

**City of Piedmont**  
**DESCRIPTION OF COMMISSION/COMMITTEE DUTIES**

Note that vacancies do not exist on all commissions or committees in the same year. The following pertains to commissions and committees with vacancies for appointment in 2018.

Budget Advisory and Financial Planning Committee	Reviews and provides comment on five year projections contained in the City's annual budget proposal, the proposed funding and expenditures from several long term funds, and the proposed mid-year budget adjustments; Provides a financial review of new programs in excess of \$250,000 per year.
CIP Review Committee	Makes recommendations to the City Council regarding the expenditure of the capital budget (construction, repair or rehabilitation of city facilities). Meets as required.
Civil Service Commission	Deals with personnel issues including classification and serves as the hearing board in disputes between the City and employees. Meets as required.
Park Commission	Makes recommendations to the City Council about improvements to the public parks and manages the street tree improvement program of the city. Meets monthly on the first Wednesday at 5:30 p.m.
Parking Hearing Officer	Serves as an Administrative Hearing Officer for appeals of parking tickets issued by the City of Piedmont.
Planning Commission	Makes decisions regarding proposed modifications or construction to homes. Advises the City Council on issues related to planning and building. Meets monthly on the second Monday at 5:00 p.m. Requires approximately 4 hours per month in addition to meeting time.
Police & Fire Pension Board	Supervises investment of funds in legacy pension plan for Police Officers and Firefighters. Meets Quarterly.
Public Safety Committee	Investigates ways to increase public participation in crime reduction; Increases public participation in disaster preparedness; Provides a forum for residents to share comments, issues or concerns regarding public safety issues. Meets quarterly.
Recreation Commission	Advises the City Council on issues regarding the City's recreation programs, sports field development, allocations of field space and other issues. Meets monthly on the third Wednesday at 7:30 p.m.