1,500	2,500	1,500
101-0411-051-001. OFFICE SUPPLIES	4,000	4,000	4,000
This account funds all office supplies, including consumable computer related items.			
101-0411-051-002. OTHER SUPPLIES	47,000	47,000	47,000
Firefighting equipment and supplies such as: hand tools, power tools, fire hose, fittings and nozzles, batteries as well as other emergency response equipment are purchased and maintained through this non-capital account.			
101-0411-051-003. CLOTHING/BOOTS	35,000	35,000	35,000
Personal Protective Equipment (turnouts, wildland coats & pants and safety boots) is scheduled for replacement based on a ten year life expectancy. This standard has been set by the Occupational Safety and Health Administration, the National Fire Protection Association, and the personal protective equipment manufactures. The goal is also to provide two sets of PPE (primary and back up, essentially five years apart so as not be purchasing too many sets in any one year). The Department does not yet comply with goal but this year's budget request the Dept should meet this goal.			
101-0411-052-003. RADIO	5,000	1,777	5,000
This account funds maintenance, repairs, annual re-programming, and access fees for department owned radio equipment.			
101-0411-053-001. VEHICLE MAINTENANCE	50,000	50,000	50,000
Annual maintenance and semi-annual services are performed on the Department's two fire engines, ladder truck, brush patrol, utility vehicle, fire chief's vehicle, and reserve staff vehicle.			
101-0411-053-002. OIL/GASOLINE	21,000	24,229	27,000
Diesel, DEF, gasoline and lubrication products for the Department's vehicles (ambulances not included) and the City Hall generator. Increase due to anticipated increase in fuel costs.			

	<b>2022 Annual Budget</b>	<b>2022 Annual Estimated</b>	<b>2023 Budget Request</b>
101-0411-054-001. CONTRACT SERVICES	95,000	70,182	95,000
<p>This account funds our laundry services, overhead door maintenance, injury/illness prevention, fitness training, servicing exercise equipment, servicing and certifying fire extinguishers, fire hose testing, maintaining the fire station fire protection system, Fire/EMS Dispatch Services, and the annual ladder testing &amp; certification.</p>			
101-0411-054-002. REQUIRED MAINTENANCE	0	2,881	0
101-0411-055-001. BUILDING MAINTENANCE	15,000	0	15,000
<p>The Fire Department oversees a major portion of this facility's ongoing and required maintenance. This account funds the maintenance and repair of the Department's living quarters, business offices, apparatus floor, gym, and storage areas.</p>			
101-0411-056-003. EMERGENCY PREPAREDNESS	40,000	40,000	94,900
<p>This account funds emergency preparedness supplies, equipment, repairs and maintenance of the City's disaster containers, and the Emergency Operations Center. In addition this fund supports the Emergency Operations Plan and the Hazard Mitigation Plan.</p>			
101-0411-056-004. FIRE PREVENTION	10,000	10,000	10,000
<p>This account funds fire prevention publications, annual fire inspection forms and supplies, annual subscriptions to the California Fire Code, National Fire Protection Association and the Uniform Building Code. Other expenditures include equipment for community risk reduction related programs such as helmets, protective equipment and youth safety training.</p>			
101-0411-056-005. PUBLIC SAFETY COMMITTEE	1,500	0	1,500
<p>This account funds the Piedmont's Public Safety Committee cost related to public safety announcements, brochures, and mailings in support of the Committee's charge.</p>			
101-0411-060-002. SOFTWARE	39,000	39,000	39,000
<p>This account funds and maintains software used to file reports, track staffing and payroll, maintain the medical records data base, and New World maintenance and updates.</p>			
101-0411-081-031. EQUIPMENT	0	1,061	0

DESCRIPTION	Account #	Approved 21/22	Estimated 21/22	Proposed 22/23	Budget % Change
<b>FIRE: PARAMEDICS</b>					
<b>SALARIES</b>					
REGULAR SALARIES	101-0412-010-001	290,118	250,000	295,237	102%
OVERTIME SALARIES: GENERAL	101-0412-010-003	47,586	80,000	84,000	177%
OVERTIME SALARIES: STRIKE TM	101-0412-010-005	-	22,643	-	NA
VACATION/COMP.-PAYOUT	101-0412-010-050	2,225	8,000	2,472	111%
<b>OBJECT TOTAL</b>	<b>101-0412-010</b>	<b>339,929</b>	<b>360,643</b>	<b>381,709</b>	<b>112%</b>
<b>HEALTH INSURANCE</b>					
MEDICAL INSURANCE	101-0412-011-001	42,107	40,000	45,921	109%
DENTAL INSURANCE	101-0412-011-002	3,830	3,500	3,654	95%
VISION PLAN	101-0412-011-003	405	400	414	102%
<b>OBJECT TOTAL</b>	<b>101-0412-011</b>	<b>46,342</b>	<b>43,900</b>	<b>49,989</b>	<b>108%</b>
<b>RETIREMENT</b>					
PERS: NORMAL COST	101-0412-012-001	59,396	55,000	54,540	92%
PERS: UAL PAYMENT	101-0412-012-003	90,000	90,000	90,000	100%
PERS: COST SHARE	101-0412-012-004	(22,319)	(20,000)	(16,320)	73%
<b>OBJECT TOTAL</b>	<b>101-0412-012</b>	<b>127,077</b>	<b>125,000</b>	<b>128,220</b>	<b>101%</b>
<b>OTHER BENEFITS</b>					
LIFE INSURANCE	101-0412-013-001	405	400	1,084	268%
DISABILITY INSURANCE	101-0412-013-002	814	600	-	0%
UNIFORM ALLOWANCE	101-0412-013-003	2,355	2,300	2,407	102%
MEDICARE INSURANCE	101-0412-013-005	4,931	5,500	5,536	112%
CONCERN EAP PROGRAM	101-0412-013-006	500	500	480	96%
<b>OBJECT TOTAL</b>	<b>101-0412-013</b>	<b>9,005</b>	<b>9,300</b>	<b>9,507</b>	<b>106%</b>
<b>PERSONNEL EXPENSES</b>	<b>101-0412-031-002</b>	<b>22,000</b>	<b>20,000</b>	<b>20,000</b>	<b>91%</b>
<b>DEPARTMENT SUPPLIES</b>					
MEDICAL SUPPLIES	101-0412-051-001	57,000	57,000	60,000	105%
OTHER SUPPLIES	101-0412-051-002	-	943	-	NA
<b>OBJECT TOTAL</b>	<b>101-0412-051</b>	<b>57,000</b>	<b>57,943</b>	<b>60,000</b>	<b>105%</b>
<b>EQUIPMENT MAIN/GAS/OIL</b>					
AMBULANCE MAINTENANCE	101-0412-053-001	10,000	10,000	10,000	100%
OIL & GASOLINE	101-0412-053-002	19,000	19,000	19,000	100%
<b>OBJECT TOTAL</b>	<b>101-0412-0453</b>	<b>29,000</b>	<b>29,000</b>	<b>29,000</b>	<b>100%</b>
<b>CONTRACT SERVICES</b>	<b>101-0412-054-001</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>100%</b>
<b>OTHER EXPENSE</b>					
SPECIAL EQUIPMENT	101-0412-056-001	12,000	5,000	12,000	100%
<b>OBJECT TOTAL</b>	<b>101-0412-056</b>	<b>12,000</b>	<b>5,000</b>	<b>12,000</b>	<b>100%</b>
<b>TOTAL: PARAMEDICS</b>		<b>702,353</b>	<b>710,786</b>	<b>750,425</b>	<b>107%</b>
<b>TOTAL: FIRE/PARAMEDICS</b>		<b>7,712,094</b>	<b>7,612,247</b>	<b>7,951,633</b>	<b>103%</b>

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	2022 Annual Budget	2022 Annual Estimated	2023 Budget Request
101-0412-031-002. MEDICAL TRAINING	22,000	20,000	20,000
This account funds continuing education and re-certification for the Department's Emergency Medical Technicians and Paramedics. This account also funds State and County EMS mandated, specialized training in the following areas: cardiac emergencies, trauma, communicable diseases, plus pediatric and geriatric medical emergencies.			
101-0412-051-001. MEDICAL SUPPLIES	57,000	57,000	60,000
This account funds disposable items used in patient treatment. Items funded include: bandages, pharmaceuticals, oxygen administration supplies, medical related personal protective equipment, and cardiac monitor parts and supplies.			
101-0412-051-002. OTHER SUPPLIES	0	943	0
101-0412-053-001. AMBULANCE MAINTENANCE	10,000	10,000	10,000
Annual maintenance and periodic repairs for the Department's two ambulances .			
101-0412-053-002. OIL/GASOLINE	19,000	19,000	19,000
The Department's two ambulances are funded through this account. Increase for next year is based on probability of increased city-wide fuel usage and fuel costs.			
101-0412-054-001. MEDICAL CONTRACT SERVICES	60,000	60,000	60,000
This account funds services provided by outside contractors serving the Emergency Medical Services Division of Piedmont Fire Department. Among these are the Quality Assurance Nurse, medical waste removal service, oxygen supply, LUCAS Device service, cardiac monitor calibration and service. Additional funds are requested to purchase 3 year service contracts power-lift gurneys. Recent legislation imposed a fee of approximately \$27 per medical transport. Our projected volume is 300 transports per year, resulting in approximately \$8,000 Fire will owe the state. However, this program is also slated to possibly sunset in January 2022 which means the cost will be somewhere between \$4,000 and \$8,000 for this budget.			
101-0412-056-001. SPECIAL EQUIPMENT	12,000	5,000	12,000
This account funds specialized medical equipment. The Department's equipment is evaluated regularly to determine if replacement is required.			

	2022 Annual Budget	2022 Annual Estimated	2023 Budget Request
101-0412-056-002. BACK-UP TRANSPORTATION	0	0	0

This account funds an Alameda County Contract Ambulance when it provides service to a Piedmont resident. This occurs when Piedmont's ambulance is on a medical response and a request is received for a second medical emergency. Additional funding is due to increased transport fees for outside agencies for standard call types and anticipated H&S 5150 transport costs by third party provider.

END OF FIRE BUDGET

# Other Funds



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### OTHER FUND TYPES

**SPECIAL REVENUE FUNDS** – Funds to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than Debt Service or Capital Projects.

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**CAPITAL PROJECTS FUNDS** – Funds used to account for and report financial resources that are restricted, committed or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

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**ENTERPRISE FUNDS** – Funds used to report any activity for which a fee is charged to external users for good or services.

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**INTERNAL SERVICE FUNDS** – Funds used to report activity that provides goods or services to other funds, departments, or agencies of the primary government or other governments on a cost reimbursement basis.

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**ABANDONED VEHICLE FUND**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 30,920
Proposed Revenue 2022-23 Vehicle Registration Fee	0
Proposed Expenditures 2022-23 (a)	(8,500)
Proposed Transfers 2022-23 Transfer-Out	<u>0</u>
Estimated Fund Balance, June 30, 2023	<u><u>\$ 22,420</u></u>
 <u>(a) Proposed Expenditures 2022-23 Detail</u>	
Contract Services	\$ 8,500

In 1990, the state enacted legislation allowing creation of county-based vehicle service authorities.

In 1993, the Alameda County Abandoned Vehicle Abatement Authority was formed and imposed a \$1 annual registration fee on vehicles registered to owners with addresses in the County. The fees are collected by the DMV and distributed to the Authority. Fees are then allocated to participating agencies based on a percentage of vehicles abated, population, and land area of each agency. The program must be renewed every 10 years and is set to expire May 31, 2023.

**ATHLETIC FACILITY PRESERVATION FUND**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 300,400
Proposed Revenue 2022-23	
Participant Fees	55,000
Proposed Expenditures 2022-23 (a)	<u>(25,000)</u>
Estimated Fund Balance, June 30, 2023	<u>\$ 330,400</u>
<u>(a) Proposed Expenditures 2022-23 Detail</u>	
PUSD PAYMENT	\$ 25,000

In July 2012, the City Council approved Resolution 77-12 that established an Athletic Facilities Preservation fee of \$25 per participant in City Recreation Department athletic programs. Proceeds from the surcharge generated by programs taking place at PUSD facilities are paid to the District. Proceeds from programs taking place at City facilities will be retained in the City’s Athletic Facilities Preservation Fund.

The fees are to be used for significant repair, restoration, and refurbishment of athletic facilities. Facility improvements include but are not limited to replacement of artificial turf, new track surfaces, and resurfacing tennis courts. City expenditures from the Athletic Facilities Preservation Fund require City Council approval.



**COPS FUND**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 88,250
Proposed Revenue 2022-23	100,000
Proposed Expenditures 2022-23 (a)	(132,250)
Proposed Transfers 2022-23	
Transfer-Out	<u>0</u>
Estimated Fund Balance, June 30, 2023	<u><u>\$ 56,000</u></u>
<u>(a) Proposed Expenditures 2022-23 Detail</u>	
Overtime Salaries	\$ 15,000
Police Training	0
Police Safety Gear	15,000
Police Field Supplies	15,000
Other Equipment & Services	15,000
Facility Updates	35,000
Crime Prevention	37,250
Technology/Software	<u>0</u>
Total Proposed Expenditures	<u><u>\$ 132,250</u></u>

The Citizens Option for Public Safety (COPS) program is a supplemental funding source for local governments. Funds are allocated annually by the State Controller to local governments for front line law enforcement services. COPS funds are allocated among cities and counties and special districts that provide law enforcement services based on population. Each agency is to be allocated a minimum of \$100,000.

The City has used COPS funds for overtime and equipment needed by the Police Department.

**GAS TAX FUND**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 6,113
Proposed Revenue 2022-23	331,853
Proposed Expenditures 2022-23 (a)	<u>(330,000)</u>
Proposed Transfers 2022-23	
Transfer-In: General Fund	<u>0</u>
Estimated Fund Balance, June 30, 2023	<u><u>\$ 7,966</u></u>
 <u>(a) Proposed Expenditures 2022-23 Detail</u>	
Street Resurfacing	\$ 230,000
Sidewalk Repair	\$ 100,000
Total Proposed Expenditures	<u><u>\$ 330,000</u></u>

California's excise taxes on gasoline come to 50.5 cents per gallon. That includes 12.7 cents per gallon from Senate Bill 1 that became law to improve infrastructure and develop transportation programs across the state.

**MEASURE B FUND**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 0
Proposed Revenue 2022-23	0
Proposed Expenditures 2022-23 (a)	<u>0</u>
Estimated Fund Balance, June 30, 2023	<u>\$ 0</u>
 <u>(a) Proposed Expenditures 2022-23 Detail</u>	
Street Resurfacing	0
Bicycle & Pedestrian Projects	0
Sidewalk/Curbs/Gutters	0
Total Proposed Expenditures	<u>\$ -</u>

Under Measure B, approved by the voters of Alameda County in 1986 and 2000, the City receives a portion of the proceeds of an additional one-half cent sales tax to be used for transportation-related expenditures. These measures were adopted with the intention that the funds generated by the additional sales tax will not fund expenditures previously paid by property taxes, but rather, would be used for additional projects and programs. The program expired in March 2022.

**MEASURE BB FUND**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 17,452
Proposed Revenue 2022-23	942,000
Proposed Expenditures 2022-23 (a)	<u>(957,625)</u>
Estimated Fund Balance, June 30, 2023	<u>\$ 1,827</u>

(a) Proposed Expenditures 2022-23 Detail

Street Resurfacing/BIKE/PEDESTRIAN PROJECTS	\$ 957,625
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Measure BB is a tax that was approved by the voters of Alameda County in November 2014, which implemented a 30 year Transportation Expenditure Plan. The measure extended Measure B which was the original 0.5 percent transportation sales tax approved in 2000 from ending April 1, 2022 to April 1, 2045 and increased the tax by 0.5 percent. This result in a 1 percent total sales tax in the County dedicated to transportation expenses. The City receives a portion of the proceeds to be used for transportation-related expenditures. The Measure BB Fund accounts for the direct funding from the measure for local street projects and bicycle and pedestrian projects based on population and road mileage provided by the additional 0.5 percent.

**MEASURE D FUND**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 18,847
Proposed Revenue 2022-23	35,000
Proposed Transfers 2022-23	
Transfer-Out: General Fund	(20,000)
Proposed Expenditures 2022-23 (a)	<u>(30,000)</u>
Estimated Fund Balance, June 30, 2023	<u>\$ 3,847</u>
<u>(a) Proposed Expenditures 2022-23 Detail</u>	
Measure D Program	\$ 20,000
Beverage Container Recycling	10,000
Total Proposed Expenditures	<u>\$ 30,000</u>

The Alameda County Waste Reduction and Recycling Initiative (Measure D) levies a surcharge on solid waste landfilled in Alameda County. Specified percentages of surcharge funds are disbursed to cities and sanitary districts that meet certain criteria contained in the law. Measure D funds must be used for the continuation and expansion of municipal waste reduction programs.

The City's Measure D funds include funding from the State Beverage Container Recycling payment program encouraging further recycling of bottles and cans.

**MEASURE F FUND**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 24,743
Proposed Revenue 2022-23	40,000
Proposed Expenditures 2022-23 (a)	<u>(60,000)</u>
Estimated Fund Balance, June 30, 2023	<u>\$ 4,743</u>
<u>(a) Proposed Expenditures 2022-23 Detail</u>	
Street Resurfacing	\$ 60,000
Total Proposed Expenditures	<u>60,000</u>

The Measure F Alameda County Vehicle Registration Fee (Measure F Program) was approved by the voters in November 2010. The collection of the \$10 per year vehicle registration fee started in 2011. The goal of the VRF program is to sustain the transportation network and reduce traffic congestion and vehicle related pollution.

The Measure F Fund accounts for this funding for local street maintenance projects. The City's use of Measure F funds relates to street resurfacing projects, roadway safety improvements, and curb, gutter, cuts and sidewalk replacement.

**SIDEWALK REPAIR FUND**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	19,090
Proposed Revenue 2022-23	
Sidewalk Reimbursement Program	0
Proposed Expenditures 2022-23 (a)	0
Proposed Transfers 2022-23	<u>0</u>
Estimated Fund Balance, June 30, 2023	<u><u>19,090</u></u>

<u>(a) Proposed Expenditures 2022-23 Detail</u>	
Sidewalk Repair	\$ -
Total Proposed Expenditures	<u><u>0</u></u>

Under City Code, homeowners are required to repair/replace City sidewalks when the following conditions apply: when the real property is developed for any use; in conjunction with the issuance of any permit or aggregate of permits in the amount of \$5,000 or more on the real property; in conjunction with the sale of the real property.

The owner has two options:

1. Submit a building permit application for the sidewalk or driveway repair or have a C-8 licensed concrete contractor apply for a permit for the sidewalk work.
2. In lieu of a permit application, the City will retain a contractor and perform the required sidewalk or driveway repair at a competitive square foot rate.

The Sidewalk Repair Fund was established to record and account for homeowner payments to the City for the required repairs.

**URBAN COUNTY CDBG FUND**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 17,715
Proposed Revenue 2022-23	0
Proposed Expenditures 2022-23 (a)	<u>0</u>
Estimated Fund Balance, June 30, 2023	<u><u>\$ 17,715</u></u>

The U.S. Department of Housing and Urban Development (HUD) awards Community Development Block Grant (CDBG) funds annually to cities and counties. Funds may be used for projects including housing rehabilitation, new construction and housing utilization, economic development, handicap-accessible, public improvements, and fair housing. Funds are received by the Alameda County Board of Supervisors for the Urban County entitlement jurisdictions that include the cities of Piedmont, Albany, Dublin, Emeryville, and Newark.

CDBG funds are made available effective July 1 each year and are disbursed to jurisdictions after approved projects are completed. The City has used these funds in the past for the removal of architectural barriers to make public facilities handicap accessible.



**TRAFFIC SAFETY FUND**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 8,259
Proposed Revenue 2022-23	
Fees & Fines	30,000
Proposed Expenditures 2022-23 (a)	16,400
Proposed Transfers 2022-23	
Transfer-Out: General Fund	<u>(20,000)</u>
Estimated Fund Balance, June 30, 2023	<u><u>\$ 1,859</u></u>
<u>(a) Proposed Expenditures 2022-23 Detail</u>	
Parking Citatin Codes/Fees	\$ 16,400

The Traffic Safety Fund was established to record City revenue from Vehicle Code fines and fees, and parking ticket citation fees. The revenue comes to the City from Alameda County and the Superior Court of California as a result of Vehicle Code violations and parking enforcement efforts by the Police Department. At the end of each fiscal year, revenue in the Fund is transferred to the General Fund.

**PRIVATE CONTRIBUTION FUND**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 1,348,746
Proposed Revenue 2022-23	0
Proposed Transfers 2022-23	
Transfer-Out	<u>0</u>
Estimated Fund Balance, June 30, 2023	<u><u>\$ 1,348,746</u></u>

Over its history, the City has undertaken equipment acquisitions and capital projects due in large part to the generous contributions by individuals, families, and organizations in the Piedmont community. The Piedmont spirit includes residents and the community making private contributions toward public projects. The Private Contributions Fund was established to record and account for private donations to the City. The Fund allows for acknowledging and adhering to any restricted use provisions related to each donation.

**Road Maintenance and Rehabilitation - SB 1**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 32,330
Proposed Revenue 2022-23	257,488
Proposed Expenditures 2022-23 (a)	<u>(275,000)</u>
Estimated Fund Balance, June 30, 2023	<u>\$ 14,818</u>
<u>(a) Proposed Expenditures 2022-23 Detail</u>	
Street Resurfacing	\$ 275,000

Senate Bill 1 establishes the Road Maintenance and Rehabilitation Program to address deferred maintenance on state highway and local street and road systems. The RMRP will receive revenue from a new 12-cent/gallon gasoline excise tax and vehicle registration surcharges. This new "Gas Tax" can be used for construction, maintenance and operation of public streets and highways.

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**CAPITAL IMPROVEMENTS PROJECTS**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 49,587
Proposed Revenue 2022-23	-
Proposed Expenditures 2022-23 (a)	-
Estimated Fund Balance, June 30, 2023	<u>\$ 49,587</u>

**EQUIPMENT REPLACEMENT FUND**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 3,304,937
Proposed Revenue 2022-23	
Interest	23,049
Proposed Revenue 2022-23	72,192
Proposed Expenditures 2022-23 (a)	<u>(2,279,100)</u>
Estimated Fund Balance, June 30, 2023	<u>\$ 1,121,078</u>
<u>Fund Balance Detail</u>	
Estimated Fund Balance, June 30, 2023	\$ 1,121,078
Restricted for Loan to Sewer Fund *	<u>(600,000)</u>
Non Restricted Estimated Fund Balance	<u>\$ 521,078</u>

*City Council Approved Resolution 116-14, loan to the Sewer Fund for \$600,000 to complete sewer rehabilitation. Loan bears simple interest rate based on LAIF with a maximum rate of 1%. Loan repayment is estimated to begin in FY 2027-28 and repaid by FY 2034-35.
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Description	\$ Amount
<b><u>Administration (KCOM):</u></b>	
Broadcast & Streaming Equip.	\$ 400,000
<b><u>Public Works:</u></b>	
Backhoe	180,000
<b><u>Recreation</u></b>	
Utility Van	56,000
<b><u>Police:</u></b>	
Radio's	195,000
CAD\CRM Licences	75,000
Patrol Vehicles (2)	187,000
Vehicle - Captain's	55,000
Vehicle - Parking Enforcement	50,000
Mobile Radar Units	9,000
<b><u>Fire:</u></b>	
Radio's	365,000
City Vehicle	90,000
<b><u>IT:</u></b>	
Applications & Systems	415,000
Infrastructure & Operations	100,000
Hardware	65,100
<b><u>OTHER:</u></b>	
Copy Machines	37,000
Total Proposed Expenditures	<u><u>\$ 2,279,100</u></u>

<b>EQUIPMENT REPLACEMENT FUND ACTIVITY</b>					
<b>Fiscal</b>	<b>Begin</b>	<b>Planned</b>			<b>End</b>
<b>Year</b>	<b>Balance</b>	<b>Funding</b>	<b>Interest</b>	<b>Expenditures</b>	<b>Balance</b>
<b>17/18</b>	\$ 3,937,414	\$ 517,193		\$ (651,165)	\$ 3,803,442
<b>18/19</b>	3,803,442	433,000	81,148	(1,216,799)	3,100,791
<b>19/20</b>	3,100,791	400,000	76,067	(513,171)	3,063,687
<b>20/21</b>	3,063,687	610,500	13,195	(590,280)	3,097,101
<b>21/22</b>	3,097,101	1,473,221	30,971	(1,296,356)	3,304,937
<b>22/23</b>	<b>3,304,937</b>	<b>72,192</b>	<b>23,049</b>	<b>(2,279,100)</b>	<b>1,121,079</b>
<b>23/24</b>	1,121,079	627,328	22,422	(891,500)	879,328
<b>24/25</b>	879,328	642,665	20,225	(1,043,484)	498,734
<b>25/26</b>	498,734	837,203	12,468	(434,156)	914,250
<b>26/27</b>	914,250	767,668	22,856	(485,806)	1,218,969
<b>27/28</b>	1,218,969	916,823	30,474	(717,880)	1,448,386
<b>28/29</b>	1,448,386	730,975	36,210	(580,267)	1,635,303
<b>29/30</b>	1,635,303	697,016	40,883	(2,152,673)	220,529
<b>30/31</b>	220,529	486,310	5,513	(181,096)	531,256
<b>31/32</b>	531,256	442,817	13,281	(360,968)	626,386
<b>32/33</b>	626,386	479,256	15,660	(337,999)	783,302
<b>Total</b>	<b>\$ 3,937,414</b>	<b>\$ 10,134,166</b>	<b>\$ 444,421</b>	<b>\$ (13,732,699)</b>	<b>\$ 783,302</b>

	Acquired	Life	Replace	<u>22/23</u>	<u>23/24</u>	<u>24/25</u>	<u>25/26</u>	<u>26/27</u>
<b><u>Administration</u></b>								
Copy Machine (Finance)	2015	10	2025			15,000		
Copy Machine (Administration)	2013	10	2023	15,000				
Misc.	Vary							
<b>Total Administration</b>				<b>15,000</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	<b>0</b>
<b><u>KCOM</u></b>								
Video Equipment Upgrade	2006	11	2017				50,000	
Video Server	2018	6	2024			20,000		
Broadcast & Streaming Equip. Update	2009	10	2019	400,000				
<b>Total KCOM</b>				<b>400,000</b>	<b>0</b>	<b>20,000</b>	<b>50,000</b>	<b>0</b>
<b><u>Public Works</u></b>								
Pickup Truck - Dodge 1500 (#20)	2017	10	2027					
Pickup Truck - RAM 2500 (#21)	2019	10	2029					
Pickup Truck - GMC Sierra w/lift gate (#22)	2003	15	n/a					
Pickup Truck - RAM 2500 (#23)	2018	12	2030					
Flatbed Pickup - GMC Sierra 3500 (#24)	2003	15	2018					
Pickup Truck - FORD F-350 (#25)	2015	12	2027					75,000
Pickup Truck - FORD F-450 (#26)	2013	10	2023			100,000		
Freightliner M2706 Dump Truck (#29)	2015	20	2035					
Street Sweeper - Schwarze A9000 (#32)	2005	15	2020		350,000			
Street Sweeper - 600 BAH (Replaced #31)	2022	11	2033					
Flusher Truck - V350\850 (#30)	2017	15	2032					
Backhoe 580K Case (#35)	1999	20	2019	180,000				
Copy Machine (Public Works)	2013	10	2023		15,000			
Street Sweeper - Freightliner Tymco (#33)	1999	20	-					
CASE 1840 SKID Steer (#41)	1999	20				150,000		
Sewer Flusher - International 4400 (#40)	2006	N/A	-					
2010 CCTV Van (#28)	2010	15	-				250,000	
CCTV OZIII Camera & Assembly (Sewer Fund)	2022	10	2032					
<b>Total Public Works</b>				<b>180,000</b>	<b>365,000</b>	<b>250,000</b>	<b>250,000</b>	<b>75,000</b>



	Acquired	Life	Replace	<u>27/28</u>	<u>28/29</u>	<u>29/30</u>	<u>30/31</u>	<u>31/32</u>
<b>Administration</b>								
Copy Machine (Finance)	2015	10	2025					
Copy Machine (Administration)	2013	10	2023					
Misc.	Vary							
<b>Total Administration</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>KCOM</b>								
Video Equipment Upgrade	2006	11	2017				50,000	
Video Server	2018	6	2024					
Broadcast & Streaming Equip. Update	2009	10	2019			300,000		
<b>Total KCOM</b>				<b>0</b>	<b>0</b>	<b>300,000</b>	<b>50,000</b>	<b>0</b>
<b>Public Works</b>								
Pickup Truck - Dodge 1500 (#20)	2017	10	2027	75,000				
Pickup Truck - RAM 2500 (#21)	2019	10	2029		75,000			
Pickup Truck - GMC Sierra w/lift gate (#22)	2003	15	n/a					
Pickup Truck - RAM 2500 (#23)	2018	12	2030			75,000		
Flatbed Pickup - GMC Sierra 3500 (#24)	2003	15	2018					60,000
Pickup Truck - FORD F-350 (#25)	2015	12	2027					
Pickup Truck - FORD F-450 (#26)	2013	10	2023					
Freightliner M2706 Dump Truck (#29)	2015	20	2035					
Street Sweeper - Schwarze A9000 (#32)	2005	15	2020					
Street Sweeper - 600 BAH (Replaced #31)	2022	11	2033					
Flusher Truck - V350\850 (#30)	2017	15	2032					
Backhoe 580K Case (#35)	1999	20	2019					
Copy Machine (Public Works)	2013	10	2023					
Street Sweeper - Freightliner Tymco (#33)	1999	20	-					
CASE 1840 SKID Steer (#41)	1999	20						
Sewer Flusher - International 4400 (#40)	2006	N/A	-					
2010 CCTV Van (#28)	2010	15	-					
CCTV OZIII Camera & Assembly (Sewer Fund)	2022	10	2032					
<b>Total Public Works</b>				<b>0</b>	<b>75,000</b>	<b>75,000</b>	<b>0</b>	<b>60,000</b>

	Acquired	Life	Replace	<u>22/23</u>	<u>23/24</u>	<u>24/25</u>	<u>25/26</u>	<u>26/27</u>
<b>Recreation</b>								
FORD E Transit Cargo Van - Electric	2004	15	2019	56,000				
Copy Machine	2013	6	2019	12,000				
<b>Total Recreation</b>				<b>68,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Police</b>								
Automobile - Patrol Unit (Ford)	2019	5	2024			96,000		
Automobile - Patrol Unit (Ford)	2019	5	2024			96,000		
Automobile - Patrol Unit (Ford Explorer)	2015	5	2020					97,500
Automobile - Patrol Unit (Ford)	2018	5	2023	93,500				
Automobile - Patrol Unit (Ford)	2018	5	2023	93,500				
Automobile - Detective's Unit (Ford)	2015	7	2022		65,000			
Automobile - Captain's Unit (Ford)	2013	8	2021	55,000				
Automobile - Chief's Unit (Ford)	2021	7	2028					
Vehicle - Motorcycle	2019	8	2027					
Vehicle - Animal Control Truck	2013	8	2021					
Vehicle - Parking Enforcement Unit	2013	7	2020	50,000				
Police Bicycles	2025	10	2035				6,000	
Mobile Radar Units (5 in-Car)	2022	10	2032	9,000				
Mobile Computers (Included in Vehicle Cost)	2018	6	2024					
Radio Equipment (PORTABLE)	2016	7	2023	195,000				
Safety Gear	2016	10	2026				-	15,000
Hand Guns	2009	10	2019					
Taser Guns (DELETE - transition to contract)	2017	5	2022					
Speed Signs	2016	N/A					50,000	
ALPR: 39 cameras / 15 intersections (DELETE)	2014	N/A						
ALPR Mobile	2017	6	2023		45,000			
Electronic Traffic Citation Devices (5)	2020	5	2025			17,500		
Parking/Admin Electronic Ticket Devices (4)	2021	5	2026					18,500
Licences for CAD\CRM	2023	?		75,000				
Copy Machine - PD	2013	6	2019			12,000		
Copy Machine - Dispatch	2013	6	2019	10,000				
Communication Equipment (COPS)	2016	6	2022					
<b>Total Police</b>				<b>581,000</b>	<b>110,000</b>	<b>221,500</b>	<b>56,000</b>	<b>131,000</b>

	Acquired	Life	Replace	<u>27/28</u>	<u>28/29</u>	<u>29/30</u>	<u>30/31</u>	<u>31/32</u>
<b>Recreation</b>								
FORD E Transit Cargo Van - Electric	2004	15	2019					
Copy Machine	2013	6	2019		15,000			
<b>Total Recreation</b>				<b>0</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Police</b>								
Automobile - Patrol Unit (Ford)	2019	5	2024			99,000		
Automobile - Patrol Unit (Ford)	2019	5	2024			99,000		
Automobile - Patrol Unit (Ford Explorer)	2015	5	2020					100,000
Automobile - Patrol Unit (Ford)	2018	5	2023	98,000				
Automobile - Patrol Unit (Ford)	2018	5	2023	98,000				
Automobile - Detective's Unit (Ford)	2015	7	2022				70,000	
Automobile - Captain's Unit (Ford)	2013	8	2021			57,000		
Automobile - Chief's Unit (Ford)	2021	7	2028		45,000			
Vehicle - Motorcycle	2019	8	2027	40,000				
Vehicle - Animal Control Truck	2013	8	2021			115,000		
Vehicle - Parking Enforcement Unit	2013	7	2020			57,000		
Police Bicycles	2025	10	2035					
Mobile Radar Units (5 in-Car)	2022	10	2032					10,000
Mobile Computers (Included in Vehicle Cost)	2018	6	2024					
Radio Equipment (PORTABLE)	2016	7	2023			205,000		
Safety Gear	2016	10	2026					
Hand Guns	2009	10	2019		30,000			
Taser Guns (DELETE - transition to contract)	2017	5	2022					
Speed Signs	2016	N/A						
ALPR: 39 cameras / 15 intersections (DELETE)	2014	N/A						
ALPR Mobile	2017	6	2023			60,000		
Electronic Traffic Citation Devices (5)	2020	5	2025			19,000		
Parking/Admin Electronic Ticket Devices (4)	2021	5	2026					20,000
Licences for CAD\CRM	2023	?						
Copy Machine - PD	2013	6	2019				14,000	
Copy Machine - Dispatch	2013	6	2019	12,000				
Communication Equipment (COPS)	2016	6	2022					
<b>Total Police</b>				<b>248,000</b>	<b>75,000</b>	<b>711,000</b>	<b>84,000</b>	<b>130,000</b>

	<b>Acquired</b>	<b>Life</b>	<b>Replace</b>	<b><u>22/23</u></b>	<b><u>23/24</u></b>	<b><u>24/25</u></b>	<b><u>25/26</u></b>	<b><u>26/27</u></b>
<b><u>Fire</u></b>								
Fire Engine - Pumper (#2841 RESERVE)	1999	20	2019					
Fire Engine - Pumper (#2843)	2012	20	2032					
Fire Truck - Aerial Ladder (#2872)	2015	20	2035					
Ford Truck\Mobile Pumping Unit - F550	2015	20	2035					
Utility Pick-Up (2896)	2005	15	2021					
Ambulance (#2891)	2018	10	2028					
Ambulance (#2890 RESERVE)	2013	10	2023		300,000			
Chief's Vehicle	2017	10	2027					101,296
City Pool Vehicle (Tahoe)	2012	11	2023	90,000				
Automated External Defibrillators	Various	10	Various					
Cardiac EKG Monitors	2018	10	2028					135,000
LUCAS Device (CPR Machine)	Various	10	Various		60,000			
Emergency Generator	2008	20	2028					
SCBA (Self contained Breathing App) (19)	2014	10	2024			305,164		
Radios/Batt/Chargers - EBRCSA - Portable)	2016	6	2022	250,000				
Radios - (EBRCSA - Mobile)	2016	6	2022	70,000	10,000			
Radios (Wildland - Mobile)	2016	6	2022					
Radios/Batt/Chargers (Wildland - Portable)	2016	6	2022	45,000				
<b>Total Fire</b>				<b>455,000</b>	<b>370,000</b>	<b>305,164</b>	<b>0</b>	<b>236,296</b>

	<b>Acquired</b>	<b>Life</b>	<b>Replace</b>	<b><u>27/28</u></b>	<b><u>28/29</u></b>	<b><u>29/30</u></b>	<b><u>30/31</u></b>	<b><u>31/32</u></b>
<b>Fire</b>								
Fire Engine - Pumper (#2841 RESERVE)	1999	20	2019					
Fire Engine - Pumper (#2843)	2012	20	2032			900,000		
Fire Truck - Aerial Ladder (#2872)	2015	20	2035					
Ford Truck\Mobile Pumping Unit - F550	2015	20	2035					
Utility Pick-Up (2896)	2005	15	2021					
Ambulance (#2891)	2018	10	2028		320,000			
Ambulance (#2890 RESERVE)	2013	10	2023					
Chief's Vehicle	2017	10	2027					
City Pool Vehicle (Tahoe)	2012	11	2023					117,430
Automated External Defibrillators	Various	10	Various		10,000	10,000		
Cardiac EKG Monitors	2018	10	2028	90,000				
LUCAS Device (CPR Machine)	Various	10	Various			45,000		
Emergency Generator	2008	20	2028	100,000				
SCBA (Self contained Breathing App) (19)	2014	10	2024					
Radios/Batt/Chargers - EBRCSA - Portable)	2016	6	2022					
Radios - (EBRCSA - Mobile)	2016	6	2022					
Radios (Wildland - Mobile)	2016	6	2022	100,000				
Radios/Batt/Chargers (Wildland - Portable)	2016	6	2022					
<b>Total Fire</b>				<b>290,000</b>	<b>330,000</b>	<b>955,000</b>	<b>0</b>	<b>117,430</b>

	<b>Acquired</b>	<b>Life</b>	<b>Replace</b>	<b><u>22/23</u></b>	<b><u>23/24</u></b>	<b><u>24/25</u></b>	<b><u>25/26</u></b>	<b><u>26/27</u></b>
<b><u>IT Related</u></b>								
Desktop Computer Replacement	2014	5	Vary	60,000	35,000	35,700	36,414	37,142
Printer Replacement		5	Vary	5,100	6,000	6,120	6,242	6,367
iPads		3	Vary		2,500		2,500	
Network Equipment		2	Vary		3,000		3,000	
Server 1 - Shared Application Server	2019	10	2029					
Server 2 - Shared Application Server	2019	10	2029					
Server 3 - Shared Application Server	2019	10	2029					
Computer System/Software (Rec)	1999	N/A	-					
Computer Dispatch/Records(Police)	2002	N/A						
Computer System Update (Police)	2015	10	2025			180,000		
Dispatch Center Printer (Police)	2018	7	2025			10,000		
New World Upgrade (Fire)	2016	10	2026				30,000	
Records Mgmt Software Upgrade	2019	10	2029					
Applications & Departmental Systems		N/A	Vary	415,000				
Gov 2.0		N/A	Vary	-				
IT Infrastructure		N/A	Vary	100,000				
IT Operations		N/A	Vary					
IT Security		N/A	Vary					
Telecommunications	2017	10	2027					
<b>Total IT</b>				<b>580,100</b>	<b>46,500</b>	<b>231,820</b>	<b>78,156</b>	<b>43,510</b>
Unallocated								
<b>Total - All Departments</b>				<b>2,279,100</b>	<b>891,500</b>	<b>#####</b>	<b>434,156</b>	<b>485,806</b>

	<b>Acquired</b>	<b>Life</b>	<b>Replace</b>	<b><u>27/28</u></b>	<b><u>28/29</u></b>	<b><u>29/30</u></b>	<b><u>30/31</u></b>	<b><u>31/32</u></b>
<b>IT Related</b>								
Desktop Computer Replacement	2014	5	Vary	37,885	38,643	39,416	40,204	41,008
Printer Replacement		5	Vary	6,495	6,624	6,757	6,892	7,030
iPads		3	Vary	2,500		2,500		2,500
Network Equipment		2	Vary	3,000		3,000		3,000
Server 1 - Shared Application Server	2019	10	2029			20,000		
Server 2 - Shared Application Server	2019	10	2029			20,000		
Server 3 - Shared Application Server	2019	10	2029			20,000		
Computer System/Software (Rec)	1999	N/A	-		30,000			
Computer Dispatch/Records(Police)	2002	N/A						
Computer System Update (Police)	2015	10	2025					
Dispatch Center Printer (Police)	2018	7	2025					
New World Upgrade (Fire)	2016	10	2026					
Records Mgmt Software Upgrade	2019	10	2029		10,000			
Applications & Departmental Systems		N/A	Vary					
Gov 2.0		N/A	Vary					
IT Infrastructure		N/A	Vary					
IT Operations		N/A	Vary					
IT Security		N/A	Vary					
Telecommunications	2017	10	2027	130,000				
<b>Total IT</b>				<b>179,880</b>	<b>85,267</b>	<b>111,673</b>	<b>47,096</b>	<b>53,538</b>
Unallocated								
<b>Total - All Departments</b>				<b>717,880</b>	<b>580,267</b>	<b>2,152,673</b>	<b>181,096</b>	<b>360,968</b>

**FACILITY CAPITAL PROJECT FUND**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 8,975,000
Proposed Revenue 2022-23	-
Proposed Transfers 2022-23	1,391,864
Proposed Expenditures 2022-23 (a)	<u>(4,075,000)</u>
Estimated Fund Balance, June 30, 2023	<u>\$ 6,291,864</u>

<u>(a) Proposed Expenditures 2022-23 Detail</u>	
CITY HALL-CAPITAL PROJECTS	\$ 500,000
POLICE-CAPITAL PROJECTS	100,000
POLICE-DISPATCH CTR RELOCATION	1,200,000
REC BUILDING-CAPITAL PROJECTS	700,000
801 MAGNOLIA-CAPITAL PROJECTS	50,000
CORP YARD-CAPITAL PROJECTS	30,000
SM - BEACH-CAPITAL PROJECTS	20,000
SM - HAVENS-CAPITAL PROJECTS	20,000
SM - WILDWOOD-CAPITAL PROJECTS	20,000
HAMPTON PS-CAPITAL PROJECTS	20,000
PMONT PARK-CAPITAL PROJECTS	540,000
CROCKER PARK-CAPITAL PROJECTS	75,000
DRACENA PARK-CAPITAL PROJECTS	300,000
LINDA-B-CAPITAL PROJECTS	250,000
MISCELLANEOUS-CAPITAL PROJECTS	250,000
<u>TOTAL PROPOSED EXPENDITURES</u>	<u>\$ 4,075,000</u>



**City of Piedmont  
Five Year Capital Improvement Program**

	<i>FY</i> <b>2021-22</b>	<i>FY</i> <b>2022-23</b>	<i>FY</i> <b>2023-24</b>	<i>FY</i> <b>2024-25</b>	<i>FY 2025</i> <i>&amp; Beyond</i>
<b><i>FACILITIES CAPITAL PROJECTS</i></b>					
<b>Beginning Balance</b>	\$ 8,500,000	\$ 8,975,000	\$ 6,291,864	\$ 3,721,864	\$ 973,864
<b>General Fund Subsidy</b>	\$ -				
<b>Schoolmates Subsidy</b>	-	60,000	-	-	-
<b>ARPA Funding</b>	1,050,000	1,331,864			
<b>Contributions \ Other Funding</b>					
<b>Interest</b>					
<b>Total Revenue</b>	\$ 1,050,000	\$ 1,391,864	\$ -	\$ -	\$ -
<b>Expenditures:</b>					
<b>Facilities</b>	\$ (200,000)	\$ (2,660,000)	\$ (1,000,000)	\$ (320,000)	\$ (52,085,425)
<b>Parks</b>	(75,000)	(1,065,000)	(370,000)	(2,058,000)	(13,659,000)
<b>Park Pathways</b>	(25,000)	(100,000)	(100,000)	(100,000)	(100,000)
<b>Tennis Courts</b>	(125,000)	-	(270,000)	(270,000)	(540,000)
<b>Sustainability</b>	(150,000)	(250,000)	(830,000)	-	-
<b>Green Infrastructure</b>	-	-	-	-	(1,300,000)
<b>Total Expenditures</b>	\$ (575,000)	\$ (4,075,000)	\$ (2,570,000)	\$ (2,748,000)	\$ (67,684,425)
<b>Ending Balance</b>	<b>\$ 8,975,000</b>	<b>\$ 6,291,864</b>	<b>\$ 3,721,864</b>	<b>\$ 973,864</b>	<b>\$ (66,710,561)</b>

**City of Piedmont  
Five Year Capital Improvement Program**

Project Number	Project Name	COST BY FISCAL YEAR				
		FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025 & Beyond
<b>Facilities</b>						
FAC001	Community Hall	\$ -	\$ -	\$ -	\$ 320,000	\$ 600,000
FAC002	Recreation Building	\$ 200,000	\$ 700,000	\$ 300,000	\$ -	\$ 5,485,425
FAC003	City Hall/Fire Station	\$ -	\$ 500,000	\$ -	\$ -	\$ 21,000,000
FAC004	Police/Veterans Hall	\$ -	\$ 1,300,000	\$ 700,000	\$ -	\$ 25,000,000
FAC005	Corp Yard Evaluation	\$ -	\$ 30,000	\$ -	\$ -	\$ -
FAC006	801 Magnolia Evaluation	\$ -	\$ 50,000	\$ -	\$ -	\$ -
FAC007	Carriage House Evaluation	\$ -	\$ -	\$ -	\$ -	\$ -
FAC008	Schoolmates Evaluation (Beach, Wildwood, Havens)	\$ -	\$ 60,000	\$ -	\$ -	\$ -
FAC009	Hampton Preschool Evaluation	\$ -	\$ 20,000	\$ -	\$ -	\$ -
<b>Total Facilities</b>		<b>\$ 200,000</b>	<b>\$ 2,660,000</b>	<b>\$ 1,000,000</b>	<b>\$ 320,000</b>	<b>\$ 52,085,425</b>
<b>Green Infrastructure</b>						
GI001	Fairway/Grand	\$ -	\$ -	\$ -	\$ -	\$ 200,000
GI002	Lower Grand/Grand	\$ -	\$ -	\$ -	\$ -	\$ 200,000
GI003	Highland Ave	\$ -	\$ -	\$ -	\$ -	\$ 575,000
GI004	Nova/Magnolia	\$ -	\$ -	\$ -	\$ -	\$ 200,000
GI005	Permeable Paving in Parking Areas	\$ -	\$ -	\$ -	\$ -	\$ 125,000
<b>Total Green Infrastructure</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,300,000</b>
<b>Park Pathway Inventory</b>						
PP001	Park Pathway Inventory	\$ 25,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<b>Total Park Pathway Inventory</b>		<b>\$ 25,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Parks</b>						
PK001	Park Irrigation	\$ -	\$ -	\$ 100,000	\$ -	\$ -
PK002	Park Irrigation	\$ -	\$ 250,000	\$ -	\$ -	\$ -
PK003	Park Planting Upgrades	\$ -	\$ -	\$ 25,000	\$ -	\$ -
PK004	Hampton Park	\$ -	\$ -	\$ -	\$ 100,000	\$ -
PK005	Crocker Park	\$ 25,000	\$ 75,000	\$ -	\$ -	\$ -
PK006	Piedmont Park Improvements	\$ 50,000	\$ 190,000	\$ 245,000	\$ -	\$ -
PK007	Dracena Park Improvements	\$ -	\$ 300,000	\$ -	\$ 109,000	\$ -
PK008	Linda Beach Park Improvements	\$ -	\$ 250,000	\$ -	\$ 1,374,000	\$ 9,159,000
PK009	Linda park and Linda Dog Run Improvements	\$ -	\$ -	\$ -	\$ -	\$ 750,000
PK010	Blair Park Improvements	\$ -	\$ -	\$ -	\$ -	\$ -
PK011	Coaches Field Improvements	\$ -	\$ -	\$ -	\$ 450,000	\$ 3,750,000
PK012	Skate Park Improvements	\$ -	\$ -	\$ -	\$ -	\$ -
CP001	Columns and Pillars	\$ -	\$ -	\$ -	\$ 25,000	\$ -
<b>Total Parks</b>		<b>\$ 75,000</b>	<b>\$ 1,065,000</b>	<b>\$ 370,000</b>	<b>\$ 2,058,000</b>	<b>\$ 13,659,000</b>
<b>Sustainability</b>						
SUS001	Municipal Energy Master Plan	\$ -	\$ 150,000	\$ -	\$ -	\$ -
SUS002	Develop Fleet Electrification Plan	\$ 100,000	\$ -	\$ -	\$ -	\$ -
SUS003	Install EV Charging Infrastructure	\$ -	\$ 100,000	\$ 350,000	\$ -	\$ -
SUS004	EV Charging Infrastructure	\$ -	\$ -	\$ 480,000	\$ -	\$ -
SUS011	Trash Can Replacement	\$ 50,000	\$ -	\$ -	\$ -	\$ -
<b>Total Sustainability</b>		<b>\$ 150,000</b>	<b>\$ 250,000</b>	<b>\$ 830,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Tennis Courts</b>						
TC001	Guilford Ave. Tennis Courts	\$ -	\$ -	\$ 270,000	\$ -	\$ -
TC002	Recreation Center Tennis Courts (CRTC)	\$ 125,000	\$ -	\$ -	\$ -	\$ 270,000
TC003	Linda Beach Park Tennis Courts	\$ -	\$ -	\$ -	\$ 270,000	\$ -
<b>Total Tennis Courts</b>		<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ 270,000</b>	<b>\$ 270,000</b>	<b>\$ 540,000</b>
<b>GRAND TOTAL</b>		<b>\$ 575,000</b>	<b>\$ 4,075,000</b>	<b>\$ 2,570,000</b>	<b>\$ 2,748,000</b>	<b>\$ 67,684,425</b>

**FACILITY MAINTENANCE FUND**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 357,304
Interest	24,243
Proposed Revenue 2022-23	1,364,450
Proposed Expenditures 2022-23 (a)	<u>(1,469,900)</u>
Estimated Fund Balance, June 30, 2023	<u>\$ 276,097</u>
 <u>Fund Balance Detail</u>	
Estimated Fund Balance, June 30, 2023	\$ 276,097
Restricted for Loan to Sewer Fund *	(200,000)
Non Restricted Estimated Fund Balance	<u>\$ 76,097</u>

\*City Council Approved Resolution 116-14, loan to the Sewer Fund for \$200,000 to complete sewer rehabilitation. Loan bears simple interest rate based on LAIF with a maximum rate of 1%. Loan repayment is estimated to begin in FY 2027-28 and repaid by FY 2034-35.

<u>(a) Proposed Expenditures 2022-23 Detail</u>	
Annual and Scheduled Projects Maintenances:	
City Hall & Fire	\$ 177,000
Police Department & Veterans Hall	64,000
Recreation Building	36,250
Community Hall & Tea House	49,150
Park & Tennis	142,800
Sidewalk Replacement/Repair	700,000
Others	300,700
<b>TOTAL PROPOSED EXPENDITURES</b>	<b><u>\$ 1,469,900</u></b>

**City of Piedmont  
Five Year Capital Improvement Program**

	<i>FY</i> 2021-22	<i>FY</i> 2022-23	<i>FY</i> 2023-24	<i>FY</i> 2024-25	<i>FY 2025</i> & Beyond
<b><i>FACILITIES MAINTENANCE</i></b>					
Beginning Balance	\$ 839,708	\$ 357,304	\$ 276,097	\$ 214,608	\$ 172,183
General Fund Subsidy	\$ 600,000	\$ 1,300,000	\$ 1,500,000	\$ 1,100,000	\$ 1,000,000
Schoolmates Subsidy	87,500	\$ 64,450	\$ 126,923	\$ 30,419	\$ 30,940
Other Funding (ARPA)					
Interest	21,596	\$ 24,243	\$ 1,584	\$ 1,227	\$ 967
<b>Total Revenue</b>	<b>\$ 709,096</b>	<b>\$ 1,388,693</b>	<b>\$ 1,628,506</b>	<b>\$ 1,131,645</b>	<b>\$ 1,031,907</b>
<b>Expenditures:</b>					
Sidewalks	\$ (900,000)	\$ (700,000)	\$ (600,000)	\$ (600,000)	\$ (600,000)
Annual Maintenance	(181,000)	(191,900)	(201,495)	(211,570)	(222,148)
Scheduled Maintenance	(110,500)	(578,000)	(888,500)	(362,500)	(270,500)
<b>Total Expenditures</b>	<b>\$ (1,191,500)</b>	<b>\$ (1,469,900)</b>	<b>\$ (1,689,995)</b>	<b>\$ (1,174,070)</b>	<b>\$ (1,092,648)</b>
<b>Ending Balance</b>	<b>\$ 357,304</b>	<b>\$ 276,097</b>	<b>\$ 214,608</b>	<b>\$ 172,183</b>	<b>\$ 111,441</b>

## FACILITIES MAINTENANCE FUND

	ACTUAL	PROJ	PROJECTED			
	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>
<b>BEGINNING BALANCE</b>	\$ 6,528,756	\$ 9,339,708	\$ 357,304	\$ 276,097	\$ 214,608	\$ 172,183
<b>REVENUE</b>						
General Fund	4,022,707	600,000	1,300,000	1,500,000	1,100,000	1,000,000
Schoolmates		87,500	64,450	126,923	30,419	30,940
Contributions	22,204	(8,500,000)				
Interest	22,823	21,596	24,243	1,584	1,227	967
<b>TOTAL REVENUE</b>	<b>4,067,734</b>	<b>(7,790,904)</b>	<b>1,388,693</b>	<b>1,628,506</b>	<b>1,131,645</b>	<b>1,031,907</b>
<b>EXPENDITURES</b>						
City Hall	27,483	65,000	121,250	267,563	68,941	30,388
Fire Station	16,610	30,000	55,750	76,538	17,364	18,233
Police Department	98,274	15,000	38,750	16,538	77,364	18,233
Veterans Hall	7,941	15,000	25,250	155,513	10,788	6,078
Recreation Building	33,659	87,000	36,250	27,563	43,941	65,388
Community Hall \ Tea House	103,272	50,500	49,150	185,358	46,625	57,957
801 Magnolia	24,789	3,000	60,000	5,250	8,013	58,788
Hampton Play School	8,939	3,000	18,150	10,808	53,473	48,647
SchoolMates	20,679	87,500	64,450	126,923	30,419	30,940
Tennis Courts	124,763	12,000	12,600	13,230	13,892	14,586
Parks	116,889	155,500	269,400	156,870	177,414	121,534
Walkways & Stairs	5,294	5,000	5,250	5,513	5,788	6,078
Corporation Yard	111,974	53,000	3,150	31,308	8,473	3,647
Public Restrooms	-	2,500	2,625	2,756	2,894	3,039
Miscellaneous	33,323	5,000	5,250	5,513	5,788	6,078
Medians & Triangles	186	2,500	2,625	2,756	2,894	3,039
Sidewalk Repair	522,707	600,000	700,000	600,000	600,000	600,000
<b>TOTAL EXPENDITURES</b>	<b>1,256,782</b>	<b>1,191,500</b>	<b>1,469,900</b>	<b>1,689,995</b>	<b>1,174,070</b>	<b>1,092,648</b>
<b>ENDING BALANCE</b>	<b>\$ 9,339,708</b>	<b>\$ 357,304</b>	<b>\$ 276,097</b>	<b>\$ 214,608</b>	<b>\$ 172,183</b>	<b>\$ 111,441</b>

SEWER FUND	Projected 2021-22	Proposed Budget 2022-23	Projected			
			2023-24	2024-25	2025-26	2026-27
<b>Beginning Balance</b>	<b>\$3,231,632</b>	<b>\$ 3,645,317</b>	<b>\$ 1,564,077</b>	<b>\$ 1,510,359</b>	<b>\$ 2,514,717</b>	<b>\$ 673,994</b>
Sewer Service Charges \ Interest	2,812,000	2,930,100	3,008,165	3,088,313	3,170,599	3,255,080
Loan Proceeds	0	0	2,481,865	2,481,865	0	844,963
<b>Total Revenue</b>	<b>2,812,000</b>	<b>2,930,100</b>	<b>5,490,030</b>	<b>5,570,178</b>	<b>3,170,599</b>	<b>4,100,043</b>
Operating Costs	1,150,000	1,347,000	1,397,500	1,450,275	1,505,389	1,561,908
<u>Capital Costs:</u>						
General Sewer Replacement	100,000	400,000	420,000	441,000	463,050	486,203
Capital Equipment	338,975	40,000	0	0	0	0
Storm Drain	0	565,000	330,000	850,000	0	0
Phase VI	0	1,850,000	2,731,250	0	0	0
Phase VII	0	0	0	1,000,000	2,379,850	0
Debt Service	809,340	809,340	664,998	824,546	663,033	877,952
<b>Total Expenditures</b>	<b>2,398,315</b>	<b>5,011,340</b>	<b>5,543,748</b>	<b>4,565,821</b>	<b>5,011,322</b>	<b>2,926,063</b>
<b>Ending Balance</b>	<b>\$ 3,645,317</b>	<b>\$ 1,564,077</b>	<b>\$ 1,510,359</b>	<b>\$ 2,514,717</b>	<b>\$ 673,994</b>	<b>\$ 1,847,974</b>

**SEWER FUND**

<u>2022-23 Proposed Budget</u>	<u>Budget 2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 3,645,318
Proposed Revenue 2022-23	
Sewer Service Fees	2,920,000
Interest	<u>10,100</u>
	2,930,100
Proposed Revenue 2022-23	
General Fund	(837,000)
Proposed Expenditures 2022-23 (a)	<u>(4,174,342)</u>
Estimated Fund Balance, June 30, 2023	<u><u>\$ 1,564,076</u></u>
<u>(a) Expenditure Detail</u>	
General Sewer Maintenance & Operating Expense	\$ 100,000
Sewer Equipment Maintenance	70,000
County of Alameda Clean Water Program	80,000
Professional Services	300,000
Sewer Replacement	400,000
Sewer Phase VI	1,850,000
Storm Drain CIP	565,000
Sewer Debt Service	809,342
Total Estimated Expenditures	<u><u>\$ 4,174,342</u></u>

	ACTUAL						
	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
<b>Beginning Fund Balance</b>	<b>\$680,087</b>	<b>\$1,296,052</b>	<b>\$801,035</b>	<b>\$1,303,950</b>	<b>\$1,640,371</b>	<b>\$2,914,103</b>	<b>\$3,044,134</b>
<b>Revenues</b>							
Current Revenues							
Investment Earnings	5,443	6,358	11,031	7,161	68,058	88,211	13,769
General Fund Transfer				63,945			
Sewer Service Charge	2,270,835	2,245,450	2,406,895	2,492,261	2,565,383	2,681,917	2,748,552
<b>Total Current Revenues</b>	<b>2,276,279</b>	<b>2,251,809</b>	<b>2,417,926</b>	<b>2,563,367</b>	<b>2,633,441</b>	<b>2,770,128</b>	<b>2,762,321</b>
Loan Proceeds							
Sewer Loan (b)	800,000						
Phase IV loan proceeds							
Phase V loan proceeds				3,104,540	1,085,776		
Phase VI loan proceeds (TBD)							
Phase VII loan proceeds (TBD)							
<b>Total Loan Proceeds</b>	<b>800,000</b>	<b>0</b>	<b>0</b>	<b>3,104,540</b>	<b>1,085,776</b>	<b>0</b>	<b>0</b>
<b>Total Revenue</b>	<b>3,076,279</b>	<b>2,251,809</b>	<b>2,417,926</b>	<b>5,667,907</b>	<b>3,719,217</b>	<b>2,770,128</b>	<b>2,762,321</b>
<b>Expenditures</b>							
Operating Costs							
General Fund	780,000	1,056,000	728,000	746,840	783,994	800,481	809,688
General Sewer Projects	435,583	480,342	222,492	362,707	433,761	370,798	499,074
Sewer Equipment Parts & Maint.	5,709	17,293	52,867	77,752	54,847	134,424	41,057
County Clean Water Program	36,090	36,690	36,090	42,051	39,690	54,695	45,630
Professional Services	177,423	197,783	125,463	148,383	175,871	385,039	193,652
<b>Total Operating Costs</b>	<b>1,434,805</b>	<b>1,788,108</b>	<b>1,164,912</b>	<b>1,377,733</b>	<b>1,488,163</b>	<b>1,745,437</b>	<b>1,589,101</b>
Capital Costs							
Major Equipment Purchases							
General Sewer Replacement	352,723	154,992	80,259	7,940	12,879	85,320	179,902
Storm Drain CIP							
Major Sewer Replacement:							
Phase IV Sewer Rehabilitation							
Phase V Sewer Rehabilitation	117,696	246,827	109,877	3,383,850			
Phase VI Sewer Rehabilitation					382,481	0	0
Phase VII Sewer Rehabilitation							
<b>Total Capital Costs</b>	<b>470,419</b>	<b>401,819</b>	<b>190,136</b>	<b>3,391,790</b>	<b>395,360</b>	<b>85,320</b>	<b>179,902</b>
Debt Service							
Phase I Loan	144,342	144,342	144,342	144,342	144,342	144,342	144,342
Phase II Loan	141,780	141,780	141,780	141,780	141,780	141,780	141,780
Phase III Loan	161,513	161,513	161,513	161,513	161,513	161,513	161,513
Phase IV Loan (Paid off FY2031-32)	106,328	106,328	106,328	106,328	106,328	106,328	106,328
Phase V Loan (c)						247,377	247,377
Phase VI Loan (c)							
Phase VII Loan (c)							
Loan Interest Accrued (b)	1,127	2,934	6,000	8,000	8,000	8,000	4,480
<b>Total Debt Service</b>	<b>555,090</b>	<b>556,897</b>	<b>559,963</b>	<b>561,963</b>	<b>561,963</b>	<b>809,340</b>	<b>805,820</b>
<b>Total Expenditure</b>	<b>2,460,314</b>	<b>2,746,825</b>	<b>1,915,012</b>	<b>5,331,486</b>	<b>2,445,486</b>	<b>2,640,097</b>	<b>2,574,823</b>
<b>Excess of Revenues over Expenditures</b>	<b>615,964</b>	<b>(495,016)</b>	<b>502,914</b>	<b>336,422</b>	<b>1,273,732</b>	<b>130,031</b>	<b>187,498</b>
<b>Ending Fund Balance</b>	<b>\$1,296,052</b>	<b>\$801,035</b>	<b>\$1,303,950</b>	<b>\$1,640,371</b>	<b>\$2,914,103</b>	<b>\$3,044,134</b>	<b>\$3,231,632</b>



PROJECTED							
2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
<b>\$3,231,632</b>	<b>\$3,645,317</b>	<b>\$1,564,077</b>	<b>\$1,510,359</b>	<b>\$2,514,717</b>	<b>\$673,994</b>	<b>\$1,847,974</b>	<b>\$4,619,213</b>
10,000	10,100	10,201	10,303	10,406	10,510	10,615	10,721
2,802,000	2,920,000	2,997,964	3,078,010	3,160,193	3,244,570	3,331,200	3,420,143
<b>2,812,000</b>	<b>2,930,100</b>	<b>3,008,165</b>	<b>3,088,313</b>	<b>3,170,599</b>	<b>3,255,080</b>	<b>3,341,815</b>	<b>3,430,864</b>
		2,481,865	2,481,865				
					844,963	2,534,888	
<b>0</b>	<b>0</b>	<b>2,481,865</b>	<b>2,481,865</b>	<b>0</b>	<b>844,963</b>	<b>2,534,888</b>	<b>0</b>
<b>2,812,000</b>	<b>2,930,100</b>	<b>5,490,030</b>	<b>5,570,178</b>	<b>3,170,599</b>	<b>4,100,043</b>	<b>5,876,703</b>	<b>3,430,864</b>
800,000	837,000	862,000	888,000	915,000	942,000	970,000	999,000
50,000	100,000	105,000	110,250	115,763	121,551	127,628	134,010
50,000	30,000	31,500	33,075	34,729	36,465	38,288	40,203
80,000	80,000	84,000	88,200	92,610	97,241	102,103	107,208
170,000	300,000	315,000	330,750	347,288	364,652	382,884	402,029
1,150,000	1,347,000	1,397,500	1,450,275	1,505,389	1,561,908	1,620,904	1,682,449
338,975	40,000						
100,000	400,000	420,000	441,000	463,050	486,203	510,513	536,038
	565,000	330,000	850,000				
	1,850,000	2,731,250					
			1,000,000	2,379,850			
438,975	2,855,000	3,481,250	2,291,000	2,842,900	486,203	510,513	536,038
144,342	144,342						
141,780	141,780	141,780					
161,513	161,513	161,513	161,513				
106,328	106,328	106,328	106,328	106,328	106,328	106,328	106,328
247,377	247,377	247,377	247,377	247,377	247,377	247,377	247,377
			301,328	301,328	301,328	301,328	301,328
					214,919	214,919	214,919
8,000	8,000	8,000	8,000	8,000	8,000	104,095	104,095
809,340	809,340	664,998	824,546	663,033	877,952	974,047	974,047
<b>2,398,315</b>	<b>5,011,340</b>	<b>5,543,748</b>	<b>4,565,821</b>	<b>5,011,322</b>	<b>2,926,063</b>	<b>3,105,463</b>	<b>3,192,534</b>
413,685	(2,081,240)	(53,718)	1,004,357	(1,840,723)	1,173,980	2,771,239	238,330
<b>\$3,645,317</b>	<b>\$1,564,077</b>	<b>\$1,510,359</b>	<b>\$2,514,717</b>	<b>\$673,994</b>	<b>\$1,847,974</b>	<b>\$4,619,213</b>	<b>\$4,857,543</b>

**SEWER FUND TRANSFER  
FY 2020-2021**

<b>SEWER FUND TRANSFER - SUMMARY</b>	
PERSONNEL COSTS (A.)	\$734,925
TOTAL MATERIALS & SUPPIES (B.)	\$0
TOTAL EQUIPMENT MAINTENANCE (C.)	\$57,150
TOTAL EQUIPMENT FUEL (D.)	\$44,751
TOTAL SEWER	\$836,827
<b>TOTAL SEWER TRANSFER (ROUNDED)</b>	<b>\$837,000</b>

<b>A. PERSONNEL COSTS</b>			
JOB DESCRIPTION	SALARY & BENEFITS	FACTOR	TOTAL
<i>PUBLIC WORKS DEPARTMENT</i>			
Public Works Director	\$ 260,486	50%	\$ 130,243
PW Administration Asst.	\$ 130,007	25%	\$ 32,502
PW Administration Asst.	\$ 110,482	20%	\$ 22,096
Maintenance Supervisor	\$ 181,438	60%	\$ 108,863
Senior Maintenance	\$ 132,983	75%	\$ 99,737
Senior Maintenance	\$ 101,868	2%	\$ 2,037
Maintenance Worker II	\$ 130,950	65%	\$ 85,118
Maintenance Worker II	\$ 107,420	65%	\$ 69,823
Maintenance Worker II	\$ 127,987	85%	\$ 108,789
Maintenance Worker II	\$ 129,410	0.5%	\$ 647
Maintenance Worker	\$ 106,173	4.5%	\$ 4,778
Overtime & Other Pay (Standby & Callback)			\$ 50,000
<i>TOTAL PUBLIC WORKS DEPARTMENT COSTS</i>		4.52	\$ 714,633
<i>ADMINISTRATION COSTS</i>			
City Administrator	\$ 304,127	2.50%	\$ 7,603
Finance (Based on FTE =4.57/94)	\$ 263,895	4.81%	\$ 12,689
<i>TOTAL ADMINISTRATION COSTS</i>			\$ 20,293
<b>TOTAL PERSONNEL COSTS (PUBLIC WORKS + ADMINISTRATION)</b>			<b>\$ 734,925</b>

<b>B. TOTAL MATERIALS &amp; SUPPIES</b>
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<b>C. EQUIPMENT MAINTENANCE</b>				
VEHICLE	VEHICLE ID	SEWER FACTOR (1)	TOTAL MAINT. COSTS (2)	SEWER MAINT. COSTS (1*2)
Dodge 1500 PU Truck	20	60%	613	\$368
Dodge 2500 PU Truck	21	75%	709	\$531
Dodge 2500 PU Truck	23	65%	314	\$204
GMC Sierra 3500 PU Truck	24	100%	204	\$204
Freightliner CCTV Van	28	100%	4,312	\$4,312
GMC Top Kick Dump Truck	29	100%	330	\$330
GMC Top Kick Flusher Truck	30	100%	2,015	\$2,015
Intl Schwarze Sweeper	31	100%	20,363	\$20,363
Intl Schwarze Sweeper	32	100%	17,635	\$17,635
Freightliner Tymco Sweeper	33	100%	7,153	\$7,153
Case 580 Super L Backhoe	35	50%	4,635	\$2,317
GMC W5500 Sewer Rodder	37	100%	409	\$409
Intl 4400 Sewer Flusher	40	100%	1,308	\$1,308
<b>TOTAL MAINTENANCE COSTS</b>			<b>\$60,000</b>	<b>\$57,150</b>

<b>D. EQUIPMENT FUEL COSTS</b>							
VEHICLE	VEHICLE ID	Budget MILEAGE (3)	AVER. MPG (4)	TOTAL GALLONS (3*4)=5	SEWER FACTOR (6)	SEWER GALLONS (5*6)=(7)	COSTS OF FUEL \$3.50 PER GALLON (7)*\$3.50
Dodge 1500 PU Truck	20	13,298	10	1330	60%	798	\$3,989
Dodge 2500 PU Truck	21	5,001	8	625	75%	469	\$2,344
Dodge 2500 PU Truck	23	4,917	7	702	65%	457	\$2,283
GMC Sierra 3500 PU Truck	24	104	7	15	100%	15	\$74
Freightliner CCTV Van	28	3,591	5	718	100%	718	\$3,591
GMC Top Kick Dump Truck	29	816	1.7	480	100%	480	\$2,400
GMC Top Kick Flusher Truck	30	4,811	2	2406	100%	2406	\$12,028
Intl Schwarze Sweeper	31	2,243	2	1122	100%	1122	\$5,608
Intl Schwarze Sweeper	32	1,529	2	765	100%	765	\$3,823
Freightliner Tymco Sweeper	33	1,959	2	980	100%	980	\$4,898
Case 580 Super L Backhoe	35	156	4 gal./hour	220	50%	110	\$550
GMC W5500 Sewer Rodder	37	69	6	12	100%	12	\$58
Intl 4400 Sewer Flusher	40	621	1	621	100%	621	\$3,105
<b>TOTAL EQUIPMENT FUEL COSTS</b>						<b>8,950</b>	<b>\$44,751</b>

**LIABILITY INSURANCE**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 261,917
Proposed Contributions 2021-22	
From General Fund	1,405,000
Proposed Expenditures 2022-23	
Premium and Liability	<u>(1,405,000)</u>
Estimated Fund Balance, June 30, 2023	<u>\$ 261,917</u>

The City's General Liability Insurance is through Bay Cities Joint Powers Insurance Authority (BCJPIA) which covers claims, including excess liability, in the amount of up to \$29 million. The City has a deductible or uninsured liability of up to \$25,000 per claim.

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**WORKERS' COMPENSATION**

<u>2022-23 Proposed Budget</u>	<u>2022-23 Proposed</u>
Estimated Fund Balance, July 1, 2022	\$ 748,668
Proposed Contributions 2021-22 From General Fund	830,000
Proposed Expenditures 2022-23 Workers' Comp. Insurance Premium, Admin. Fee/Injury/Salary	<u>(830,000)</u>
Estimated Fund Balance, June 30, 2023	<u>\$ 748,668</u>

END OF OTHER FUNDS BUDGET

# Fee Schedule



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**SCHEDULE OF FEES AND CHARGES**

<b>I. ADMINISTRATION</b>		
<b>DESCRIPTION</b>	<b>FEE</b>	<b>COMMENTS</b>
Home Occupation Permit Application Fee	\$100	
Street Use Permit Application Fee	\$50	
State Disability Access Fee	\$4	Added to Business Licenses pursuant to GC4467
Bank Non-Sufficient Funds Fee	\$35	
Bank Stop Payment Fee	\$31	

**SCHEDULE OF FEES AND CHARGES**

**II. PUBLIC WORKS**

DESCRIPTION	FEE	COMMENTS
Banner Hanging Fee	\$105	Piedmont Groups
Banner Hanging Fee	\$300	Outside Piedmont Groups
Encroachment Permits (Work in Right-of-Way)	\$410 <sup>1</sup>	Depending on project site and scope, and deposit might be required
Encroachment Permits with Engineering Review	\$717 <sup>1</sup>	
Revocable Encroachment Permit (for semi-permanent improvements in the Right-of-Way or within easements)	\$960	
Sidewalk Inspection	\$153	
Sewer	\$410	
Solid Waste Self Haul Permit	\$311 <sup>1</sup>	
Exemption from Curbside Placement of Solid Waste Carts	No Fee	Requires annual renewal

<sup>1</sup> Includes a \$27 Records Management Fee.

**III. PLANNING AND BUILDING**

**Building Division Fees**

DESCRIPTION	FEE	COMMENTS
<b>Building Permit &amp; Inspection Fees</b>		
Job Value of work being done:		Fee based on value of work
\$1 to \$500	Base Fee of \$71	
\$501 to \$2,000	Base Fee of \$76 + (\$4.04 for every \$100)	
\$2,001 to \$25,000	Base Fee of \$137 + (\$19.61 for every \$1,000)	
\$25,001 to \$50,000	Base Fee of \$616 + (\$14.05 for every \$1,000)	
\$50,001 to \$100,000	Base Fee of \$987 + (\$9.69 for every \$1,000)	
\$100,001 to \$500,000	Base Fee of \$1,504 + (\$7.79 for every \$1,000)	
\$500,001 to \$1,000,000	Base Fee of \$4,526 + (\$6.59 for every \$1,000)	
Over \$1,000,000	Base Fee of \$8,329 + (\$4.20 for every \$1,000)	
<b>Plan Check Fee</b>		
Job Value of work being done:		Fee based on value of work
\$1 to \$500	Base Fee of \$23	
\$501 to \$2,000	Base Fee of \$28 + (\$2.95 for every \$100)	

III. PLANNING AND BUILDING		
Building Division Fees		
DESCRIPTION	FEE	COMMENTS
\$2,001 to \$25,000	Base Fee of \$66 + (\$12.69 for every \$1,000)	
\$25,001 to \$50,000	Base Fee of \$376 + (\$9.52 for every \$1,000)	
\$50,001 to \$100,000	Base Fee of \$621 + (\$6.32 for every \$1,000)	
\$100,001 to \$500,000	Base Fee of \$953 + (\$5.07 for every \$1,000)	
\$500,001 to \$1,000,000	Base Fee of \$2,925 + (\$4.25 for every \$1,000)	
Over \$1,000,000	Base Fee of \$5,392 + (\$2.83 for every \$1,000)	
<b>General Plan Maintenance Fee</b>	Job value x \$0.013	Fee based on value of work. Solar PV projects exempt.
<b>Records Management Fee</b>	5% of Permit & Inspection Fee	Sewer and Solar PV projects exempt
<b>Strong Motion Instrumentation &amp; Seismic Hazard Mapping Program (SMIP)</b>		
Job Value of work being done:		Fee based on value of work
\$1 to \$3,850	Base Fee of \$0.50	
Over \$3,850	Base Fee of \$0.50 + ([Job Value - \$3,850] / \$1*\$0.0001)	
<b>Calif SB 1473 Fee (Determined by State Effective 1/1/2009)</b>		
Job Value of work being done:		Fee based on value of work
\$1 to \$25,000	Base Fee of \$1.00	
\$25,001 to \$50,000	Base Fee of \$2.00	
\$50,001 to \$75,000	Base Fee of \$3.00	
\$75,001 to \$100,000	Base Fee of \$4.00	
Over \$100,000	Base Fee of \$4.00 + ([Job Value - \$100,001] / \$25,000*\$1.00)	
<b>Other Fees &amp; Permits</b>		
Change in Approved Building Permit (CAP)	\$84 <sup>1</sup>	
Solar Energy Related Permits	\$368 <sup>1</sup>	
Change of Address Fee	\$102 <sup>1</sup>	
Drop Box	\$67 <sup>1</sup>	
Garage Sale Permit	\$32	
Hourly Rates:		
Building Official	\$85 hr.	
Planning & Building Director	\$130 hr.	
Plans Examiner	\$85 hr.	
Housing Records Search	\$93 <sup>1</sup>	
New Sewer Connection	\$1,332 <sup>1</sup>	
Penalty Fee - Starting Construction without Permit	50%	Permit/Inspection Fee + 50%

III. PLANNING AND BUILDING		
Planning Division Fees		
DESCRIPTION	FEE	COMMENTS
Planning Commission Mailing List	No Fee	
Residential Rental Safety Inspection	\$227	
<b>Title 24 Plan Check</b>		
Prescriptive Compliance	\$93 <sup>1</sup>	
No increase in conditioned floor area	\$156 <sup>1</sup>	
Addition area only	\$190 <sup>1</sup>	
Addition plus existing area combined	\$254 <sup>1</sup>	
New home or structure	\$287 <sup>1</sup>	
<sup>1</sup> Includes \$27 Records Management Fee		
<b>Design Review Permit – Expedited Review</b>		
General Applications	\$233 <sup>4</sup>	
Windows & Doors	\$267 <sup>4</sup>	
Changes to Previously Approved Permits	\$365 <sup>4</sup>	
<b>Design Review Permit - Director Review</b>		
Construction <\$6,460	\$479 <sup>3</sup>	
Construction \$6,461 - \$58,155	\$713 <sup>3</sup>	
Construction \$58,156 - \$109,845	\$871 <sup>3</sup>	
Construction \$109,846 - \$161,350	\$1,286 <sup>3</sup>	
Sequential DRP-DRs referred to PC	\$142 Surcharge	
<b>Design Review Permit - Planning Commission Review</b>		
Construction \$161,351 - \$226,150	\$1,705 <sup>3</sup>	
Construction \$226,151 or more	\$2,037 <sup>3</sup>	
New House	\$5,006 <sup>3</sup>	
<b>Variance</b>		
One Variance with Design Review	\$999	
One Variance without Design Review	\$1,350 <sup>3</sup>	
Each Additional Variance	\$490	
<b>Conditional Use Permit</b>		
Conditional Use Permit	\$2,528 <sup>3</sup>	
Conditional Use Permit (Minor Modification)	\$822 <sup>3</sup>	

III. PLANNING AND BUILDING		
Planning Division Fees		
DESCRIPTION	FEE	COMMENTS
<b>Other Review</b>		
Administrative Extension	\$381 <sup>4</sup>	
Appeal	\$795 <sup>4</sup>	
Accessory Dwelling Unit Permit (with or without Exception)	\$943 <sup>4</sup>	
Modification to Approved ADU Permit	\$365 <sup>4</sup>	
Fence, Retaining Wall or Site Feature Design Review Permit	\$613 <sup>4</sup>	
Sign Design Review Permit	\$1,018 <sup>4</sup>	
Short-Term Rental Permit	\$371 <sup>4</sup>	
AB 939 Information Report	\$142 <sup>4</sup>	
Zoning Amendment	\$2,986 <sup>3</sup>	
<b>Subdivision/Map Act</b>		
Parcel Merger deposit/cost to process	\$1,735 <sup>3</sup>	Deposit for cost to process <sup>1</sup>
Lot Line Adjustment	\$2,063 <sup>3</sup>	Deposit for cost to process <sup>1</sup>
Parcel Map	\$4,345 <sup>3</sup>	Deposit for cost to process <sup>1</sup>
Tentative Map	\$7,487 <sup>3</sup>	Deposit for cost to process <sup>1</sup>
<b>California Environmental Quality Act (CEQA)</b>		
Initial Study/Negative Declaration	\$50,000 <sup>3</sup>	Deposit for cost to process <sup>1</sup>
Environmental Impact Report (EIR)	\$100,000 <sup>3</sup>	Deposit for cost to process <sup>1</sup>
CA Dept. of Fish & Wildlife <sup>3</sup> Fee	Fee per CA DFW <sup>2</sup> + \$469 City processing fee	
<b>Filming Permit</b>		
Still Photography	\$1,652 <sup>4</sup>	
Commercial Video	\$2,011 <sup>4</sup>	
Motion Picture Video	\$2,501 <sup>4</sup>	
<b>Wireless Communication Facility (WCF) Permit</b>		
WCF Permit for small cell facilities located in the City right-of-way	\$4,168 per site <sup>3</sup>	
Eligible Facility Request Permit	\$2,500 <sup>3</sup>	
WCF Permit for all facilities other than small cell in City right-of-way	\$11,500 <sup>3</sup>	Deposit for cost to process <sup>1</sup>
WCF Independent Technical Review for all facilities other than small cell in City right-of-way	\$11,000 <sup>3</sup>	Deposit for cost to process <sup>1</sup>

III. PLANNING AND BUILDING		
DESCRIPTION	FEE	COMMENTS
<b>Other Fees</b>		
Reasonable Accommodation	No Fee	Fee(s) required for other related permit(s)
Zoning Compliance Letter	\$88	
Development Agreement	\$6,250 <sup>3</sup>	Deposit for cost to process <sup>1</sup> + admin. fee
Applications and Reviews not listed above	\$3,402 <sup>3</sup>	Deposit for cost to process <sup>1</sup>
<p><sup>1</sup> An initial deposit is required at application submittal. If the deposit declines to less than \$1,000, an additional deposit is required. Applicant may apply for return of unused funds at completion of project.</p> <p><sup>2</sup> DFW is the California Department of Fish and Wildlife, which requires a separate, additional fee.</p> <p><sup>3</sup> Includes \$54 Records Management Fee</p> <p><sup>4</sup> Includes \$27 Records Management Fee</p>		

IV. RECREATION			
DESCRIPTION	Current Fee	Proposed FY 2022-23	Last Adjustment
<b>Tennis Fees</b>			
Adult Tennis Decal	\$50.00	\$50.00	6/3/2019
Youth Tennis Decal	\$28.00	\$28.00	6/3/2019
Weekday Tennis Court	\$6.25/hr	\$6.25/hr	7/1/2018
Weekend Tennis Court	\$8.25/hr	\$8.25/hr	7/1/2018
Weekend Tennis Court - Youth	\$6.00/hr	\$6.00/hr	7/1/2017
Weekday Tennis Court - Youth	\$0.00/hr	\$0.00/hr	7/1/1994
Community Non-Profit	\$7.00/hr	\$7.00/hr	N/A
Annual Tennis Team Fee	\$195.00	\$195.00	6/3/2019
<b>City Recreation Facilities - Fields and Picnic Area</b>			
Mont Resident	\$180.00	\$180.00	7/1/2018
Piedmont Non-Profit	\$150.00	\$150.00	7/1/2018
Piedmont Resident - Business Use	\$350.00	\$350.00	7/1/2018
<b>Community Hall</b>			
Weekday (Monday-Thursday and Friday before 3:00 pm) 2 hour minimum; No Weddings			
Base Rental Rate	\$210.00/hr	\$220.00/hr	7/1/2018
Resident Discount Rate	\$160.00/hr	\$170.00/hr	7/1/2018
Non-Profit Rate	\$100.00/hr	\$105.00/hr	1/1/2016
Friday Evening and Sunday - (8 hours)			
Base Rental Rate	\$4,500.00	\$4,725.00	6/3/2019
Additional time	\$200.00/hr	\$220.00/hr	1/1/2016
Resident Discount Rate	\$2,900.00	\$3,045.00	7/1/2018
Additional time	\$150.00/hr	\$170.00/hr	1/1/2016
Additional time requested within 7 days of rental	\$250.00/hr	\$265.00/hr	1/1/2016
Saturday - (8 hours)			
Base Rental Rate	\$5,000.00	\$5,250.00	6/3/2019
Additional time	\$250.00/hr	\$265.00/hr	1/1/2016
Resident Discount Rate	\$3,200.00	\$3,412.00	7/1/2018
Additional time	\$200.00/hr	\$215.00/hr	1/1/2016
Additional time requested within 7 days of rental	\$300.00/hr	\$315.00/hr	1/1/2016
Deposit	\$1,000.00	\$1,000.00	1/1/2016
<b>DESCRIPTION</b>			
<b>Tea House</b>			
In conjunction with Community Hall rental	\$450.00	\$475.00	7/1/2018
3 hour base rate	\$650.00	\$675.00	7/1/2018
<b>Amphitheater</b>			
With Hall Rental			
Base Rate	\$350.00	\$375.00	7/1/2018
Resident Discount Rate	\$275.00	\$300.00	7/1/2018
Without Hall Rental (Monday-Thursday only)			
Base Rate	\$450.00	\$475.00	7/1/2018
Resident Discount Rate	\$375.00	\$400.00	7/1/2018

IV. RECREATION			
DESCRIPTION	Current Fee	Proposed FY 2022-23	Last Adjustment
<b>Excedra Plaza (4 hours and up to 200 chairs)</b>			
With Hall Rental (Community or Veterans)			
Base Rate	\$500.00	\$525.00	7/1/2018
Resident Discount Rate	\$400.00	\$450.00	7/1/2018
Without Hall Rental			
Base Rate	\$600.00	\$625.00	1/1/2016
Resident Discount Rate	\$425.00	\$450.00	1/1/2016
<b>Piedmont Veterans' Memorial Building</b>			
Weekday (Monday-Thursday and Friday before 3:00 pm) 2 hour minimum			
Base Rental Rate	\$175.00/hr	\$185/hr	1/1/2016
Resident Discount Rate	\$125.00/hr	\$135/hr	1/1/2016
Non-Profit Rate	\$90.00/hr	\$95/hr	1/1/2016
Friday 3:00 pm-Sunday (8 hours)			
Base Rental Rate	\$2,500.00	\$2,625.00	6/3/2019
Additional time	\$200.00/hr	\$210/hr	1/1/2016
Resident Discount Rate	\$1,500.00	\$1,705.00	1/1/2016
Additional time	\$150.00/hr	\$160/hr	1/1/2016
Additional time requested within 7 days of rental	\$250.00/hr	\$265/hr	1/1/2016
Deposit	\$750.00	\$750.00	1/1/2016
<b>801 Magnolia Main Hall</b>			
Piedmont Community Based Organization		\$30.00/hr	
Community Based Organization		\$50.00/hr	
Private Rental Resident		\$80.00/hr	
Private Rental Non-Resident		\$125.00/hr	
Deposit		\$500.00	
<b>Schoolmates Programs</b>			
Schoolmates Monthly Registration (2 days/week, 3 days/week, 5 days/week options)	\$11.50/hr	<b>\$11.20/hr</b>	7/1/2020
Minimates TK Program (2 days/week, 3 days/week or 5 days/week options)	\$10.75/hr	\$11.20/hr	7/1/2017
KinderKonnex Program (2 days/week, 3 days/week or 4 days/week options)	\$11.50/hr	\$11.20/hr	9/1/2021
<b>Pre-School Programs</b>			
First Step*	<b>\$16.75/hr</b>	<b>\$17.75/hr</b>	6/3/2019
Tiddlywinks* (Catapillars & Butterflies)	<b>\$16.75/hr</b>	<b>\$17.75/hr</b>	6/3/2019
Hillside Playschool*	<b>\$16.75/hr</b>	<b>\$17.75/hr</b>	6/3/2019
Pre-K *	<b>\$16.75/hr</b>	<b>\$17.75/hr</b>	6/3/2019
Skipping Stones*	<b>\$16.75/hr</b>	<b>\$17.75/hr</b>	6/3/2019
* Non Residents are charged an additional \$30/month			



V. POLICE			
DESCRIPTION	Current Fee	Proposed 2022/23	Comments
<b>Animal Control Services</b>			
Animal Releases	\$46	\$46	
<b>Dog License Fees</b>			
Spayed/Neutered:			
1 year	\$17	\$17	
2 year	\$28	\$28	
3 year	\$38	\$38	
Senior (55 years or older)/Disabled	\$5	\$5	
Non-spayed/Non-neutered:			
1 year	\$33	\$33	
2 year	\$55	\$55	
3 year	\$77	\$77	
Senior (55 years or older)/Disabled	\$10	\$10	
Lost Dog License Replacement	\$10	\$10	
Lost Dog License Replacement (55 years or older)/Disabled	\$3	\$3	
<i>Late Fees as stated in section 4.26 of Piedmont City Ordinance</i>			
<b>Off Leash Area License Fees</b>			
Spayed/Neutered:			
1 year	\$18	\$18	
2 year	\$28	\$28	
3 year	\$38	\$38	
Non-spayed/Non-neutered:			
1 year	\$43	\$43	
2 year	\$65	\$65	
3 year	\$87	\$87	
Lost License Replacement	\$10	\$10	
Out of Jurisdiction – Off Leash Area:			
Annually Non-spayed	\$70	\$70	
Annually Spayed	\$38	\$38	
<b>Off Leash Fines</b>			
Violation of off Leash Provisions Resolution 67-8	1ST P/A \$100	2ND P/A \$100	2ND P/A \$100
<b>Civil Court Subpoenas</b>			
Police Employees	\$275	\$275	Deposit and actual cost after appearance

<b>V. POLICE</b>			
<b>DESCRIPTION</b>	<b>Current Fee</b>	<b>Proposed 2022/23</b>	<b>Comments</b>
<b>False Alarm Responses</b>			
1-3 in any 12-month period	\$0	\$0	
4 in any 12-month period	\$55	\$55	
5 in any 12-month period	\$155	\$155	
6 in any 12-month period	\$310	\$310	
7 or more in any 12-month period (\$100 increase for each subsequent false alarm)			
<b>LiveScan Fingerprinting</b>			
Resident	\$31	\$31	
Non-Resident	\$56	\$56	
Additional Non-Piedmont PD Fee:			
Department of Justice	\$33	\$33	
Federal Bureau of Investigation	\$20	\$20	
Firearms	\$29	\$29	
Child Abuse	\$15	\$15	
Non-listed Agency fees upon request			
<b>Police Clearances</b>			
Alien/U.S. Immigration	\$26	\$26	
Naturalization Service	\$26	\$26	
U.S. Citizenship/Travel Abroad	\$26	\$26	
Alcoholic Beverage Control	\$26	\$26	
<b>Police Reports</b>			
Traffic Accident Reports	.10 /page	.10/page	
Public Records	.10/page	.10/page	
<b>Police Photographs</b>			
Photographs	\$5.00 each	\$5.00 each	
Digital Images	\$5.00 each	\$5.00 each	
Video/Audio Duplication	Actual cost	\$15	
<b>Safekeeping</b>			
Weapons	\$50	\$50	
(Family Codes 6218 & 6304 and Penal Code 12021.3)			
<b>Vehicle Release</b>			
Vehicle	\$110	\$110	

<b>V. POLICE</b>			
<b>DESCRIPTION</b>	<b>Current Fee</b>	<b>Proposed 2022/23</b>	<b>Comments</b>
<b>Repossession Release</b>			
Vehicle	\$15	\$15	
(Government Code 41612)			
<b>Solicitors/Sidewalk Vendor Permit (requires City Business License)</b>	\$52	\$52	(Direct cost for LiveScan)
<b>Party Responses</b>			
Multiple Responses	Hourly Rate - \$1,000 limit	Hourly Rate - \$1,000 limit	
<b>Driving Under the Influence Emergency Response Cost Recovery</b>			
Per Accident caused by DUI	Officer(s) Rate + Expenses -	Officer(s) Rate + Expenses -	
Charged to arrestee	\$12,000 limit	\$12,000 limit	
<b>Adminstrative Citation</b>			
Piedmont City Ordinance	\$100	\$100	

<b>V. POLICE</b>				
<b>PARKING PENALTY SCHEDULE</b>				
<b>Section</b>	<b>Description</b>	<b>1st P/A</b>	<b>1st P/A</b>	<b>2nd P/A</b>
11.38	Obedience to Signs	\$61	\$61	\$76
11.47a	Within divisional island unless marked	\$61	\$61	\$76
11.47b	Within 15' of property line of another street	\$61	\$61	\$76
11.47d	Public steps, public walks when indicated by signs/red paint	\$71	\$71	\$86
11.47e	As indicated by sign or red curb	\$71	\$71	\$86
11.48	Parking within allotted space	\$61	\$61	\$76
11.5	Park wrong way on one-way street	\$61	\$61	\$76
11.51	Parked inside limit markers for funeral service	\$61	\$61	\$76
11.52	Park for consecutive	\$76	\$76	\$92
11.53	Parked on street to be	\$61	\$61	\$76
11.55	Parked on grades exceeding 3%	\$61	\$61	\$76
11.56	Parallel parking	\$61	\$61	\$76
11.57	Angle parking	\$61	\$61	\$76
11.58	Parking for more than 10 minutes 6:00 p.m. to 5:00 a.m.	\$61	\$61	\$76
11.59	Temporary, emergency "No Parking" signs	\$71	\$71	\$86
11.6	Repairing, greasing vehicle in street	\$61	\$61	\$76
11.61	Parking on private property	\$128	\$128	\$148
11.62	Parking more than legal time	\$71	\$71	\$86
11.64	Green curb marking	\$71	\$71	\$86
11.65	Yellow curb marking	\$71	\$71	\$86
11.66	White curb marking	\$71	\$71	\$86
	Special passenger loading Zone	\$71	\$71	\$86
11.68	Loading zone generally	\$71	\$71	\$86
11.75.1	Removal of key from unattended vehicle	\$61	\$61	\$76
11.82	Parking District Violation	\$61	\$61	\$76
21.5	Vehicles over 80" wide between 10:00 p.m. and 6:00 a.m.	\$61	\$61	\$76
21.7	Parked commercial vehicle in residential	\$61	\$61	\$76
11.84	Blocking Driveway in Civic Center Area	\$128	\$128	\$148

<b>V. POLICE</b>				
<b>California Vehicle Code</b>				
<b>Section</b>	<b>Description</b>	<b>1st P/A</b>	<b>1st P/A</b>	<b>2nd P/A</b>
21113(a)	Parking on School Grounds	\$61	\$61	\$76
22500 (A-H,J,K)	Illegal Parking	\$61	\$61	\$76
22500 (I)	Bus Zone	\$306	\$306	\$335
22500 (L)	Disabled Ramps	\$306	\$306	\$335
22502	Improper Curb Parking	\$61	\$61	\$76
22507.8 (A-C)	Disabled Zone	\$306	\$306	\$335
	Second offense of 22507.8	\$556	\$556	\$582
	Third offense of 22507.8	\$791	\$791	\$816
22511.56 (b)	Misuse of Disabled Permit	\$306	\$306	\$335
22514	Blocking Fire Hydrant	\$61	\$61	\$76
22515	Unattended Vehicles	\$61	\$61	\$76
22516	Locked Vehicle	\$61	\$61	\$76
22522	Access Ramps	\$306	\$306	\$335
Fine and Penalty Assessment following issuance of written notice to pay fine.				
Fine and Second Penalty Assessment 30 days after notice and forward to Department of Motor Vehicles for collection on registration payment.				

VI. FIRE			
DESCRIPTION	Current Fee	Proposed 2022/2023	Comments
<b>Ambulance Fees</b>			
Base Rate	\$2,508.21	\$2,828.01	Fees effective as of 07/01/2021, set by Alameda County Board of Supervisors
Mileage	\$56.59	\$63.81	
Oxygen	\$187.38	\$211.27	
Treatment/Non-Transport	\$503.03	\$567.17	

# 10 Year Projections



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# TEN YEAR PROJECTIONS

## 2020-21 through 2030-31

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**City of Piedmont**  
**10 Year Projection**  
**Revenue Assumptions**

	Historical Growth Rate Averages					
	30 Year	25 Year	20 Year	15 Year	10 Year	5 Year
Property Taxes	5.3%	6.0%	5.8%	4.9%	5.5%	5.3%
Real Property Transfer Tax	12.7%	9.6%	8.7%	7.1%	11.4%	18.1%
Parcel Tax	-4.1%	-4.6%	-6.8%	-11.4%	4.8%	8.5%
Other Taxes and Franchises	3.4%	3.5%	2.9%	2.0%	1.4%	2.3%
License and Permits & Fines Forfeitures	6.6%	6.7%	5.7%	4.8%	5.9%	4.8%
Revenue from Use of Money or Property	2.2%	1.9%	0.8%	-3.0%	-0.2%	-9.8%
Revenue from Other Agencies	6.2%	5.8%	5.2%	5.4%	7.1%	10.8%
Charges for Current Services	6.1%	6.4%	6.4%	3.6%	2.6%	1.4%
Other Revenue	16.9%	23.8%	20.4%	24.6%	76.8%	-13.8%
<b>Total General Fund Revenues</b>	<b>5.4%</b>	<b>5.7%</b>	<b>5.4%</b>	<b>4.2%</b>	<b>5.2%</b>	<b>5.2%</b>

	Actual				PROJECTED GROWTH RATES									
	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31
Property Taxes	6.9%	5.3%	5.1%	4.4%	3.6%	5.5%	4.9%	4.9%	4.9%	4.9%	4.9%	4.9%	4.9%	4.9%
Real Property Transfer Tax	9.2%	-0.7%	-5.7%	74.5%	-20.5%	-36.0%	6.3%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Parcel Tax	25.9%	2.9%	4.1%	2.5%	0.6%	4.0%	4.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Other Taxes and Franchises	-2.5%	2.9%	1.9%	5.4%	-2.7%	-1.0%	5.8%	2.8%	2.8%	2.8%	2.8%	2.9%	2.9%	2.9%
License and Permits & Fines Forfeitures	2.0%	-13.0%	7.1%	29.5%	-1.6%	-10.7%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Revenue from Use of Money or Property	19.9%	15.6%	-48.8%	-52.1%	192.1%	19.8%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Revenue from Other Agencies	19.9%	-1.7%	-8.6%	33.1%	48.1%	-6.2%	-42.7%	4.2%	4.2%	4.2%	4.3%	4.3%	4.3%	4.3%
Charges for Current Services	6.1%	-8.3%	-32.5%	35.7%	29.6%	2.3%	5.6%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Other Revenue	57.6%	13.6%	5.7%	-60.1%	-3.9%	-22.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
<b>Total General Fund Revenues</b>	<b>8.8%</b>	<b>1.9%</b>	<b>-3.2%</b>	<b>16.3%</b>	<b>4.9%</b>	<b>-2.7%</b>	<b>0.3%</b>	<b>3.7%</b>	<b>3.8%</b>	<b>3.8%</b>	<b>3.8%</b>	<b>3.8%</b>	<b>3.9%</b>	<b>3.9%</b>

	Actual				PROJECTION - \$									
	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31
Property Taxes	\$ 13,375	\$ 14,079	\$ 14,790	\$ 15,442	\$ 15,990	\$ 16,875	\$ 17,702	\$ 18,569	\$ 19,479	\$ 20,433	\$ 21,434	\$ 22,484	\$ 23,586	\$ 24,742
Real Property Transfer Tax	3,845	3,820	3,603	6,287	5,000	3,200	3,400	3,400	3,400	3,400	3,400	3,400	3,400	3,400
Parcel Tax	2,198	2,262	2,353	2,411	2,425	2,522	2,623	2,702	2,783	2,866	2,952	3,041	3,132	3,226
Other Taxes and Franchises	2,412	2,481	2,527	2,664	2,593	2,568	2,718	2,795	2,874	2,955	3,039	3,126	3,215	3,307
License and Permits & Fines Forfeitures	589	512	548	710	699	624	643	662	682	702	723	745	767	790
Revenue from Use of Money or Property	738	853	437	209	611	732	754	777	800	824	849	874	900	927
Revenue from Other Agencies	2,037	2,002	1,830	2,436	3,609	3,387	1,941	2,022	2,107	2,197	2,290	2,389	2,492	2,600
Charges for Current Services	3,545	3,252	2,194	2,977	3,860	3,950	4,170	4,295	4,424	4,557	4,693	4,834	4,979	5,129
Other Revenue	267	303	321	128	123	96	97	98	99	100	101	102	103	104
<b>Total General Fund Revenues</b>	<b>\$ 29,005</b>	<b>\$ 29,564</b>	<b>\$ 28,604</b>	<b>\$ 33,266</b>	<b>\$ 34,910</b>	<b>\$ 33,954</b>	<b>\$ 34,048</b>	<b>\$ 35,320</b>	<b>\$ 36,648</b>	<b>\$ 38,034</b>	<b>\$ 39,482</b>	<b>\$ 40,995</b>	<b>\$ 42,574</b>	<b>\$ 44,225</b>

**City of Piedmont**  
**10 Year Projection**  
**Expense Assumptions**

<b>Growth Rates</b>													
	<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20</b>	<b>FY 20-21</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>	<b>FY 24-25</b>	<b>FY 25-26</b>	<b>FY 26-27</b>	<b>FY 27-28</b>	<b>FY 28-29</b>	<b>FY 29-30</b>
<b>Salaries</b>													
Misc		5.0%	2.2%	10.4%	4.2%	9.0%	2.4%	2.8%	2.9%	2.8%	3.3%	3.6%	3.4%
Safety		5.0%	-1.5%	0.5%	-1.2%	4.0%	3.5%	3.4%	3.1%	3.0%	2.5%	2.2%	2.5%
Other		3.0%	13.1%	-9.4%	52.5%	-12.0%	-2.7%	3.3%	3.0%	3.0%	3.0%	3.0%	3.0%
<b>Benefits</b>													
Medical		5.0%	5.0%	4.5%	5.5%	5.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Dental		5.0%	5.0%	4.5%	5.5%	5.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Vision		1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Life Insurance		1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Disability		1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
FICA		0.0%	0.0%	0.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Medicare		0.0%	0.0%	0.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Auto & Uniform				3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
<b>PERS - % of Payroll</b>													
Misc - Tier 1	18.8%	21.3%	24.2%	26.8%	44.5%	48.0%	65.1%	70.1%	73.7%	82.7%	99.5%	122.5%	164.6%
Misc - Tier 2	7.3%	7.8%	8.3%	9.0%	8.7%	9.1%	9.2%	9.5%	9.9%	10.3%	10.6%	10.7%	11.0%
Misc - Tier 3	6.6%	6.9%	7.1%	7.9%	7.6%	7.7%	7.9%	8.0%	8.2%	8.4%	8.5%	8.6%	8.7%
Safety - Tier 1	28.1%	32.0%	37.1%	50.1%	59.6%	79.9%	89.7%	95.6%	100.0%	104.3%	106.9%	108.8%	112.7%
Safety - Tier 2	16.6%	17.5%	18.4%	19.6%	19.1%	19.8%	20.2%	20.5%	20.8%	21.3%	21.6%	22.2%	22.9%
Safety - Tier 3	12.7%	13.1%	14.0%	14.1%	13.9%	13.9%	14.4%	14.7%	15.0%	15.3%	15.5%	15.9%	16.2%
<b>Other expenses rate increase</b>													
All Departments	2.0%	2.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%

City of Piedmont 10 Year Projection General Fund Detail (000's)													
	ACTUAL			PROJECTED									
	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31
<b>General Fund Beginning Balance</b>	\$ 5,532	\$ 5,290	\$ 5,591	\$ 6,509	\$ 7,420	\$ 5,682	\$ 6,110	\$ 6,322	\$ 6,533	\$ 6,765	\$ 6,974	\$ 7,242	\$ 7,906
<b>Revenues</b>													
Property Taxes	14,079	14,790	15,442	15,990	16,875	17,702	18,569	19,479	20,433	21,434	22,484	23,586	24,742
Real Property Transfer Tax	3,820	3,603	6,287	5,000	3,200	3,400	3,400	3,400	3,400	3,400	3,400	3,400	3,400
Parcel Tax	2,262	2,353	2,411	2,425	2,522	2,623	2,702	2,783	2,866	2,952	3,041	3,132	3,226
Other Taxes and Franchises	2,481	2,527	2,664	2,593	2,568	2,718	2,795	2,874	2,955	3,039	3,126	3,215	3,307
License and Permits	512	548	710	699	624	643	662	682	702	723	745	767	790
Revenue from Use of Money or Property	853	437	209	611	732	754	777	800	824	849	874	900	927
Revenue from Other Agencies	2,002	1,830	2,436	3,609	3,387	1,941	2,022	2,107	2,197	2,290	2,389	2,492	2,600
Charges for Current Services	3,252	2,194	2,977	3,860	3,950	4,170	4,295	4,424	4,557	4,693	4,834	4,979	5,129
Other Revenue	303	321	128	123	96	97	98	99	100	101	102	103	104
<b>Total Revenue</b>	<b>29,564</b>	<b>28,604</b>	<b>33,266</b>	<b>34,910</b>	<b>33,954</b>	<b>34,048</b>	<b>35,320</b>	<b>36,648</b>	<b>38,034</b>	<b>39,482</b>	<b>40,995</b>	<b>42,574</b>	<b>44,225</b>
<b>Growth Rate</b>	<b>1.9%</b>	<b>-3.2%</b>	<b>16.3%</b>	<b>4.9%</b>	<b>-2.7%</b>	<b>0.3%</b>	<b>3.7%</b>	<b>3.8%</b>	<b>3.8%</b>	<b>3.8%</b>	<b>3.8%</b>	<b>3.9%</b>	<b>3.9%</b>
<b>Operating Transfers in</b>													
Reimbursement from sewer fund	784	802	810	800	837	837	862	888	915	942	970	999	1,029
Traffic safety ticket revenue	20	0	20	20	20	20	20	20	20	20	20	20	20
Measure D reimbursement	22	21	51	20	20	20	20	20	20	20	20	20	20
Other	1	4	0	0	0	0	0	0	0	0	0	0	0
<b>Total Transfers In</b>	<b>827</b>	<b>826</b>	<b>881</b>	<b>840</b>	<b>877</b>	<b>877</b>	<b>902</b>	<b>928</b>	<b>955</b>	<b>982</b>	<b>1,010</b>	<b>1,039</b>	<b>1,069</b>
<b>Growth Rate</b>	<b>4.7%</b>	<b>-0.1%</b>	<b>6.6%</b>	<b>-4.6%</b>	<b>4.4%</b>	<b>0.0%</b>	<b>2.9%</b>	<b>2.9%</b>	<b>2.9%</b>	<b>2.8%</b>	<b>2.9%</b>	<b>2.9%</b>	<b>2.9%</b>
<b>Grand Total Revenue</b>	<b>30,391</b>	<b>29,430</b>	<b>34,146</b>	<b>35,750</b>	<b>34,831</b>	<b>34,925</b>	<b>36,222</b>	<b>37,576</b>	<b>38,989</b>	<b>40,464</b>	<b>42,005</b>	<b>43,613</b>	<b>45,294</b>
<b>Growth Rate</b>	<b>2.0%</b>	<b>-3.2%</b>	<b>16.0%</b>	<b>4.7%</b>	<b>-2.6%</b>	<b>0.3%</b>	<b>3.7%</b>	<b>3.7%</b>	<b>3.8%</b>	<b>3.8%</b>	<b>3.8%</b>	<b>3.8%</b>	<b>3.9%</b>
<b>Expenditures</b>													
Salaries:													
Miscellaneous	4,322	4,415	4,875	5,078	5,535	5,667	5,825	5,994	6,161	6,368	6,600	6,825	7,007
Safety	6,448	6,353	6,382	6,304	6,554	6,781	7,009	7,226	7,443	7,627	7,796	7,994	8,249
Other	2,017	2,281	2,067	3,152	2,774	2,699	2,787	2,870	2,956	3,045	3,136	3,230	3,327
<b>Total Salaries</b>	<b>12,787</b>	<b>13,049</b>	<b>13,324</b>	<b>14,533</b>	<b>14,863</b>	<b>15,147</b>	<b>15,621</b>	<b>16,091</b>	<b>16,561</b>	<b>17,040</b>	<b>17,532</b>	<b>18,050</b>	<b>18,584</b>
<b>Growth Rate</b>	<b>4.7%</b>	<b>2.0%</b>	<b>2.1%</b>	<b>9.1%</b>	<b>2.3%</b>	<b>1.9%</b>	<b>3.1%</b>	<b>3.0%</b>	<b>2.9%</b>	<b>2.9%</b>	<b>2.9%</b>	<b>3.0%</b>	<b>3.0%</b>
Benefits and Payroll Taxes	2,277	2,229	2,267	2,624	2,894	2,956	3,043	3,133	3,225	3,320	3,418	3,519	3,623
<b>Growth Rate</b>	<b>1.9%</b>	<b>-2.1%</b>	<b>1.7%</b>	<b>15.7%</b>	<b>10.3%</b>	<b>2.1%</b>	<b>2.9%</b>	<b>2.9%</b>	<b>2.9%</b>	<b>2.9%</b>	<b>2.9%</b>	<b>2.9%</b>	<b>2.9%</b>
CalPERS Retirement - Pension	2,173	2,412	3,014	3,572	3,998	4,442	4,852	5,205	5,573	5,865	6,137	6,534	6,965
<b>Growth Rate</b>	<b>15.7%</b>	<b>11.0%</b>	<b>24.9%</b>	<b>18.5%</b>	<b>11.9%</b>	<b>11.1%</b>	<b>9.2%</b>	<b>7.3%</b>	<b>7.1%</b>	<b>5.3%</b>	<b>4.6%</b>	<b>6.5%</b>	<b>6.6%</b>
Administration \ KCOM	1,496	1,406	1,902	1,874	2,136	1,930	2,086	2,078	2,089	2,082	2,289	2,284	2,341
Public Works	1,586	1,892	1,928	2,094	2,250	2,276	2,344	2,415	2,487	2,562	2,638	2,718	2,799
Planning & Building	201	210	311	1,012	1,318	720	500	450	500	515	600	1,225	1,350
Recreation	1,220	1,029	912	1,168	1,237	1,274	1,312	1,351	1,392	1,433	1,476	1,521	1,566
Police	757	724	682	982	1,027	996	1,026	1,072	1,088	1,121	1,155	1,209	1,225
Fire	398	447	340	546	636	602	620	639	658	678	698	719	741
<b>Total Other</b>	<b>5,658</b>	<b>5,709</b>	<b>6,074</b>	<b>7,675</b>	<b>8,603</b>	<b>7,798</b>	<b>7,888</b>	<b>8,004</b>	<b>8,214</b>	<b>8,391</b>	<b>8,856</b>	<b>9,676</b>	<b>10,022</b>
<b>Growth Rate</b>	<b>4.0%</b>	<b>0.9%</b>	<b>6.4%</b>	<b>26.4%</b>	<b>12.1%</b>	<b>-9.4%</b>	<b>1.2%</b>	<b>1.5%</b>	<b>2.6%</b>	<b>2.2%</b>	<b>5.5%</b>	<b>9.3%</b>	<b>3.6%</b>
<b>Grand Total Expenditures</b>	<b>22,894</b>	<b>23,398</b>	<b>24,678</b>	<b>28,404</b>	<b>30,359</b>	<b>30,343</b>	<b>31,404</b>	<b>32,432</b>	<b>33,573</b>	<b>34,617</b>	<b>35,944</b>	<b>37,778</b>	<b>39,194</b>
<b>Growth Rate</b>	<b>5.2%</b>	<b>2.2%</b>	<b>5.5%</b>	<b>15.1%</b>	<b>6.9%</b>	<b>-0.1%</b>	<b>3.5%</b>	<b>3.3%</b>	<b>3.5%</b>	<b>3.1%</b>	<b>3.8%</b>	<b>5.1%</b>	<b>3.7%</b>
<b>Non Departmental Expenditures</b>													
Insurance (WCI/Liab/Unemployment)	1,484	1,512	1,867	2,091	2,255	2,314	2,386	2,459	2,535	2,614	2,695	2,778	2,864
Library	350	350	350	350	350	350	350	350	350	350	350	350	350
Retiree Medical Premium Payments	520	614	654	770	900	933	978	1,053	1,122	1,160	1,241	1,46	154
OPEB Contributions	99	87	0	100	0	0	0	0	0	0	0	0	0
Pension Rate Stabilization	0	0	1,000	0	0	-1,570	-1,051	-968	-791	-602	-424	0	0
<b>Total Non-Departmental Expenditures</b>	<b>2,454</b>	<b>2,564</b>	<b>3,872</b>	<b>3,311</b>	<b>3,505</b>	<b>2,028</b>	<b>2,663</b>	<b>2,895</b>	<b>3,217</b>	<b>3,522</b>	<b>3,862</b>	<b>3,274</b>	<b>3,369</b>
<b>Growth Rate</b>	<b>-12.6%</b>	<b>4.5%</b>	<b>51.0%</b>	<b>-14.5%</b>	<b>5.9%</b>	<b>-42.2%</b>	<b>31.4%</b>	<b>8.7%</b>	<b>11.1%</b>	<b>9.5%</b>	<b>9.7%</b>	<b>-15.2%</b>	<b>2.9%</b>
<b>Operating transfers-out</b>													
Aquatics	250	250	0	0	0	0	200	200	200	200	200	200	200
Juvenile Officer Fund	0	0	47	0	0	0	0	0	0	0	0	0	0
2014 Pension Obligation Fund	1,430	1,127	0	0	0	0	0	0	0	0	0	0	0
<b>Total Transfers Out</b>	<b>1,680</b>	<b>1,377</b>	<b>47</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>
<b>Growth Rate</b>	<b>10.7%</b>	<b>-18.0%</b>	<b>-96.6%</b>	<b>-100.0%</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>
<b>Total expenditures and transfers-out</b>	<b>27,027</b>	<b>27,339</b>	<b>28,596</b>	<b>31,716</b>	<b>33,864</b>	<b>32,371</b>	<b>34,268</b>	<b>35,527</b>	<b>36,990</b>	<b>38,338</b>	<b>40,006</b>	<b>41,252</b>	<b>42,763</b>
<b>Growth Rate</b>	<b>3.6%</b>	<b>1.2%</b>	<b>4.6%</b>	<b>10.9%</b>	<b>6.8%</b>	<b>-4.4%</b>	<b>5.9%</b>	<b>3.7%</b>	<b>4.1%</b>	<b>3.6%</b>	<b>4.3%</b>	<b>3.1%</b>	<b>3.7%</b>
<b>Operating net income</b>	<b>3,363</b>	<b>2,091</b>	<b>5,550</b>	<b>4,035</b>	<b>966</b>	<b>2,555</b>	<b>1,955</b>	<b>2,049</b>	<b>1,999</b>	<b>2,126</b>	<b>1,999</b>	<b>2,361</b>	<b>2,531</b>
<b>Growth Rate</b>	<b>-9.1%</b>	<b>-37.8%</b>	<b>165.4%</b>	<b>-27.3%</b>	<b>-76.0%</b>	<b>164.3%</b>	<b>-23.5%</b>	<b>4.8%</b>	<b>-2.4%</b>	<b>6.3%</b>	<b>-6.0%</b>	<b>18.1%</b>	<b>7.2%</b>
<b>Capital transfer-out</b>													
Equipment Replacement Fund	400	400	610	1,473	72	627	643	837	768	917	731	697	486
Facilities Maintenance \ Sidewalk	0	0	523	600	1,300	1,500	1,100	1,000	1,000	1,000	1,000	1,000	1,000
Facility Capital Fund	3,206	1,389	3,500	1,050	1,332								
<b>Total Capital Transfers</b>	<b>3,606</b>	<b>1,789</b>	<b>4,633</b>	<b>3,123</b>	<b>2,704</b>	<b>2,127</b>	<b>1,743</b>	<b>1,837</b>	<b>1,768</b>	<b>1,917</b>	<b>1,731</b>	<b>1,697</b>	<b>1,486</b>
<b>Net income after capital transfers</b>	<b>-243</b>	<b>302</b>	<b>918</b>	<b>911</b>	<b>-1,738</b>	<b>427</b>	<b>212</b>	<b>212</b>	<b>231</b>	<b>209</b>	<b>268</b>	<b>664</b>	<b>1,045</b>
<b>General Fund Ending Balance</b>	<b>\$ 5,290</b>	<b>\$ 5,591</b>	<b>\$ 6,509</b>	<b>\$ 7,420</b>	<b>\$ 5,682</b>	<b>\$ 6,110</b>	<b>\$ 6,322</b>	<b>\$ 6,533</b>	<b>\$ 6,765</b>	<b>\$ 6,974</b>	<b>\$ 7,242</b>	<b>\$ 7,906</b>	<b>\$ 8,951</b>
Growth of general fund balance	-4.4%	5.7%	16.4%	14.0%	-23.4%	7.5%	3.5%	3.3%	3.5%	3.1%	3.8%	9.2%	13.2%
<b>% Operating Expenditures</b>	<b>20.9%</b>	<b>21.5%</b>	<b>22.8%</b>	<b>23.4%</b>	<b>16.8%</b>	<b>18.9%</b>	<b>18.6%</b>	<b>18.5%</b>	<b>18.4%</b>	<b>18.3%</b>	<b>18.2%</b>	<b>19.3%</b>	<b>21.0%</b>
<b>% expenditures &amp; debt service</b>	<b>19.6%</b>	<b>20.5%</b>	<b>22.8%</b>	<b>23.4%</b>	<b>16.8%</b>	<b>18.9%</b>	<b>18.4%</b>	<b>18.4%</b>	<b>18.3%</b>	<b>18.2%</b>	<b>18.1%</b>	<b>19.2%</b>	<b>20.9%</b>

**City of Piedmont**  
**10 Year Projection**  
**Expense Detail**  
**(In Thousands)**

	ACTUAL			PROJECTED EXPENSES									
	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31
<b>Salaries</b>													
Misc	\$ 4,322	\$ 4,415	\$ 4,875	\$ 5,078	\$ 5,535	\$ 5,667	\$ 5,825	\$ 5,994	\$ 6,161	\$ 6,368	\$ 6,600	\$ 6,825	\$ 7,007
Safety	6,448	6,353	6,382	6,304	6,554	6,781	7,009	7,226	7,443	7,627	7,796	7,994	8,249
Other	2,017	2,281	2,067	3,152	2,774	2,699	2,787	2,870	2,956	3,045	3,136	3,230	3,327
<b>Total Salaries</b>	<b>12,787</b>	<b>13,049</b>	<b>13,324</b>	<b>14,533</b>	<b>14,863</b>	<b>15,147</b>	<b>15,621</b>	<b>16,091</b>	<b>16,561</b>	<b>17,040</b>	<b>17,532</b>	<b>18,050</b>	<b>18,584</b>
<b>Benefits</b>													
Medical	1,435	1,374	1,575	1,643	1,845	1,879	1,936	1,994	2,053	2,115	2,178	2,244	2,311
Dental	159	154	178	149	163	167	172	177	182	187	193	199	205
Vision	20	20	22	20	21	21	21	21	21	22	22	22	22
Life Insurance	35	36	43	30	50	50	51	51	52	52	53	53	54
Disability	14	11	16	20	14	14	14	14	14	15	15	15	15
FICA	319	327	413	405	433	446	460	474	488	503	518	533	549
Medicare	187	187	196	211	216	222	229	235	243	250	257	265	273
EAP				24	24	25	25	26	27	28	29	30	30
Auto & Uniform	107	121	130	121	129	132	136	140	145	149	153	158	163
<b>Total Benefits &amp; Taxes</b>	<b>2,277</b>	<b>2,229</b>	<b>2,574</b>	<b>2,624</b>	<b>2,894</b>	<b>2,956</b>	<b>3,043</b>	<b>3,133</b>	<b>3,225</b>	<b>3,320</b>	<b>3,418</b>	<b>3,519</b>	<b>3,623</b>
<b>Retiree Medical</b>	<b>520</b>	<b>614</b>	<b>654</b>	<b>825</b>	<b>900</b>	<b>933</b>	<b>978</b>	<b>1,053</b>	<b>1,122</b>	<b>1,160</b>	<b>1,241</b>	<b>146</b>	<b>154</b>
<b>PERS Employer Contribution</b>													
Misc - Tier 1	506	542	664	864	919	1,051	1,167	1,265	1,353	1,406	1,440	1,518	1,611
Misc - Tier 2	34	71	78	101	86	90	93	99	103	109	114	117	124
Misc - Tier 3	97	107	128	150	206	243	256	267	295	332	376	423	454
<b>Total Misc</b>	<b>638</b>	<b>720</b>	<b>869</b>	<b>1,115</b>	<b>1,210</b>	<b>1,384</b>	<b>1,516</b>	<b>1,632</b>	<b>1,751</b>	<b>1,847</b>	<b>1,930</b>	<b>2,058</b>	<b>2,189</b>
Safety - Tier 1	1,145	1,248	1,808	1,973	2,186	2,394	2,636	2,837	3,048	3,219	3,373	3,600	3,820
Safety - Tier 2	270	262	231	252	236	248	262	275	289	294	313	333	352
Safety - Tier 3	120	182	236	232	366	416	438	460	484	505	522	543	604
<b>Total Safety</b>	<b>1,535</b>	<b>1,692</b>	<b>2,275</b>	<b>2,457</b>	<b>2,788</b>	<b>3,058</b>	<b>3,335</b>	<b>3,573</b>	<b>3,822</b>	<b>4,018</b>	<b>4,207</b>	<b>4,475</b>	<b>4,776</b>
<b>Total PERS</b>	<b>2,173</b>	<b>2,412</b>	<b>3,144</b>	<b>3,572</b>	<b>3,998</b>	<b>4,442</b>	<b>4,852</b>	<b>5,205</b>	<b>5,573</b>	<b>5,865</b>	<b>6,137</b>	<b>6,534</b>	<b>6,965</b>
<b>GRAND TOTAL PERSONNEL</b>	<b>\$ 17,236</b>	<b>\$ 17,690</b>	<b>\$ 19,042</b>	<b>\$ 20,729</b>	<b>\$ 21,756</b>	<b>\$ 22,546</b>	<b>\$ 23,516</b>	<b>\$ 24,428</b>	<b>\$ 25,359</b>	<b>\$ 26,225</b>	<b>\$ 27,087</b>	<b>\$ 28,102</b>	<b>\$ 29,171</b>
<b>YOY \$ Change</b>	<b>\$ 908</b>	<b>\$ 453</b>	<b>\$ 1,352</b>	<b>\$ 1,687</b>	<b>\$ 1,026</b>	<b>\$ 790</b>	<b>\$ 971</b>	<b>\$ 912</b>	<b>\$ 931</b>	<b>\$ 867</b>	<b>\$ 862</b>	<b>\$ 1,015</b>	<b>\$ 1,069</b>
<b>% Change</b>	<b>5.6%</b>	<b>2.6%</b>	<b>7.6%</b>	<b>8.9%</b>	<b>5.0%</b>	<b>3.6%</b>	<b>4.3%</b>	<b>3.9%</b>	<b>3.8%</b>	<b>3.4%</b>	<b>3.3%</b>	<b>3.7%</b>	<b>3.8%</b>