

Issue #5

September 14, 2018



SCHOOLMATES SCOOP

IN THIS ISSUE:

- SCW - LIVE 9/17
- How and when to register/schedule using new software
- Registration Fee
- Sibling Discount
- Fresh Produce

Hello from Schoolmates! This week's scoop includes information about fresh produce at SMs, SchoolCareWorks registration and, sibling discounts

New Registration Software Goes Live MONDAY, 9/17!

Families will no longer use ACTIVENET for Schoolmates scheduling after 9/21.

Families can begin to register their children for Schoolmates using the NEW software, SchoolCareWorks (SCW), beginning Monday 9/17 for days/hours their child(ren) will attend the week of 9/24 and beyond.

How Do I Register and Schedule My Child for Schoolmates Using the New System?

All families will receive an email on Monday Morning (9/17) with the following information:

- A *registration link* to the new system
This link will allow families to register and schedule their child(ren) for days/hours beginning 9/24.
- *Step-by-Step Instructions* on How to Register a Child(ren)
- A *Frequently Asked Questions (FAQ)* document

SchoolCareWorks Online Registration

Beginning September 17th, all Schoolmates families **must** complete the ONLINE registration process with SchoolCareWorks **prior** to their child(ren) attending Schoolmates.

Information in ActiveNet (e.g. names, address, credit card info, etc.) will **NOT** be transferred to SchoolCareWorks. Thank you in advance for completing this process again for Schoolmates. We want to ensure that this is a smooth transition and that we start with accurate information.

The registration process is simple and should only take 15 minutes for one child. To ensure a quick registration process, make sure to have your insurance card, credit card, and emergency contact information available when you begin to register your child(ren).

New to Schoolmates...

**Schoolmates kids
are eating up their
fruits and veggies!**



Schoolmates has contracted with Berkeley Bowl to deliver fresh produce to each Schoolmates site every Monday!

The kids are enjoying trying new foods as well as eating some of their favorites!

IN THE NEXT ISSUE:

*More information on
SchoolCareWorks,
New iPad Kiosks for
Check In/Check Out,
and more....*

SchoolCareWorks (SCW) Overview

What is it?

SCW is a new software registration program for Schoolmates. Families will continue to use ActiveNet to register for PRD camps and afterschool classes.

What does it offer for Parents?

Maximum flexibility in scheduling (by the hour, day or week)
An improved user interface and mobile app for easy use

What does it offer for Staff?

A more secure and safe electronic check-in and check-out process (using tablets on site)
A reduction in the amount of time spent on administrative tasks

When do we start using it?

You can begin registering for Schoolmates using SCW on September 17th (for attendance dates beginning September 24th).

NEW Registration Fee

As a reminder: To help offset the cost of the per transaction fees charged by the credit card processors, families will now be required to pay an annual registration fee of \$75 per family as part of the SCW registration process.

NEW Introducing a Sibling Discount

We are happy to announce that starting September 24th, we will be offering a 5% discount for each additional sibling who attends Schoolmates. The SchoolCareWorks system will automatically calculate the discount based on the family hours scheduled.

In order to receive the discount you must email maria@decidellc.com and kmorris@piedmont.ca.gov once you have registered your children in SCW and PRIOR to scheduling them for any hours.

- a. In the subject line of your email write: SIBLING DISCOUNT. In the body of your email, include your Name, Children's names and Schoolmates location.
- b. We will then update your account so that you receive the sibling discount. We will email you when the update is complete, and you are able to proceed with registration and scheduling hours. See Step by Step Instructions which will be sent on Monday 9/17 for more details.

FAQ

If you have specific questions regarding this transition to SCW please read the FAQ document which will be sent out via email on Monday, 9/17.

We have a lot more to share so please continue to look for our updates. If you miss one, you can find it on the PRD website. <http://www.ci.piedmont.ca.us/recreation/index.shtml>

Questions regarding SchoolCareWorks? Reach out to us at Kmorris@piedmont.ca.gov