

## **Piedmont Climate Action Plan Task Force Meeting Summaries**

### **March 30, 2017**

The first meeting of Piedmont's Climate Action Plan (CAP) Task Force was focused on recommending an updated greenhouse gas emissions (GHG) reduction goal. Piedmont's current goal is to reduce emissions 15% below 2005 levels by 2020. Staff presented several options for setting a new goal including a per capita emissions goal, a data-based goal, or a goal in-line with state targets. Task Force members and the public discussed the various reduction goal options and weighed factors like achievability, climate leadership, and compliance with state targets. The Task Force considered the benefits of using state goals compared to coming up with an independent goal and recommend the adoption of a draft GHG reduction target of 40% below the 2005 baseline by 2030 and 80% below the 2005 baseline by 2050.

### **April 25, 2017**

The CAP Task Force reviewed material for the Buildings and Energy Use sector, including background information, greenhouse gas emissions forecasting scenarios, and suggested objectives and measures to reduce emissions. The Task Force reviewed and commented on measures related to reducing residential and commercial building energy use. Task Force members and City staff also discussed how to increase public participation in the CAP through publicity, engagement campaigns, and outreach. It was decided to include an agenda item on "community outreach and engagement" in all future Task Force meetings.

### **May 23, 2017**

The Task Force continued its discussion on the Buildings and Energy Use sector, including measures aimed at reducing GHG emissions from schools, increasing renewable energy, decreasing local air pollution, and investigating upgraded infrastructure and technologies. The Task Force members voted to recommend staff include the measures, as modified throughout the discussion, in the 2030 Climate Action Plan. During discussion of community engagement, it was emphasized that collaboration with the schools would be beneficial and that both Staff and Task Force members would reach out to contacts involved in the school district. It was also suggested that outreach should include a community workshop in the fall and potentially a survey.

### **June 27, 2017**

Staff presented on the Transportation sector GHG emissions and measures. A Piedmont resident presented in the public forum on the potential for a Piedmont Shuttle Bus and the Task Force discussed the benefits of this idea. The Task Force reviewed the proposed transportation sector measures and suggested that staff add measures regarding car sharing, electric bikes, and partnership with the school district. During the discussion of community outreach, it was brought up that it is important that the City take action on providing education on what residents can do to reduce GHG emissions that encourages voluntary action and to ensure that the measures aimed at residents are presented in a concise and easily understood manner. It was decided that planning the logistics of a survey and workshop should be tabled until the draft Climate Action Plan is more complete.

## **July 25, 2017**

The Task Force reviewed the Solid Waste and Consumption sectors. Staff presented a brief background on the methodology and premise of the consumption based emissions inventory. The Task Force made many suggestions on the proposed measures. They expressed a desire for additional measures focused on diverting construction waste from the landfill and promoting specialized waste drop-off locations. Regarding the Consumption sector, it was recommended to staff that the City host a “Decarbonization Workshop” to spread awareness of consumption based GHG emissions. The Task Force also discussed ways to gain greater public input on the Climate Action Plan. It was decided to plan a public event, the details of which would be discussed at the September Task Force meeting.

## **August 22, 2017**

In August, the Task Force completed its review of the Water and Wastewater, Adaptation, and Municipal sectors. Key suggestions about the water sector included: incorporating storm water management into other infrastructure projects, looking for ways to store water on public land, and expanding the Water Efficient Landscape Ordinance (WELo) to cover more landscapes. When discussing adaptation, Task Force members wanted to emphasize the regional effects that sea level rise would have on Piedmont. In the municipal sector the Task Force expressed the need for a “net zero-carbon target” for municipal activities and buildings to have the City lead by example. The Task Force also discussed possible dates for a Community Workshop in late October/early November. Task Force Member Margaret Ovenden updated the Task Force on her communication with the schools and inviting them to the September meeting, where a representative from East Bay Community Energy would also be attending as a guest speaker.

## **September 26, 2017**

During the public forum at the beginning of the meeting, several high school students expressed ideas that may help achieve the city’s climate goals, including increasing resident-only parking near the high school to discourage driving to school and placing composting bins throughout Piedmont Park. Guest speakers, Tom Kelly of KyotoUSA and Benjamin Foster of Fosterra, gave a presentation on East Bay Community Energy, focusing on the potential for a 100% renewable default option. The Task Force also discussed the creation of an Outreach Sub-Committee to help with the public workshop. Tracey Woodruff motioned to establish the sub-committee and appoint Margaret Ovenden and Steve Schiller on this sub-committee, Bruce Wolfe seconded, and all Task Force members voted in favor. Steve Schiller did not vote as he was not present during this portion of the meeting. Staff and Task Force members Margaret Ovenden and Tracey Woodruff reported on their meeting with Piedmont Unified School District about their sustainability plans and future options for partnering with the City to accomplish common goals. The Task Force also further discussed community engagement and the scope of a community workshop. It was decided that there should be two community workshops. The first workshop is tentatively scheduled for November 7 and would likely involve guest speakers and focus on educational content that relates to the main objectives of the draft CAP. The date and details of the second workshop will be discussed at future Task Force meetings.

## **October 24, 2017**

Task Force Chair Tracey Woodruff was absent at this meeting. Task Force members present at this meeting agreed Margaret Ovenden would act as Vice-Chair for the duration of it. For the

first item on the agenda, Staff gave a report on the Climate Action Plan status and presented a timeline for next steps: Staff said that the Plan would be shared with the Task Force and with City Department Heads by Friday, October 27<sup>th</sup>; with a two-week review period that ends with reviewers sending comments back to City Staff by Friday, November 10<sup>th</sup>. Staff also mentioned that once this input is incorporated into the plan Staff will post it on the City's website and work on the pertinent CEQA documentation. It was agreed that on the next Task Force meeting on November 28<sup>th</sup> the Task Force will consider recommending the CAP to be presented at the December 18<sup>th</sup> City Council meeting. Staff mentioned that taking it to Council on this date would allow Piedmont to comply with the Covenant of Mayors requirements and timeline. The second item of the agenda included an update on the format, presenters and topics for the November 7<sup>th</sup> Community Workshop, which was led by Margaret Ovenden. After a discussion, it was decided the presentations would be followed by a Q&A session and group discussions geared towards gauging and generating community involvement. The meeting ended with a brief discussion on a possible future community workshop; the group agreed this will be discussed in future meetings to agree on date, format, and content.

### **November 7, 2017**

During this meeting, Task Force member Margaret Ovenden and City Staff presented a summary of this Climate Action Plan to the community. There were three guest speakers presenting that night as well: Sarah Moe, Senior Consultant at DNV GL gave a presentation on actions residents can take to curb our community's GHG emissions; Chris Jones, Program Director of the Cool Climate Network at UC Berkeley talked about Piedmont's Carbon Footprint based on a Consumption-based model study; and finally, Councilmember Tim Rood gave a presentation on East Bay Community Energy. Attendants split in 5 discussion groups towards the end of the meeting, facilitated by Task Force members and City Staff.

### **December 8, 2017**

Task Force member, Bruce Wolfe, was absent at this meeting. All other members were present. As per the first item on the agenda, staff and Task Force members briefly reviewed the November 7<sup>th</sup> community workshop. Next, staff presented next steps and a tentative schedule of events should the task force recommend that the Climate Action Plan (CAP) go to City Council by the end of the meeting. Under this scenario, the CEQA notice of intent to file an initial study/negative declaration and the recommended draft CAP would be made available by December 15 for public comment until January 30, 2018. Staff also noted that the term of the Task Force was nearing its end, as the term extends to one year from the date of establishment (January 17, 2017 as per City Council Resolution No. 4-17), or the receipt of a Draft CAP by the City Council, whichever is earlier. Next, the Task Force discussed the revised CAP and determined that they would not be making a recommendation on the CAP at this meeting. The Task Force requested that staff consider the inclusion of community engagement strategies and revisions to the executive summary that highlight the CAP's priorities. The Task Force discussed some priority items that might be included in the executive summary. Staff agreed to create a draft executive summary and send it to Task Force members no later than Friday December 15, 2017, after which the Task Force will have one week to provide their feedback. The Task Force also decided to hold its final meeting on Wednesday, January 10, 2018 to consider a version of the CAP that includes their requested revisions, and to discuss interest by Task Force members in extending its term.

## **January 10, 2018**

All six Task Force members were present at this meeting. Staff presented a summary of the December 8, 2017 meeting and discussion. The Task Force then took testimony from the public on the draft Climate Action Plan 2.0, after which they began their discussion of the draft plan. CivicSpark Fellow Cody Ericksen summarized the edits that had been made to the plan in response to comments from Task Force members since the December 2017 meeting. The Task Force discussed and agreed upon a few minor edits regarding: photos for the cover page; more motivating language for the call to action by residents on pages 10 and 11 of the plan; the addition of Action MUN-7.1C for the City's support of a state and/or federal fee or tax on carbon; the addition of text identifying airplane travel as a significant source of consumption-based emissions; and edits to the Implementation Chapter related to the creation of a climate action and sustainability advisory board. At the conclusion of their discussion and with member Steve Schiller abstaining, the Task Force voted to recommend that the City Council approve, as amended, the Draft Climate Action Plan 2.0. The final discussion of the meeting was next steps. Staff stated that the City Council's consideration of the CAP 2.0 is expected to occur at their meeting of March 19, 2018 and that the plan would be released and publicized for public comment promptly after the final amendments had been completed. The public comment period would be open until the end of February, at which point the public comments would be collated into a report to Council its March 19, 2018 meeting. Staff also stated that a community workshop to present the CAP 2.0 to the public would be scheduled during the comment period. Before concluding its meeting, the Task Force scheduled a meeting for Wednesday, February 7, 2018 to discuss and generate a list of collateral and activity to engage the public in GHG emissions reduction efforts outlined in the plan.

## **February 7, 2018**

Task Force members Brett Hondorp and Steve Schiller were not present at this meeting. As per the first item on the agenda, Staff presented a summary of the January 10, 2018 meeting and described the steps taken after the Task Force voted to recommend that the draft Climate Action Plan 2.0 be considered by City Council. These steps included filing the CEQA documents with the State Clearinghouse and the Alameda County Clerk-Recorder's office, providing information to residents on the public comment period through a series of public notices and press releases, and creating an online survey on the draft CAP 2.0. Staff and the Task Force then discussed the format of the February 26<sup>th</sup> Open House. It was agreed that the main topics to be covered at the Open House will be home energy assessments and purchasing renewable energy through East Bay Community Energy. Task Force member Margaret Ovenden agreed to present on Piedmont Connect as a way for residents to become involved in climate action. Next, the Task Force discussed outreach ideas, including the creation of a sustainability advisory committee or expanding the scope of an existing one to include sustainability. Community organizations that the City could potentially partner with are Piedmont Connect, Boy Scouts, Piedmont Maker Group, and the Piedmont Appreciating Diversity Committee. The final item on the agenda was the possibility of holding another Task Force meeting in March. After discussion, it was decided that no further meetings would be needed.

## **February 26, 2018**

During this meeting, Task Force chair Tracey Woodruff and City Staff presented a brief overview and update on the Draft Climate Action Plan 2.0 to the community, including preliminary CAP survey results. There were three guest speakers presenting that night as well: Margaret Ovenden, Climate Action Plan Task Force member, gave a presentation on ways residents can get involved in curbing our community's GHG emissions and provided information on Piedmont Connect; Jeffery Liang, Senior Program Services Specialist at StopWaste, and Amanda Brunato, from Ultimate Home Performance, gave a presentation on the importance and benefits of home energy assessments and provided a case study to attendees; and finally, Dan Lieberman, Senior Manager of Account Services at East Bay Community Energy (EBCE) gave a presentation on EBCE's upcoming rollout, the power offerings, and projected costs. Time for Q&A was made available toward the end of the Open House, with most questions being directed to Dan Lieberman about EBCE.