

DRAFT

PIEDMONT PARK COMMISSION

Regular Meeting Minutes for Wednesday, January 3, 2018

A Regular Session of the Piedmont Park Commission was held January 3, 2018, in the City Hall Council Chambers at 120 Vista Avenue. In accordance with Government Code Section 54954.2(a) the agenda for this meeting was posted for public inspection on December 15, 2017.

- CALL TO ORDER** Chairperson Totsubo called the meeting to order at 5:30 p.m.
- PLEDGE OF ALLEGIANCE** Chairperson Totsubo led the Pledge of Allegiance.
- ROLL CALL** Present: Chairperson Jamie Totsubo; Commissioners Patty Dunlap, Jim Horner, Brian Mahany and Robin Wu
- Absent: Vice Chairperson Betsy Goodman and Commissioner Eileen Ruby
- Staff Present: Public Works Supervisor Dave Frankel
- PUBLIC FORUM** There were no speakers for Public Forum.
- REGULAR AGENDA**

Minutes **Resolved,** that the Park Commission minutes of November 1, 2017 be approved, as submitted.

Moved by Dunlap, Seconded by Horner
Ayes: Dunlap, Horner, Mahany, Wu and Totsubo
Noes: None
Absent: Goodman and Ruby

Linda Beach Playfield Master Plan Public Works Supervisor Dave Frankel presented highlights of Parks and Project Manager Nancy Kent's report, stating Groundworks Landscape Architecture and the City held its first neighborhood meeting on October 17, with 50 residents present. Ideas were developed and presented by participants for the park and a second meeting will be held at the Piedmont Community Hall on January 18, 2018 at 5:30 p.m.

Heritage Tree Program for Trees in Piedmont Parks and Open Spaces Commissioner Horner presented the staff report and draft policy/procedure. Several meetings were held with the Park Commission and subcommittee, City arborist Nick Millosovich, and the City Manager. The FAQ was provided to City Clerk John Tulloch who formulated the language into the policy, and the Council will consider the policy at its regular meeting on January 16, 2018.

Commissioner Horner then read aloud the draft policy statement and procedure for evaluation, nomination and designation of heritage trees. He also recommended that, should the Council approve the proposed policy, the Commission's February agenda include discussion regarding designation of trees for 2018 so they can be included in the Arbor Day celebration. Commissioners agreed to also discuss the deadline and formation of an article for the Piedmont Post.

The Commission discussed whether the policy should include a December 31st deadline for submission of heritage trees and suggested leaving the deadline open.

The Commission agreed to a revision to item 8 in the policy to read, "Designation as a Heritage Tree is intended to celebrate noteworthy and distinctive trees in the community. Designation as a Heritage Tree shall provide special consideration to trees so designated."

Resolved, that the Park Commission recommends that the revised Heritage Tree Program policy be forwarded to the City Council for approval.

Moved by Mahany, Seconded by Totsubo
Ayes: Dunlap, Horner, Mahany, Wu and Totsubo
Noes: None
Absent: Goodman and Ruby

**Update: Arbor Day
2018**

Chairperson Totsubo stated the subcommittee of Commissioners Ruby, Mahany and Dunlap will meet and report on updates. Arbor Day is tentatively scheduled to be held Thursday, April 26, 2018.

**Monthly Maintenance
Report – Oct/Nov/Dec**

Mr. Frankel reported that a severe wind event occurred in the previous quarter which impacted many City trees. He indicated that the Public Works crew and private crews were busy working on clearing streets and pruning as a result of the storm. Mr. Frankel stated that staff completed a great deal of work at Hampton Park, including the installation of seven teak wood benches and the placement and sculpting of a boulder near the entry walk to the basketball courts for a plaque commemorating Guy Saperstein's work to save the basketball courts. He noted that crews trimmed shrubs and ivy in the park and hedges around Community Hall with viola plantings.

Mr. Frankel indicated that crews completed the planting of 17,000 tulip and daffodil bulbs in medians. He also noted that the annual Street Tree Pruning contract work is underway by Professional Tree Care. Mr. Frankel invited residents who need sand bags to come to the Corporation yard, where they are available at no charge.

**Announcements, Old
Business and Consideration of
Future Agenda Items**

None

Next Meeting: Wednesday, February 7, 2018

ADJOURNMENT

There being no further business, Chairperson Totsubo adjourned the meeting at 6:02 p.m.